

Review and Appeals Procedures

A person who is aggrieved by the decision of the Adjudication Officer may within 14 days of being informed of the Adjudication Officer's decision may request that such decision be reviewed by Deputy Financial Secretary Mr Nicholas Yon, The Castle, Jamestown telephone no:22470 or email nicholas.yon@sainthelena.gov.sh

A person who is aggrieved by the decision of the Deputy Financial Secretary may within 14 days of being informed of that decision could appeal to the Magistrate Court against such decision.

Your Obligations

- ⇒ *Ensure that all information given is correct to the best of your knowledge.*
Warning: It is a criminal offence to make a false declaration.
- ⇒ *Inform the Benefits office immediately should you receive additional income. (Your benefits will only be altered for the time in which you receive the additional income)*
- ⇒ *Inform the Benefits Office immediately should there be changes in your family circumstances e.g.*
Death or departure of spouse or partner
Departure of children or having reached school leaving age.
Being admitted to a Care Facility
- ⇒ *Please refer to Changes of Circumstances Leaflet for more details.*

All information contained in this pamphlet is in accordance with the Social Security Ordinance 2010.

DO YOU WANT TO KNOW MORE PLEASE CONTACT

Mr. Anthony Hopkins – Claims Manager
or
Mrs. Gail Beard – Claims Officer
or
Mrs. Carol Fuller— Claims Officer

at
The Treasury
Post Office, First Floor
Jamestown—St Helena Island
South Atlantic Ocean

Telephone Number: **22605**

Or

E-mail–

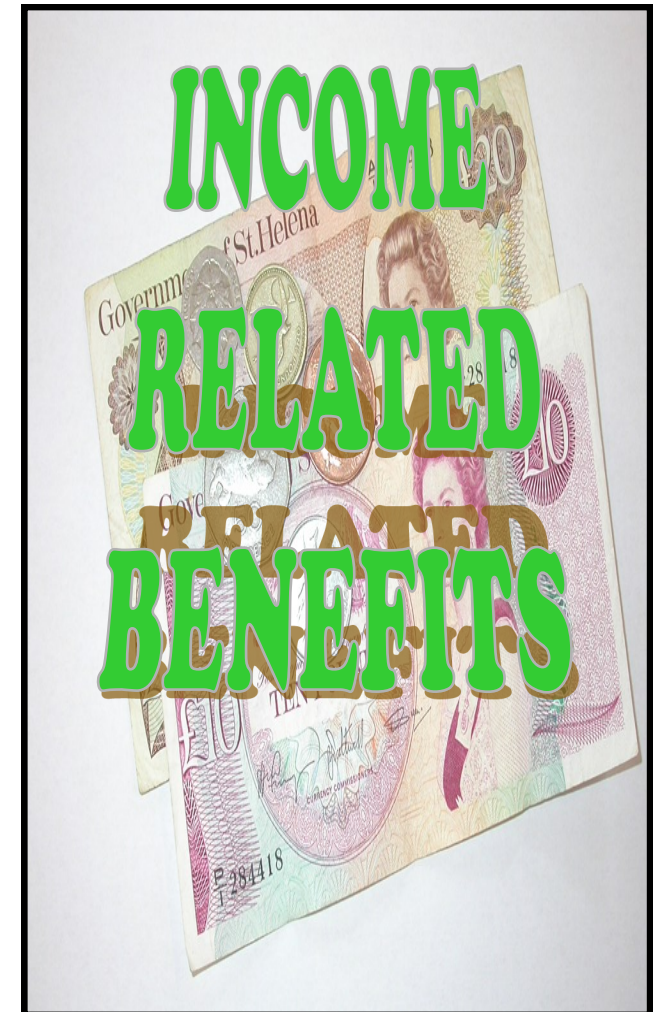
Anthony on anthony.hopkins@sainthelena.gov.sh

Gail on gail.beard@sainthelena.gov.sh

Carol on carol.fuller@sainthelena.gov.sh



**St Helena
Government**



**KNOW YOUR RIGHTS AND
OBLIGATIONS**

Applications for IRB

To be able to apply for Income Related Benefits (IRB) on behalf of your family you must fall within one of the following categories:

- ⇒ Age 16 years to 64 years.
- ⇒ Age 16 years not in full time education
- ⇒ Between the age of 16—64 years and is certified by the doctor as being permanently unfit for work or suffering from an acute illness.
- ⇒ Certified disabled and unfit for work
- ⇒ Aged 65 or over.
- ⇒ Carer of one or more children under the age of 5 years or his/her disabled child.

Steps to take when applying for IRB

Step 1:

Make an appointment with the Adjudication Officers of the The Treasury and request an interview in respect of an application for benefits.

Step 2:

You will be interviewed by one of the Adjudication Officers who will question you on your financial and personal status (**all information is kept strictly confidential**)

Step 3:

You will be informed after a week if your application for benefits has been approved

Rates of Benefits

The current rates of benefits are as follows:

Basic adult rate is £78.00 per week.

For the first three children within the family 40% of such minimum income level £31.20 per week.

For the fourth child within the family 30% of such minimum income level £23.40 per week.

100% payment of rent for Government Landlord House.

Up to £33.36 per week for private renting.

100% of the interest on the loan paid for the property living in.

Medical Treatments

All persons within the family who are in receipt of IRB are entitled to free prescriptions and free medical treatments.

A continuation of benefits will be paid to persons who have been referred for medical.

Other Assets/ Income

Property Valued on St. Helena or abroad other than the dwelling on which the household resides which the first £4000.00 be ignored then assume an income of £1.00 per £250.00 and part thereof.

Child Bond Bank accounts— Ignored

Bank Account held on St. Helena or abroad which the first £4000.00 will be ignored then assume an income of £1.00 per £250.00 and part there of per week.

All assets held by each member of the family will be added together and calculated as part of the family income as stated and will be applied accordingly.

Pensions are taken into full.

Careers Allowance and Better life Allowance (BLA) is ignored when calculating the family income.

Personal Allowance

A personal allowance of £10.00 per week is given for each adult in the family who is working.