

# AGENDA

## Land Development Control Authority Meeting

Date : Thursday, 2 October 2025  
Time : 10 am  
Venue : The St Helena Community College Main Hall, Jamestown

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1. Attendance and Welcome
2. Declarations of Interest
3. Confirmation of Minutes of 21 August 2025 and 4 September 2025
4. Matters Arising from Minutes of 4 September 2025
5. Building Control Activities – August 2025
6. Current Planning Applications: 30
7. Applications for LDCA Determination – 2 October 2025:

1) **Application 2025/56**

- Requested : **FULL** Development Permission
- Proposal : Retention of Gate and Fence
- Location : New Bridge, Jamestown,
- Applicant : Mark Corker
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

2) **Application 2025/61**

- Requested : **FULL** Development Permission
- Proposal : Retention of a Covered Area (Retrospective)
- Location : The Mule Yard, Jamestown
- Applicant : Stephen McDaniel
- Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)

3) **Application 2025/67**

- Requested : **FULL** Development Permission
- Proposal : Solar string lights to Church Lane, Jamestown
- Location : Church Lane
- Applicant : Saint Helena Tourism, St Helena Government
- Official : Patricia Coyle, CPO

- 4) Application 2025/68**
- Requested : **FULL** Development Permission
  - Proposal : Demolition of Existing House and Proposed 3-Bed Bungalow and Double Garage
  - Location : Lower Sandy Bay Ridges, Nr Sandy Bay Community Centre
  - Applicant : Austin Fowler
  - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 5) Application 2025/69**
- Requested : **FULL** Development Permission
  - Proposal : Construction of two, 2-Bedroom Dwellings
  - Location : Burnt Rock, Blue Hill
  - Applicant : Ryan Backhouse
  - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 6) Application 2025/71**
- Requested : **FULL** Development Permission
  - Proposal : Proposed Construction of a Semi-Automatic Firefighting System for the Aviation Fuel Facility
  - Location : St Helena Airport
  - Applicant : Programme Management Office, SHG
  - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 7) Application 2025/72**
- Requested : **FULL** Development Permission
  - Proposal : Construction of a 2-Bedroom dwelling
  - Location : Barren Ground
  - Applicant : Christopher Peters
  - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 8) Application 2025/74**
- Requested : **FULL** Development Permission
  - Proposal : Retention of the Realignment to the PCB Yard and Perimeter Fencing
  - Location : Ruperts Container, Handling Facilities
  - Applicant : Programme Management Office, SHG
  - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 9) Application 2025/75**
- Requested : **FULL** Development Permission
  - Proposal : Replacement of Existing Galvanised Windows, Existing Drainage on the Side & Rear Elevation and Repainting of All Elevations and Roofs
  - Location : St John's and Old Boys Flats, Jamestown
  - Applicant : Head of Property, SHG
  - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

## 8. Approvals by CPO/SPO under Delegated Powers:

### Application 2025/48

– Requested	:	<b>Full Development Permission</b>
– Proposal	:	Change of Roof Profile & Enclosing of Verandah
– Location	:	Young's Valley
– Applicant	:	Wayne Thomas
– Official	:	Petra Joshua, PO (authorised by Patricia Coyle, CPO)
– Approved	:	28 August 2025

## 9. Minor Variations by CPO

### Application 2024/20/MV1

– Requested	:	Minor Variation
– Proposal	:	To raise the floor level inside the building. This was in respect of Change Of Use from Dwelling Houses (Use Class C3) to Business, Storage and Distribution (Use Class B1), by Constructing a Two-Storey Storeroom with Vehicle Access Ramp and Modified Vehicle Access and Change from Duo Pitched to Parapet and Mono Pitch Roof of Existing Storeroom that was approved on 28 March 2024.
– Location	:	Market Street, Jamestown
– Applicant	:	W A Thorpe & Sons Ltd
– Official	:	Patricia Coyle, CPO
– Approved	:	8 September 2025

### Application 2025/25/MV1

– Requested	:	Minor Variation
– Proposal	:	To reposition the point of ducting exit by 2.4m away from the Post Office building. This was in respect of Installation of Extraction System in the Food-To-Go-Section, The Star, Main Street which was approved on 11 August 2025.
– Location	:	The Star, Mainstreet, Jamestown
– Applicant	:	Solomon & Co Plc
– Official	:	Patricia Coyle, CPO
– Approved	:	9 September 2025

## 10. Discharge of condition

### Application 2025/51 (Doc 4)

– Requested	:	Discharge of Condition Four
– Proposal	:	Prior to development commencing, details of the fencing alignment on the western elevation of the school site should be submitted in writing and approved by the Chief Planning Officer on behalf of the Land Development Control Authority. The fencing should then be installed in accordance with the approved details.
– Location	:	St Helena Secondary School, Francis Plain

- Applicant : Programme Management Unit, SHG
- Official : Patricia Coyle, CPO
- Approved : 8 September 2025

#### **Application 2025/60 (Doc 6)**

- Requested : Discharge of Condition Six
- Proposal : Prior to works being undertaken to the existing track, the applicant should submit details in writing to provide for the re-alignment of the existing access track above the development site to retain access to the Goat Pound Battery Fortification to the Chief Planning Officer; once approved in writing, the access road works should be implemented in accordance with the approved details.
- Location : Lower Cleughs Plain, St Pauls
- Applicant : Jeffrey Stroud
- Official : Patricia Coyle, CPO
- Approved : 9 September 2025

### **10. Strategic Planning Matters – CPO Feedback**

- 1) Jamestown Conservation Management Plan
- 2) LDCP Review

### **11. Any Other Business**

### **12. Next Meeting: 6 November 2025**

### **13. Closed Items**