

Join us!

We are recruiting...



St Helena
Government

JOIN THE PUBLIC SERVICE

Education IT Systems Administrator (£14,120 per annum on the IT Cadre)

Are you interested in playing a key supporting role within the transforming digital landscape of the Education Skills & Employment Portfolio? If you are then the IT section has an exciting and rewarding opportunity for you to join their team. This role will entail responsibility for the provision of technical support and the management and maintaining of the IT teaching and learning platforms across the Primary and Secondary sectors. You will undertake or assist in the setup, deployment and management of e-learning and teaching platforms that facilitate progression and delivery of technology within our schools and will provide support and data management of the associated platforms. Contact us for more information and a discussion

Enquiries: Nicole Richards on Tel No. 22819 or
Email: nicole.richards@sainthelena.gov.sh

Closing date: 07 August 2024

Secondary Teachers – PAS (To teach in the subject areas Art) (T0 £11,520 – T5 £18,902 per annum)

Are you interested in working with young people and want to be a part of shaping their future? Then join the team and become an Art teacher in PAS. You will be responsible for planning, preparing and effectively delivering programmes of study in the specific subject(s) to a designated class(es) to cater for all abilities of students. You must have the required qualifications, be committed to safeguarding and promoting the welfare of young people, have good communication skills and be able to interact with students, parents and colleagues. Contact us for more information and a discussion

Enquiries: Phil Toal on Tel No. 24290 or
Email: phil.toal@sainthelena.edu.sh

Closing date: 12 August 2024

Senior Support Worker – Sheltered Housing (£11,713 per annum)

We are seeking to recruit a Senior Support Worker with a good sense of responsibility and commitment, for providing assistance to individuals within Sheltered Accommodation that encourages them to live independently. Contact us for more information and a discussion.

Enquiries: Hannah Herne on 23230 or 23151 or
Email hannah.herne@sainthelena.gov.sh

Closing date: 09 August 2024

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

To access job profiles and application forms online, visit www.sainthelena.gov.sh/governments/vacancies Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted through the Director/Line Manager (where applicable) to the Human Resources Officer by email recruitment@sainthelena.gov.sh or paper copies delivered to the Human Resources Officer by the closing date.

To be considered for our vacancies, you must complete our application form. Please do not submit your CV.

SHG positively accepts applications from all members of the community, regardless of age, gender, disability, age, sexual orientation, religion or belief and will consider all applications on the basis of merit assessed against the role profile and person specification. All appointments are subject to the successful candidate providing satisfactory clearances, which include a medical check, vetting / DBS clearance and references. SHG reserves the right to have information provided on or with the application independently verified. Benefits are subject to change and may vary according to role.

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Secondary Teachers – PAS (To teach in the subject areas Music) (T0 £11,520 – T5 £18,902 per annum)

Are you interested in working with young people and want to be a part of shaping their future? Then join the team and become a Music teacher in PAS. You will be responsible for planning, preparing and effectively delivering programmes of study in the specific subject(s) to a designated class(es) to cater for all abilities of students. You must have the required qualifications, be committed to safeguarding and promoting the welfare of young people, have good communication skills and be able to interact with students, parents and colleagues.

Contact us for more information and a discussion

Enquiries: Phil Toal on Tel No. 24290 or
Email: phil.toal@sainthelena.edu.sh
Closing date: 13 August 2024

Higher Level Teaching Assistant (St Paul’s Primary) (£9,338 - £9,974 per annum) - fixed term until August 2025

Higher Level Teaching Assistant takes on the responsibility of planning, preparing and teaching 25% of the Schools Teaching time Table including any specific support groups and lesson cover in the absence of the Class Teacher.

HLTA will also assist with supervising the children in the playground to ensure pupils feel safe and secured in the school environment, and to have a good level of written and verbal communication to be able to interact with between all students, colleagues and Parents.

Contact us for more information and a discussion.

Enquiries: Sherell Thomas on Tel No. 24737 or
Email: Sherell.thomas@primary.edu.sh
Closing date: 13 August 2024

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

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Alternative Education Support – Inclusion (TA2 £8,275 – TA4 £9,974 per annum) fixed Term until Sept 2025

Are you a highly motivated individual with excellent interpersonal skills and able to communicate effectively and professionally? Able to work calmly under pressure and manage in challenging situations? If so, the Inclusion Section within Education, Skills & Employment Portfolio has an opportunity for you to join their team in supporting students receiving alternative education programmes.

Contact us for more information and a discussion

Enquiries: Sharon Peters on Tel No. 25840 or
Email: Sharon.Peters@supportservices.edu.sh

Closing date: 13 August 2024

Auxiliary Worker – Pilling Primary (£6,643 per annum) fixed term until August 2025

Are you a highly motivated individual with excellent interpersonal skills and able to communicate effectively and professionally? You will be responsible for the supervision of pupils before and after school, during mid-morning and lunch periods and to accompany and supervise nursery pupils being transported home at mid-day.

Contact us for more information and a discussion

Enquiries: Elaine Benjamin on Tel No. 22540 or
Email: elaine.benjamin@primary.edu.sh

Closing date: 13 August 2024

Team Leader – Sheltered Housing (£13,861 per annum)

This is an opportunity for a caring and passionate individual who can think creatively, has a positive attitude towards challenge, is flexible, enjoys developing skills and practice within others, and is able to think and develop ideas. The Team Leader will support the provision of a high quality health and social care service to all service users. This involves assistance with overseeing and managing the day-to-day operations of Deasons and Cape Villa and any maintenance and/or emergency situations that may arise.

Contact us for more information and a discussion.

Enquiries: Hannah Herne on 23230 or 23151 or
Email hannah.herne@sainthelena.gov.sh

Closing date: 05 August 2024

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

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Harbour Master & Port Manager (Designate) (£15,033 per annum)

The post of Harbour Master & Port Manager is a combined role of Harbour Master and Health and Safety Officer. You will be required to work in conjunction with the Strategic Harbour Master (SHM), controlling the harbours/Port in St Helena.

The Harbour Master works to the SHM, and co-ordinates the operational day to day running, control, and development of the Jamestown Wharf and Rupert's Jetty, and any other designated landing place, and shall perform any other duties as may be required for the good management of the port.

You will also be a Health and Safety Officer implementing and ensuring compliance with SHG occupational health and safety (OHS) guidelines. Your primary role will be advising on measures to minimize hazards and maintain a safe working environment in the Port, cultivating a culture of prioritizing health and safety.

Contact us for more information and a discussion

Enquiries: **Derek Henry on Tel No. 22287** or
Email: Derek.Henry@sainthelena.gov.sh

Closing date: **30 August 2024**

Benefits

Leave – 30 days leave per annum, plus public holidays

Pension – 15% pension contribution by SHG into approved defined contribution pension scheme

Training and Development

Paid sickness absence

How to apply

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