

Join us! We are recruiting...



**St Helena
Government**

Driver (Social Care) **(£7,960 per annum)**

The Health & Social Care Portfolio is currently seeking to recruit a Driver (Social Care) who will be responsible for the transporting of service users which includes to and from day care, hospital appointments and social outings. The Driver will support staff in helping service users to safely get in and out of vehicles including those who have mobility needs, sensory impairment, learning disabilities and those with limited or no verbal communication skills. This requires the post holder to be caring, compassionate and flexible.

If you are interested, please contact us for more information and a discussion.

Enquiries: Rosalie Brown on Tel No 22920 or
Email: Rosalie.brown@sainthelena.gov.sh
Closing date: 23 May 2025

2x Accounts Assistants **(£7,960 per annum)**

Are you a highly motivated individual with good teamwork and problem-solving skills? If so, Central Finance has an opportunity for you to join their team. You will ensure efficient and accurate entry of financial data through the government accounting system and the effective monitoring of St Helena Government's transactions.

If you are interested, please contact us for more information and a discussion.

Enquiries: Charmaine Murawu on Tel No 22470 or
Email: charmaine.murawu@sainthelena.gov.sh
Closing date: 30 May 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/government/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted through the Director/Line Manager (where applicable) to the Human Resources Officer by email recruitment@sainthelena.gov.sh or paper copies delivered to the Human Resources Officer by the closing date.

To be considered for our vacancies, you must complete our application form. Please do not submit your CV.

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**St Helena
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Housing Officer

(2 month Fixed-Term Contract to commence 9 June 2025)

(£9,781 per annum) (Available for local interest only)

If you are a highly motivated individual with excellent communication skills, then here is an opportunity for you to join the team at the Property Section, where you will provide an effective and high quality administrative support to the Housing Management Service.

Contact us for more information and a discussion

Enquiries: Nikita Crowie on Tel No. 22270 or Email: nikita.crowie@sainthelena.gov.sh

Closing date: 28 May 2025

General Teaching Assistant (St Helena Secondary School)

(Starting at £8,725 per annum)

Do you have a passion for Education? We are looking to recruit a Teaching Assistant to provide assistance to the class teacher by supporting teaching and learning in the school/classroom environment. The individual needs to be committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and have good communication skills to be able to communicate between students, parents and colleagues.

Contact us for more information and a discussion

Enquiries: Carolyn Yon on Tel No 24290 or Email: carolyn.yon@sainthelena.edu.sh

Closing date: 30 May 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/government/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

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Support Workers (Social Care) Fixed-Term Contracts or Permanent (£8,113 per annum) (Available for local interest)

Are you interested in the well-being of clients within the Learning Disabilities units, and providing high quality, holistic care directly to frail older people in full time residential and day care, enabling them to live as full and active life as possible? If so, Social Care is seeking support in the following areas of care; Deasons, Cape Villa and Piccolo Hill. Come join our team and help make a difference in the lives of our clients.

Contact us for more information and a discussion.

Enquiries: Hannah Herne or Latoya Thomas,
Tel nos. 22920/23151 or
Email: hannah.herne@sainthelena.gov.sh
Email: dcdeputymanager@helanta.co.sh
Nicole Hercules on Tel no. 25936 or
Email: piccolo.hill@helanta.co.sh

Closing date: 30 May 2025

Sea Rescue Crew (Coxswain) (£9,197 per annum)

Are you keen to improve the lives of all within our community and help the island thrive by protecting and saving lives at sea? If you are a highly motivated and enthusiastic individual with the ability to remain calm under extreme physical and mental pressure, then the St Helena Sea Rescue Service has an opportunity for you to join their team.

Applicants must be 18 years of age, Must be able to swim and pass a fitness test.

Contact us for more information and a discussion.

Enquiries: Leeroy Caswell or Mark Caswell on
Tel nos. 25215 or
Email: leeroy.caswell@helanta.co.sh
Email: mark.caswell@helanta.co.sh

Closing date: 30 May 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/government/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

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To be considered for our vacancies, you must complete our application form. Please do not submit your CV.

SHG positively accepts applications from all members of the community, regardless of age, gender, disability, age, sexual orientation, religion or belief and will consider all applications on the basis of merit assessed against the role profile and person specification. All appointments are subject to the successful candidate providing satisfactory clearances, which include a medical check, vetting / DBS clearance and references. SHG reserves the right to have information provided on or with the application independently verified. Benefits are subject to change and may vary according to role.