

Join us!

We are recruiting...



St Helena
Government

Marine & Fisheries Conservation Officer (£15,033 per annum)

The Marine and Fisheries Conservation Section are seeking to recruit an organised, passionate and highly effective marine and fisheries manager with experience in leading high level projects and teams. The post holder will lead on all elements of the operation of the Marine and Fisheries Conservation Section and deliver the marine and fisheries conservation programme, this will include assisting with setting the strategic direction ensuring it remains adaptable to the changing marine environment needs and uses. You will also be responsible for both recurrent and project based work areas, including team management, strategic and financial planning and reporting, report writing, communications and outreach activities, and building links between relevant stakeholders that are important to, and associated with, the work of the Section. Contact us for more information and a discussion.

Enquiries: Elizabeth Clingham on Tel No 24724 or Email: elizabeth.clingham@sainthelena.gov.sh

Closing date: 26 February 2025

Emergency Care Assistant (£9,781 per annum)

The Health Services, Emergency Services team are seeking to recruit an enthusiastic individual to undertake an exciting development post as an Emergency Care Assistant, to join the team in providing an Emergency Ambulance and Emergency Department service under the direction of the Paramedics. The role will see the successful applicant undertake the Level 3 and Level 4 QA First Response Emergency Care qualifications (A UK recognised and regulated course), receive training in emergency driving, and on-the job mentorship and training. The role will require participation in an on-call rota to provide an efficient, responsive, and reliable emergency service. Contact us for more information.

Enquiries: Michael Gaga Hale on Tel No 22500 or Email: michael.gaga-hale@sainthelena.gov.sh

Closing date: 26 February 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/government/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted to the Human Resources Officer by email recruitment@sainthelena.gov.sh or paper copies delivered to the Human Resources Officer by the closing date.

To be considered for our vacancies, you must complete our application form. Please do not submit your CV.

SHG positively accepts applications from all members of the community, regardless of age, gender, disability, age, sexual orientation, religion or belief and will consider all applications on the basis of merit assessed against the role profile and person specification. All appointments are subject to the successful candidate providing satisfactory clearances, which include a medical check, betting / DBS clearance and references. SHG reserves the right to have information provided on or with the application independently verified. Benefits are subject to change and may vary according to role.

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Carpenter

(£8,266 to £8,725 per annum, based on ability and experience)

If you are physically fit, a good communicator and an effective team player, the Building Maintenance Section has an opportunity for you to join their team.

Working as part of the Building Maintenance Team, you will assist with delivering daily operations and maintenance services within the building maintenance section.

Decorator

(£8,266 to £8,725 per annum, based on ability and experience)

Would you like to become a Decorator? If so the Building Maintenance Team have an opportunity for you to improve the lives of all within our community and help the island thrive by delivering painting and decorating related tasks and maintenance services within the building maintenance section.

Contact us for more information and a discussion on the above posts

Enquiries: Rex Young on Tel No 22054 or Email: rex.young@sainthelena.gov.sh

Closing date: 24 February 2025

Kitchen Assistant (CCC)

(£7,280 per annum)

Responsible to the Head Cook and Cooks for the provision of high quality domestic and catering services at the Community Care Centre, to include all cleaning, kitchen duties, assisting the Cooks with food preparation and delivery of meals, and responsible for ensuring the kitchen unit areas in the Community Care Centre are maintained in line with the cleaning schedules

Contact us for more information and a discussion.

Enquiries: Diana Chambers on Tel No 23090

Closing date: 27 February 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

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Tourism Officer (1- year Fixed Term) (£14,378 per annum)

Tourism is one of St Helena’s key economic drivers. Are you a highly motivated individual looking for a career change or to progress your career? Do you have excellent interpersonal skills and the ability to develop productive relationships with tourism stakeholders? If so, the Economic Development Portfolio has an opportunity for you to join their team. You will be primarily involved in providing island information to visitors, but also involved in promotions, marketing and product development, raising awareness about the island whilst ensuring its attractions and services are improved to help ensure a quality visitor experience.

Contact us for more information and a discussion.

Enquiries: Dianne Venning on 22158 or Email dianne.venning@sainthelena.gov.sh

Closing date: 27 February 2024

Claims Officer (£12,049 per annum)

Do you have strong interpersonal skills and the ability to apply objective judgement? Here is an opportunity for you to join the team at the Claims Office. In this role you will carry out the duties of the Adjudication Officer, as provided for in the Social Security Ordinance, through the interview and assessment of Income Related Benefit and Basic Island Pension applicants.

Contact us for more information.

Enquiries: Gail Beard on Tel No 22605 or Email gail.beard@sainthelena.gov.sh

Closing date: 7 March 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

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For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted to the Human Resources Officer by email recruitment@sainthelena.gov.sh or paper copies delivered to the Human Resources Officer by the closing date.

To be considered for our vacancies, you must complete our application form. Please do not submit your CV.