



# JOIN US! WE ARE RECRUITING...

## BENEFITS

- **Leave** – 30 days leave per annum, plus public holidays
- **Pension** – 15% pension contribution by SHG into approved defined contribution pension scheme
- **Training and Development**
- **Paid sickness absence**

## HOW TO APPLY

To access job profiles and application forms online, visit

[www.sainthelena.gov.sh/government/vacancies](http://www.sainthelena.gov.sh/government/vacancies) Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted through the Director/Line Manager (where applicable) to the Human Resources Officer by email [recruitment@sainthelena.gov.sh](mailto:recruitment@sainthelena.gov.sh) or paper copies delivered to the Human Resources Officer by the closing date.

*To be considered for our vacancies, you must complete our application form. Please do not submit your CV.*

## Transport Service Manager (£13,569 per annum)

As the Transport Service Manager, you will be responsible for supporting the Transport Trading Account operations that underpin the delivery of an effective and efficient transport service including plant/equipment for the Public Service. Work closely with the sections budget, stores including procurement processes.

Contact us for more information and a discussion.

**Enquiries:** Theodore Fowler on Tel No.23643 or [garage.manager@helanta.co.sh](mailto:garage.manager@helanta.co.sh)  
**Closing date:** 02 October 2025  
**Shortlisting date:** 08 October 2025  
**Interview date:** 23 October 2025

## Trainee Mechanic – 2 years fixed term (£10,088 per annum)

The Transport Division is seeking to recruit a Trainee Mechanic to join their team. If you are a motivated individual who has the ability to work independently when required and have a sound knowledge of practical mechanics and diagnostics with good attention to detail this could be a good opportunity for you. The role requires you to be fully conversant in applying health and safety procedures to guarantee the safety of employees and products/services ensuring that the vehicles and heavy plant equipment are maintained in a safe operational condition.

Contact us for more information and a discussion

**Enquiries:** Theodore Fowler on Tel No. 23643 or [garage.manager@helanta.co.sh](mailto:garage.manager@helanta.co.sh)  
**Closing date:** 25 September 2025  
**Shortlisting date:** 01 October 2025  
**Interview date:** 14 October 2025

*The St Helena Public Service welcomes all applications from across our whole community, including our St Helenian diaspora wishing to return to St Helena. If you are a St Helenian currently living and working overseas, please contact us at [recruitment@sainthelena.gov.sh](mailto:recruitment@sainthelena.gov.sh) to discuss how we can support you.*

*SHG positively accepts applications from all members of the community, regardless of age, gender, disability, age, sexual orientation, religion or belief and will consider all applications on the basis of merit assessed against the role profile and person specification. All appointments are subject to the successful candidate providing satisfactory clearances, which include a medical check, vetting / DBS clearance and references. SHG reserves the right to have information provided on or with the application independently verified. Benefits are subject to change and may vary according to role.*



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## Senior Staff Nurse (£14,956 per annum)

## Staff Nurse (£14,031 per annum)

The Hospital Nursing team within the Health & Social Care Portfolio currently have opportunities for motivated individuals to join their team of nurses.

As a Senior Staff Nurse you will be required to deliver high quality evidence based nursing care within the hospital setting under the direction of the Hospital Sisters/Charge Nurses and the Senior Nursing Officer. The Senior Staff Nurse will support the Sister in the delivery of an efficient/effective nursing service and will be responsible for assessment, planning, delivery and evaluation of care.

As a Staff Nurse you will be responsible for delivering high quality evidence based nursing care within the hospital setting under the direction of the Hospital Sisters/Charge Nurses and the Nursing Sister. The role requires you to provide an efficient and effective nursing service, through assessments, planning, implementation and evaluation of care.

If you have good interpersonal skills with the ability to communicate effectively then we would like to hear from you. Contact us for more information and a discussion.

**Enquiries:** Erika Bowers on Tel No. 22500 or [erika.bowers@sainthelena.gov.sh](mailto:erika.bowers@sainthelena.gov.sh)

**Closing date:** 25 September 2025

**Shortlisting date:** 01 October 2025

**Interview date:** 16 October 2025

## Pensions & Payroll Manager (£16,248 per annum)

**plus Market Enhancement of £2,000 per annum (pro-rata)**

Do you possess strong interpersonal skills and have experience in working in an accounting or finance related role? If so, the Treasury has an opportunity to join their Central Finance team as the Pensions & Payroll Manager. Duties include responsibility for administering all pensions-related work and overseeing the efficient day to day operations of the Payroll section. Contact us for more information and a discussion.

**Enquiries:** Nicholas Yon on Tel No. 22470 or Email [nicholas.yon@sainthelena.gov.sh](mailto:nicholas.yon@sainthelena.gov.sh)

**Closing date:** 03 October 2025

**Shortlisting date:** 08 October 2025

**Interview date:** 16 October 2025

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## Care Assistants (Ebony View) (£10,213 per annum)

Are you interested in the well-being of clients within the Learning Disabilities units, encouraging independence and providing high quality, holistic care? If so, Ebony View has an opportunity for you to join their team as a Care Assistant.

Contact us for more information and a discussion

**Enquiries:** Kelly Hopkins on Tel No. 23343 or Email [kelly.hopkins@sainthelena.gov.sh](mailto:kelly.hopkins@sainthelena.gov.sh)

**Closing date:** 03 October 2025

**Shortlisting date:** 08 October 2025

**Interview date:** Week commencing 13 October 2025

## Support Worker (Sheltered Housing) (£10,213)

Are you interested in the well-being of clients and providing high quality support for tenants at the sheltered accommodation sites? If so, Social Care has an opportunity for you to join their team as a Support Worker. You will be responsible for providing practical support to service users and their families, such as helping with household tasks and personal care as required, whilst promoting their independence, choice and social well-being.

Contact us for more information and a discussion.

**Enquiries:** Latoya Thomas on Tel No. 23151/23230 or [latoya.thomas@sainthelena.gov.sh](mailto:latoya.thomas@sainthelena.gov.sh)

**Closing date:** 03 October 2025

**Shortlisting date:** 08 October 2025

**Interview date:** 15 October 2025

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