



SOLOMON & COMPANY (ST HELENA) PLC

JOB DESCRIPTION

JOB TITLE:	Cleaner
RESPONSIBLE TO:	General Manager (Productions)/Bread Foreman
KEY PURPOSE:	To carry out an effective day to day cleaning program of the Bakery equipment and facilities in order to meet the required health and hygiene standards and production targets.

JOB OUTLINE

- To ensure that the recommended daily, weekly and monthly cleaning schedules in relation to the Bakery equipment and facilities is carried out in a timely and effective manner and meets the required health and hygiene standards.
- Cleaning, stocking and supplying designated facility areas (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, blinds, restroom cleaning and surrounding areas outside the building etc) following correct cleaning procedures.
- To clean the toilets and all bake house sinks.
- To replenish cleaning materials, soap, paper towels and toilet rolls as required, to empty rubbish bins and replace bags.
- To carry out designated weekly and monthly cleaning tasks, to ensure cleaning schedules are completed after every task.
- To carry out any ad hoc duties, co-operate with colleagues, to adhere to health and safety policy, to ensure that health & safety and food & hygiene practices are followed at all times in the workplace.
- To liaise with the Bakery Supervisor for job allocations in relation to general cleaning.
- To assist with the checking and handling of store
- Any other related duties as required by Management.

Personal Attributes

Confident, Show initiative, Friendly, Enthusiastic and Flexible, Trustworthy, hard worker