

AGENDA

Land Development Control Authority Meeting

Date : Thursday, 7 August 2025
Time : 10 am
Venue : The St Helena Community College Main Hall, Jamestown

1. Attendance and Welcome
2. Declarations of Interest
3. Confirmation of Minutes of 3 July 2025
4. Matters Arising from Minutes of 3 July 2025
5. Building Control Activities – June 2025
6. Current Planning Applications: 29
7. Applications for LDCA Determination – 7 August 2025:

1) **Application 2025/24**

- Requested : **FULL** Development Permission
- Proposal : Construction of a Two Storey Building comprising a Shop, Storage Space for Shop Goods and some Domestic Items
- Location : Lower Half Tree Hollow
- Applicant : Christopher Bargo
- Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)

2) **Application 2025/29**

- Requested : **FULL** Development Permission
- Proposal : Change of Use from Shop to Dwelling comprising Internal Alterations and Construction of Timber Deck
- Location : Lower Half Tree Hollow
- Applicant : Christopher Bargo
- Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)

3) **Application 2025/31**

- Requested : **FULL** Development Permission
- Proposal : Bedsit for Tourist Accommodation
- Location : The Old Playground, Upper Jamestown
- Applicant : Jonathan Clark
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

4) **Application 2025/38**

- Requested : **FULL** Development Permission

- Proposal : Installation of Power Box and Associated Cables
 - Location : Staircase at IT Building, Jamestown
 - Applicant : Connect St Helena Ltd
 - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 5) Application 2025/25**
- Requested : **FULL** Development Permission
 - Proposal : Installation of Extraction System in the Food to go Section
 - Location : The Star, Main Street, Jamestown
 - Applicant : Solomon & Company (St Helena) Plc
 - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 6) Application 2025/27**
- Requested : **FULL** Development Permission
 - Proposal : Change of Windows on the West and North Elevation from Timber Sash to uPVC Windows
 - Location : Scullards, Market Street, Jamestown
 - Applicant : Colin A Johnson
 - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 7) Application 2025/39**
- Requested : **FULL** Development Permission
 - Proposal : Construction of a Two Bedroom Dwelling
 - Location : Bottom Woods CDA
 - Applicant : Christine Benjamin
 - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 8) Application 2025/41**
- Requested : **FULL** Development Permission
 - Proposal : Construction of a Commercial Laundry Room
 - Location : The Rock Club, Ladder Hill
 - Applicant : Melvin Benjamin
 - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 9) Application 2025/28**
- Requested : **FULL** Development Permission
 - Proposal : Construction of a Three Bedroom Dwelling
 - Location : Nr Princess Lodge, St Paul's
 - Applicant : Tracey and Dani Thomas
 - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 10) Application 2025/30**
- Requested : **FULL** Development Permission
 - Proposal : Covered Area to provide Weather Protection and additional Space for Church
 - Location : Seventh Day Adventist Church, Jamestown

- Applicant : Seventh Day Adventist Church
 - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 11) Application 2025/43**
- Requested : **FULL** Development Permission
 - Proposal : Installation of Five Electric Vehicle (EV) Chargers
 - Location : St Helena Airport Public Car Park
 - Applicant : Derek Pedley
 - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 12) Application 2025/45**
- Requested : **FULL** Development Permission
 - Proposal : Covered Area
 - Location : Joshies Roadside Drop-In, Half Tree Hollow
 - Applicant : Alan Joshua
 - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- 13) Application 2025/40**
- Requested : **FULL** Development Permission
 - Proposal : Construction of a Two Bedroom Dwelling
 - Location : Bottom Woods CDA
 - Applicant : Angelo Moyce
 - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 14) Application 2025/42**
- Requested : **FULL** Development Permission
 - Proposal : Construction of a Verandah
 - Location : Woodcot Cottage, Alarm Forest
 - Applicant : W A Thorpe & Sons Ltd
 - Official : Petra Joshua, PO (authorised by Patricia Coyle, CPO)
- 15) Application 2025/47**
- Requested : **FULL** Development Permission
 - Proposal : Construction of a Two Bedroom Dwelling
 - Location : New Ground
 - Applicant : Lori Pinter
 - Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)

8. Approvals by CPO/SPO under Delegated Powers:

Application 2025/23:

- Requested : **Full Development Permission**
- Proposal : Construction of External Staircase
- Location : Blackfield, Longwood
- Applicant : Delmarie Hopkins-Caesar
- Official : Shane Williams, SPO (authorised by Patricia Coyle, CPO)
- Approved : 25 July 2025

9. Discharge of Planning Conditions by CPO

1) Application 2024/17 (DoC 6)

- Requested : Discharge of Condition Six
- Proposal : Before the development is brought into use, a Transport Travel Plan for the port facility, setting out the management of employee travel to and from the workplace will be submitted to and approved in writing by the Chief Planning Officer on behalf of the Land Development Control Authority.
- Location : Lower Rupert's Valley
- Applicant : Programme Management Unit, EDIP
- Official : Patricia Coyle, CPO
- Approved : 27 June 2025

2) Application 2020/41 (DoC 9)

- Requested : Discharge of Condition Nine
- Proposal : Before the development use as port becomes operational, a Port Access Management Plan for the public is prepared setting out the day to day access management of the port operations and control of access for all users and in particular for the purposes of the recreational, leisure, cultural and community uses in the area how access to these facilities for the general public will be managed and administered on a daily basis when the port facilities are in full operation and for other periods of general use. The Port Access Management Plan is submitted to and approved in writing by the Chief Planning Officer on behalf of the Land Development Control Authority.
- Location : Lower Rupert's Valley
- Applicant : Programme Management Unit, SHG
- Official : Patricia Coyle, CPO
- Approved : 27 June 2025

3) Application 2024/17 (DoC 7)

- Requested : Discharge of Condition Seven
- Proposal : Before the development is brought into use, details of the diverted footpath through the site, its design and construction to ensure it meets the needs of all users including those with mobility issues, and improved signage through the area is submitted to and approved in writing by the Chief Planning Officer on behalf of the Land Development Control Authority.
- Location : Lower Rupert's Valley
- Applicant : Programme Management Unit, EDIP
- Official : Patricia Coyle, CPO
- Approved : 8 July 2025

4) Application 2024/17 (DoC 9)

- Requested : Discharge of Condition Nine
- Proposal : Before hard and soft landscaping is undertaken, details of the landscaping scheme will be submitted to and approved by Chief Planning Officer in writing on behalf of the Land Development Control Authority. The planting scheme will be implemented during the planting season following the completion of the construction and it will be managed and maintained to ensure it is able to establish.
- Location : Lower Rupert's Valley

- Applicant : Programme Management Unit, EDIP
- Official : Patricia Coyle, CPO
- Approved : 9 July 2025

10. Prior Notice

PN 2025/01

- Requested : Prior Notice Notification
- Proposal : Change of Roof Material from Asbestos to Grey Corrugated Aluminium Roof Sheets.
- Location : St Paul's Primary School, St Paul's
- Applicant : Julian Benjamin, Project management, SHG
- Official : Patricia Coyle, CPO
- Approved : 10 July 2025

11. Strategic Planning Matters – CPO Feedback

- 1) Jamestown Conservation Management Plan
- 2) LDCP Review

12. Any Other Business

13. Next Meeting: 21 August 2025

13. Closed Items