

Vacancy

Senior Accounts Clerk (General)



Salary for the post will commence at £10,200 per annum (£850 per month)

Solomon & Company (St Helena) Plc has a vacancy within the Finance Department for a Senior Accounts Clerk (General).

As Senior Accounts Clerk (General) you will be responsible for ensuring a reliable and efficient service is provided for the daily processing of Accounts data in the Finance Department.

Interested Persons Should:

- Possess grades C or above in GCSE Maths & English or equivalent and desirably an Accounting qualification
- Be experienced in the use of Microsoft Office applications and desirably Access Dimensions
- Have the ability to multitask, organise workload and meet tight deadlines in a fast-paced environment
- Be analytical, with a high degree of accuracy and attention to detail
- Have excellent communication skills and an ability to liaise effectively with staff on all levels
- Be able to work independently and to use own initiative

For further information, including the Company's attractive benefits package contact:

Claire Williams, Accountant (General) via ☎ 22380 ✉ accounts@solomons.co.sh

Application forms may be collected from Solomons Main Office Reception, Jamestown or alternatively an electronic copy can be requested via hadmin@solomons.co.sh and completed forms should be returned to Anya Thomas, Human Resources Organisation & Development Officer, Solomons Main Office, Jamestown by **Thursday, 28 August 2025**.

Solomon & Company (St Helena) Plc offers an attractive benefits package to Employees which includes but are not limited to:

🏠 Pension Contributions

🏠 Staff Discounts