



## St Helena Government

### St Helena Safeguarding Board Sub group (Training)

#### Draft terms of reference

**Purpose:**

To organise, coordinate and deliver safeguarding training on behalf of the St Helena Safeguarding Board

To contribute towards induction programmes (where applicable to safeguarding and protection)

**Role & responsibilities:**

Promote our 'working together strategy'

Be consistent and committed through a multi-agency approach

Be proactive and not reactive in raising awareness of safeguarding through training and support

Deliver relevant training to various groups and organisations

Train and upskill St Helenians to assist with training

Promote safeguarding training through robust and careful planning

Duty to raise public awareness on safeguarding and statutory obligations

**Accountability:**

The sub group will be accountable to the St Helena Safeguarding Board, members of the public, and service users

**Structure:**

Chairperson

Note taker

**Membership: (Core members)**

Angela Benjamin, Head of Lifelong Learning – Education Portfolio

Andre Bak, Detective Sergeant – Royal St Helena Police Force

Mark Highfield, Team Manager (social care) – Health & Social care Portfolio

Paul Brown, Team Manager (social care) – Health & Social care Portfolio

Rosie Flatman, Children's home manager (social care) – Health & Social care Portfolio

James Douglas, Chief Allied Health professional (health) – Health & Social care Portfolio

Gavin Thomas, Acting Director Social care - Health & Social care Portfolio

Specialist advisors/guest presenters (by invitation to sub-group meetings):

AG Chambers

IT

Probation service

Children's Champion – Councillor Rosemary Bargo

Fire service

Sea Rescue service  
SURE South Atlantic  
Connect  
Prison staff  
NGOs  
Bank of St Helena  
Benefits office  
Ministers  
Career Access St Helena (CASH)

**Quoracy:**

Minimum of the four members must be present at any one time

**Frequency of meetings:**

The last Thursday of every month, 2-4pm at the Education & Learning Centre

**Administrative support:**

Each chairperson will be responsible for arranging a note taker

**Reporting & governance:**

Reporting to the Safeguarding Board

Facilitators to provide feedback on training sessions including: attendance, engagement, feedback, and relevance of training

Version one: 13 October 2022

Review date: 26 January 2023