

# Join us!

## We are recruiting...



**St Helena  
Government**

### **Pest Control Operator (£7,341 per annum)**

The Environmental Health section are seeking to recruit a Pest Control Operator. In this role you will be responsible to the Senior Works Supervisor (Pest Control) and will assist with providing an efficient and effective pest management service against those pest of public health significance throughout the island. This will involve carrying out the day-to-day activities of the Pest Control Unit of the Environmental Health Section, Health and Social Care Portfolio.

Contact us for more information and a discussion.

**Enquiries:** Georgina Young on Tel No. 22713  
**Closing date:** 19 March 2024

### **Cloud Forest Project Conservation Technician (£7,341 per annum)**

The Conservation Technician will assist with the delivery of project objectives under the CSSF funded Cloud Forest Project through innovative invasive plant management techniques. You will be responsible for the day-to-day specialist restoration fieldwork activities under the project and supporting the Peaks Management team.

Contact us for more information and a discussion.

**Enquiries:** Myra Young on Tel No. 24724  
**Closing date:** 19 March 2024

### **Legislative Council Office Assistant (£9,197 per annum)**

The Legislative Council Office is seeking to recruit a motivated individual with proven effective administrative skills to provide the Speaker, Deputy Speaker and Members of the Legislative Council with secretarial, research and administrative support.

If you are interested in this opportunity then we would be keen to hear from you.

Contact us for more information and a discussion

**Enquiries:** Carol Henry on Tel No 22470  
**Closing date:** 26 March 2024

### **Benefits**

**Leave** – 30 days leave per annum plus public holidays

**Pension** – 15% pension contribution by SHG into approved defined contribution pension scheme

**Training and Development**

**Paid sickness absence**

### **How to apply**

To access job profiles and application forms online, visit [www.sainthelena.gov.sh/government/vacancies](http://www.sainthelena.gov.sh/government/vacancies) Alternatively, these are available in paper format from Central Human Resources and Organisational Development at The Castle, Jamestown.

For further information, please contact the recruitment team on telephone number **22470** or via the email address below.

Applications should be submitted to the Human Resources Officer by email [recruitment@sainthelena.gov.sh](mailto:recruitment@sainthelena.gov.sh) or paper copies delivered to the Human Resources Officer by the closing date.

*To be considered for our vacancies, you must complete our application form. Please do not submit your CV.*

*SHG positively accepts applications from all members of the community, regardless of age, gender, disability, age, sexual orientation, religion or belief and will consider all applications on the basis of merit assessed against the role profile and person specification. All appointments are subject to the successful candidate providing satisfactory clearances, which include a medical check, betting / DBS clearance and references. SHG reserves the right to have information provided on or with the application independently verified. Benefits are subject to change and may vary according to role.*

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### Vocational Instructor (Building Construction) (£10,218 - £11,035 per annum)

Are you interested in working with young people and want to be a part of shaping their future? Then join the team and become a Vocational Instructor at PAS. You will be responsible for planning, preparing and effectively delivering programmes of study in Building Construction to designated classes in KS4 and KS5, catering for all abilities of students. You must have the required qualifications and demonstrable experience/skills, must have experience in IT applications, be committed to safeguarding and promoting the welfare of young people, have good communication skills and be able to interact with students, parents and colleagues.

Contact us for more information and a discussion.

**Enquiries:** Isabel Andrews on Tel no: 24290  
**Closing date:** 19 March 2024

### Higher Level Teaching Assistant (St Paul's Primary) (£7,823 - £9,401 per annum)

Higher Level Teaching Assistant takes on the responsibility of planning, preparing and teaching 25% of the Schools Teaching time Table including any specific support groups and lesson cover in the absence of the Class Teacher. The HLTA will also assist with supervising the children in the playground to ensure pupils feel safe and secured in the school environment, and to have a good level of written and verbal communication to be able to interact with all students, colleagues and Parents.

Contact us for more information and a discussion.

**Enquiries:** Patricia Williams on Tel No: 24737  
**Closing date:** 26 March 2024

### Benefits

**Leave** – 30 days leave per annum plus public holidays

**Pension** – 15% pension contribution by SHG into approved defined contribution pension scheme

**Training and Development**

**Paid sickness absence**

### How to apply

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## Community Care Officers x 3 (Adult Services) (£9,197 – £11,239 per annum)

Social Care is seeking to recruit three individuals who are you willing to improve the lives of all within our community and help the island thrive by assisting with the provision of one-to-one support to enable vulnerable adults to remain living independently in their own homes. The individual's vulnerability could be due to mental or physical disability, frailty or illness. Support will include assessment of needs and provision of personal-care tasks, such as bathing, toileting and dressing and domestic tasks such as meal preparation, cleaning and laundry. Also to provide respite sessions including time in the community and supporting access to day services. An important part of this role will be developing supportive relationships with those you are supporting in their own homes and in the community so that they can continue to live an independent life whilst being safe. **You will be required to do shift work, working on the weekends and public holidays etc.**

Contact us for more information and a discussion.

**Enquiries:** Lisa Green on Tel. No. 22920  
**Closing date:** 19 March 2024

## Primary Teacher (St Paul's Primary) (£11,035 – 18,508 per annum)

Are you passionate about teaching? We are seeking to recruit a Teacher who is primarily responsible for the planning, preparing and effective delivering of programmes of study in English to designated class(es) to cater for all abilities of pupils/students. The individual needs to be committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and have good communication skills to be able to communicate between students, parents and colleagues.

Contact us for more information and a discussion.

**Enquiries:** Patricia Williams on Tel. No. 24737  
**Closing date:** 28 March 2024

## Benefits

**Leave** – 30 days leave per annum, according to grade, plus public holidays

**Pension** – 15% pension contribution by SHG into approved defined contribution pension scheme

**Training and Development**

**Paid sickness absence**

## How to apply

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### Prison Catering Officer (£9,197 per annum)

Join H.M. Prison Jamestown as our next Catering Officer!  
Shape meals for the whole facility, create menus with dietary finesse, and mentor motivated prisoners towards valuable qualifications. Impact lives while mastering the art of prison catering. Elevate your career while contributing to rehabilitation. Apply now and be a part of positive change!"

Contact us for more information and a discussion.

**Enquiries:** Linda Fuller on Tele No: 22541  
**Closing date:** 27 March 2024

### Senior IT Development Support Officer (£14,585 per annum)

The Senior IT Development Support Officer will be responsible to the Deputy IT Section Manager for ensuring that the provision of an effective and appropriate ICT service is designed to meet the needs of the St Helena Government. In addition, the Senior IT Development Support Officer will be required to mentor the IT Development and Support Officers.

Contact us for more information and a discussion.

**Enquiries:** David George on Tel No. 22819  
**Closing date:** 26 March 25024

### Benefits

**Leave** – 30 days leave per annum, according to grade, plus public holidays

**Pension** – 15% pension contribution by SHG into approved defined contribution pension scheme

### Training and Development

### Paid sickness absence

### How to apply

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