

**VACANCY FOR ASSISTANT ANALYST**  
**Salary range £9,185 to £11,327 per annum**

Audit St Helena is seeking to recruit an Assistant Analyst to join its Performance Audit (Value for Money) Team.

The person will assist with performance audits across the public sector and support other office initiatives. No prior experience in this field is required.

Prospective candidates should have good GCSE grades or Functional Skills Level 2 in English and Mathematics and be prepared to study for a relevant certification. On-the-job training will be provided.

Key attributes for those applying for this position include enthusiasm, good communication skills (oral and written), the ability to think critically and attention to detail. IT proficiency including Word, Outlook and Excel is also helpful.

Questions about day-to-day duties should be directed to the team: Performance Audit Manager David Brown ([david.brown@sainthelena.gov.sh](mailto:david.brown@sainthelena.gov.sh)) and Principal Analyst Omence Murawu ([omence.murawu@sainthelena.gov.sh](mailto:omence.murawu@sainthelena.gov.sh)).

For further information, Job Profiles and Application Forms please contact Helene Williams by telephoning 22111 or emailing [helene.v.williams@sainthelena.gov.sh](mailto:helene.v.williams@sainthelena.gov.sh). Completed application forms should be submitted to this email address or by hand to Audit St Helena, First Floor, New Porteous House, Jamestown by no later than close of business on **Friday 04 April 2025**.

*SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview. All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance. SHG reserves the right to have information provided on the application form independently verified.*