



JOB PROFILE

Post Title:	Trainee Dental Technician
Portfolio:	Health & Social Care – Dental
Responsible to:	Dental Therapist
Responsible for:	None
Grade:	C1

Job Purpose

To improve the lives of all within our community and help the island thrive by working closely with the Senior Dental Technician & Dentist, on prescription or directly with patients, for the provision or repair of dental prosthetics/devices to enhance patient's oral health, appearance, speech & wellbeing. The trainee will gain practical skills to carry out main duties & responsibilities alongside a structured modular & self-directed learning platform, with progression to a Grade C5, on completion of successfully passing all modular & end of training assessments.

Main Duties and Responsibilities

1. Main Duties of the post will include:

Carry out in-house training, on the Basics of Dental Technology, over a two year period to gain the skills to:

- Design, plan and make a range of custom-made dental devices according to prescription, to include partial and full dentures, removable orthodontic appliances, crowns and bridges
- Casting of models, Fabrication of special trays, bite blocks, Wax up and Finishing dentures
- Modify dental devices according to prescription
- Carry out infection prevention & control procedures to prevent cross-contamination of work area
- Repair Dentures
- Discuss with dentist/work colleague any problematic dental cases

2. To work within standards, procedures, protocols & guidelines of SHG

3. To report complaints/accidents in-line with dental clinic policies to Line Manager

4. Work as part of a multidisciplinary team to deliver high quality work

5. Carry out routine risk assessments, ensure proper handling and control of hazardous materials to ensure safety of staff & service users at all times.



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6. Keep up to date with new developments in dentistry by completing & maintaining a CPD record.

7. Maintain stock levels in accordance with reasonably safe levels to ensure continuity of operational services.

Special Conditions

- Potential exposure to harmful chemicals/materials

This job profile is not an exhaustive list of duties and responsibilities. There may be other ad hoc duties that fall within the remit of the role that the job holder may need to complete. In addition, the job holder will be required to carry out any other reasonable duties as requested which are commensurate with the grading and level of responsibility for the role.



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Core Competency Framework

Competency	Level
Professional Development: <i>Requirements for continuous professional development met and when necessary submitted to Professional Institute in order to continue recognition of professional status</i>	(iii)
Planning & Delivery of Work: <i>Plan & organise work to meet deadlines whilst achieving quality that is efficient and to the required prescription with clarification sought when necessary and information shared in a timely or effective manner</i>	(iii)
Analysis and use of Information: <i>Capable of resolving day-to-day problems with own work or refer to the Line Manager when necessary. Attentive to detail and capable of interpreting basic written information</i>	(i)
Decision Making: <i>Ability to act on own initiative & apply sound logic to simple decision making & problem solving</i>	(i)
Working with Others: <i>Engage effectively with Dental Team to build good working relationships & develop appropriate solutions/improvements</i>	(iii)
Communication: <i>Ensures important messages are understood and written communications are well structured and have a clear meaning. Present information both verbally & written that has a positive impact on others and engage with them to understand their needs</i>	(iii)
Influencing and Persuading: <i>Team player, receptive to constructive feedback and to seek clarification when necessary.</i>	(ii)
Dealing with Change: <i>Flexible, adaptable & receptive to change</i>	(i)
Continuous Improvement: <i>Willing to learn & develop in job role</i>	(i)
Managing Resources: <i>Works within appropriate guidelines and capable of dealing with varied situations with limited guidance. Monitor & maintain stock control and advising Line Manager on low stock levels in a timely manner</i>	(ii)



PERSON SPECIFICATION

Criteria	Essential / Desirable	Application Form	Selection Process
GCSE English Grade C or above	E	✓	
Mathematics	D	✓	
Science	D	✓	
Information & Computer Technology (ICT)	D	✓	
Previous experience in a Health Care setting or transferrable skills	D	✓	✓
Intermediate level analysis of information	E		✓
Basic IT Skills	E	✓	✓
Design skills and creativity	D	✓	
Manual dexterity and good hand-eye coordination	E		✓
Good Communication skills	E	✓	✓
Understanding of relevant scientific and mathematical principles	D		✓
Attention to detail	E		✓
Ability to maintain confidentiality	E		✓
Systematic approach to a task	D	✓	✓
Good Dexterity – hand to eye coordination	E		✓
Willingness to work flexibly	E	✓	✓
Committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.	E	✓	✓
Contribute to a positive working environment ensuring commitment to equality and diversity	E	✓	✓

Our Values

FAIRNESS

We act as role models and have fair and consistent standards. We champion equality, inclusion and respect.

INTEGRITY

We communicate openly and we are honest, accountable and ethical.

TEAMWORK



PERSON SPECIFICATION

We work together and we support each other.

Professional or Career Progression Cadre Competency Framework

N/A