

Join us!

We are recruiting...



**St Helena
Government**

Programme & Project Coordinator (£12,049 per annum)

A Market Enhancement of £3,500 per annum will apply and be reviewed after a 2 year period

Do you have an understanding of project and programme management aspects – e.g. lifecycle, project proposals, procurement and stakeholder management? If so, this could be an opportunity for you! In this role, you will be required to collaborate with all functions of the Programme Management Office, including elements of project planning and delivery, as well as work to improve overall project and programme capacity.

Contact us for more information and a discussion.

Enquiries: Paul Cherrett on Tel No 22270 or Email
Paul.Cherrett@sainthelena.gov.sh

Closing date: 7 February 2025

Deputy Manager (Deasons & Cape Villa) (£13,861 per annum)

This is an opportunity for a caring and passionate individual who can think creatively, has a positive attitude towards challenge, is flexible, enjoys developing skills and practice within others, and is able to think and develop ideas. The Deputy Manager will support the provision of a high quality health and social care service to all service users. This involves assistance with overseeing and managing the day-to-day operations of Deasons and Cape Villa and any maintenance and/or emergency situations that may arise.

Enquiries: Hannah Herne on 23230 or 23151 or Email
hannah.herne@sainthelena.gov.sh

Closing date: 31 January 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/government/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted through the Director/Line Manager (where applicable) to the Human Resources Officer by email recruitment@sainthelena.gov.sh or paper copies delivered to the Human Resources Officer by the closing date.

To be considered for our vacancies, you must complete our application form. Please do not submit your CV.

Join us!

We are recruiting...



**St Helena
Government**

Care Assistant/Support Workers (Social Care) Fixed - Term Contracts or Casuals (£8,113 per annum) (Available for local interest)

Are you interested in the well-being of clients within the Learning Disabilities units, providing high quality, holistic care directly to frail older people in full time residential and day care, enabling them to live as full and active life as possible?

If so, Social Care is seeking support in all of the areas of care; Ebony View, Cape Villa, Deasons or Piccolo Hill. Why not join our team and help make a difference to the lives of our clients.

Contact us for more information and a discussion.

Enquiries: Kelly Hopkins on Tel no. 23343 or
Email: kelly.hopkins@sainthelena.gov.sh
Hannah Herne on Tel nos. Cape Villa- 23230
Deasons Centre-23151
Email: Hannah.herne@sainthelena.gov.sh
Nicole Hercules on Tel no. 25936
Email: piccolo.hill@helanta.co.sh

Closing date: 31 January 2025

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/government/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted through the Director/Line Manager (where applicable) to the Human Resources Officer by email recruitment@sainthelena.gov.sh or paper copies delivered to the Human Resources Officer by the closing date.

To be considered for our vacancies, you must complete our application form. Please do not submit your CV.

SHG positively accepts applications from all members of the community, regardless of age, gender, disability, age, sexual orientation, religion or belief and will consider all applications on the basis of merit assessed against the role profile and person specification. All appointments are subject to the successful candidate providing satisfactory clearances, which include a medical check, vetting / DBS clearance and references. SHG reserves the right to have information provided on or with the application independently verified. Benefits are subject to change and may vary according to role.