

AGENDA

Land Development Control Authority Meeting

Date : Thursday, 4 September 2025
Time : 10.30 am
Venue : The St Helena Community College Main Hall, Jamestown

1. Attendance and Welcome
2. Declarations of Interest
3. Confirmation of Minutes of 7 August 2025
4. Matters Arising from Minutes of 7 August 2025
5. Building Control Activities – July 2025
6. Current Planning Applications: 29
7. Applications for LDCA Determination – 4 September 2025:

1) **Application 2025/51**

- Requested : Addendum to Application 2025/51
- Proposal : Installation of Perimeter Security Fence and Gates
- Location : St Helena Secondary School, Francis Plain
- Applicant : Programme Management Office, SHG, C/o Shelley Thomas
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

2) **Application 2025/53**

- Requested : **FULL** Development Permission
- Proposal : Construction of a New Prison (deferred item from meeting of 21 August 2025)
- Location : Bottom woods
- Applicant : Safety, Security and Home Affairs Portfolio, SHG, C/o PMO
- Official : Patricia Coyle, CPO

3) **Application 2025/44**

- Requested : **FULL** Development Permission
- Proposal : Installation of 28 Slate Plaques with Solar Lighting
- Location : The Castle Terrace, Jamestown,
- Applicant : St Helena Tourism, St Helena Government
- Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)

4) **Application 2025/59**

- Requested : **FULL** Development Permission
- Proposal : Redevelopment of St Paul's Primary School

- Location : St Paul's Primary School, St Paul's
- Applicant : Education, Skills and Employment Portfolio, SHG
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

5) Application 2025/35

- Requested : **FULL** Development Permission
- Proposal : Covered Area, Decking and Container Bond Store
- Location : Scott's Mill, Francis Plain
- Applicant : Russell Harrison, St Helena Brewery Ltd
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

6) Application 2025/17

- Requested : **FULL** Development Permission
- Proposal : Construction of a Covered Way Extension to Home
- Location : Head O' Wain, Blue Hill
- Applicant : Walter and Doris Williams
- Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)

7) Application 2025/18

- Requested : **FULL** Development Permission
- Proposal : Loft Extension
- Location : The Flagg, Levelwood
- Applicant : Alex Knipe
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

8) Application 2025/60

- Requested : **FULL** Development Permission
- Proposal : Construction of a three Bedroom, Split Level Dwelling
- Location : Lower Cleughs Plain
- Applicant : Jeffrey Stroud
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

8. Approvals by CPO/SPO under Delegated Powers:

Application 2025/49:

- Requested : **Full Development Permission**
- Proposal : Change of Roof Profile
- Location : Sapper Way
- Applicant : Anthony Hopkins
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- Approved : 29 July 2025

9. Minor Variations by CPO

Application 2024/44/MV1

- Requested : Minor Variation

- Proposal : Change of Roof Material of the Covered Storage Area to Concrete to Create an Access point on the first Floor, Change the ground Floor east elevation Window to a Door and extend the ground Floor Covered Area for weather protection. This was in respect of Partial Change of Use to Class A1: Shops and Partial Enclosure of Ground Floor Verandah and Change in Signage that was approved on 8 November 2024
- Location : Property previously known as Rosie's Bar and Restaurant, Ladder Hill
- Applicant : Tara Wortley
- Official : Patricia Coyle, CPO
- Approved : 1 August 2025

Application 2022/47/MV1

- Requested : Minor Variation
- Proposal : Omission of Loft, Relocation of the Kitchen Entrance, Repositioning of Front Doors and Columns and Installation of additional Window in the Lounge. This was in respect of the Construction of a three Bedroom Dwelling and Garage/Workshop that was approved on 5 August 2022
- Location : Red Hill, St Paul's
- Applicant : David Clarke
- Official : Patricia Coyle, CPO
- Approved : 15 August 2025

10. Strategic Planning Matters – CPO Feedback

- 1) Jamestown Conservation Management Plan
- 2) LDCP Review

11. Any Other Business

12. Next Meeting: 2 October 2025

13. Closed Items