



# JOIN US! WE ARE RECRUITING...

## BENEFITS

- 30 days annual leave + public holidays
- 15% SHG pension contribution (defined contribution scheme)
- Training & development opportunities
- Paid sickness absence

## HOW TO APPLY

Job profiles and application forms:  
[www.sainthelena.gov.sh/government/vacancies](http://www.sainthelena.gov.sh/government/vacancies) or from Central HR & OD, The Castle, Jamestown.

For queries, contact the recruitment team on **22470** or [recruitment@sainthelena.gov.sh](mailto:recruitment@sainthelena.gov.sh)

Submit completed application forms (not CVs) via your Director/Line Manager (if applicable) to the HR Officer, either by email or paper copy, by the closing date.

## Senior HR Assistants (£11,604 per annum)

Here is a great opportunity to start your career in HR! Central Human Resources is seeking to recruit motivated and enthusiastic individuals to join our HR Transactional team. In this post, you will be responsible for undertaking a range of HR transactional processes to ensure the delivery of a high quality HR service. Key areas include recruitment and selection, processing of leavers, contractual changes and providing advice on employment related policies and procedures.

Contact us for more information and a discussion.

**Enquiries:** Sharnell Benjamin or Anya Richards on Tel No.22470 or [Anya.richards@sainthelena.gov.sh](mailto:Anya.richards@sainthelena.gov.sh) or [Sharnell.benjamin@sainthelena.gov.sh](mailto:Sharnell.benjamin@sainthelena.gov.sh)

**Closing date:** 18 September 2025

**Shortlisting date:** 24 September 2025

**Interview date:** 07 October 2025

## Trainee Mechanic – 2 years fixed term (£10,088 per annum)

The Transport Division is seeking to recruit a Trainee Mechanic to join their team. If you are a motivated individual who has the ability to work independently when required and have a sound knowledge of practical mechanics and diagnostics with good attention to detail this could be a good opportunity for you. The role requires you to be fully conversant in applying health and safety procedures to guarantee the safety of employees and products/services ensuring that the vehicles and heavy plant equipment are maintained in a safe operational condition.

Contact us for more information and a discussion.

**Enquiries:** Theodore Fowler on Tel No. 23643 or [Garage.manager@helanta.co.sh](mailto:Garage.manager@helanta.co.sh)

**Closing date:** 25 September 2025

**Shortlisting date:** 01 October 2025

**Interview date:** 14 October 2025

*The St Helena Public Service welcomes applications from all members of our community, including St Helenians overseas wishing to return home (contact [recruitment@sainthelena.gov.sh](mailto:recruitment@sainthelena.gov.sh) for support).*

*We encourage applications regardless of age, gender, disability, sexual orientation, religion or belief. Selection is based solely on merit against the role profile and person specification.*

*All appointments require satisfactory clearances (medical, vetting/DBS, references). SHG may verify information provided. Benefits may vary by role and are subject to change.*



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## Senior Staff Nurse (£14,956 per annum)

## Staff Nurse (£14,031 per annum)

The Hospital Nursing team within the Health & Social Care Portfolio currently have opportunities for motivated individuals to join their team of nurses.

As a Senior Staff Nurse you will be required to deliver high quality evidence based nursing care within the hospital setting under the direction of the Hospital Sisters/Charge Nurses and the Senior Nursing Officer. The Senior Staff Nurse will support the Sister in the delivery of an efficient/effective nursing service and will be responsible for assessment, planning, delivery and evaluation of care.

As a Staff Nurse you will be responsible for delivering high quality evidence based nursing care within the hospital setting under the direction of the Hospital Sisters/Charge Nurses and the Nursing Sister. The role requires you to provide an efficient and effective nursing service, through assessments, planning, implementation and evaluation of care.

If you have good interpersonal skills with the ability to communicate effectively then we would like to hear from you.

Contact us for more information and a discussion.

<b>Enquiries:</b>	Erika Bowers on Tel No. 22500 or <a href="mailto:erika.bowers@sainthelena.gov.sh">erika.bowers@sainthelena.gov.sh</a>
<b>Closing date:</b>	25 September 2025
<b>Shortlisting date:</b>	01 October 2025
<b>Interview date:</b>	16 October 2025

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