



St Helena
Government

VACANCY

EXPORT, TRADE & INVESTMENT MANAGER (Permanent—Treasury, Infrastructure & Sustainable Development Portfolio)

Would you like to improve the lives of all within our community and help the island thrive by leading Saint Helena Government's (SHG) work in creating a business friendly economic environment?

SHG's Export, Trade, and Investment Manager is responsible for proactively working with colleagues across SHG, its State Owned Entities, and the private sector, to reduce institutional and operational barriers to investment and doing business on the island.

Through managing SHG's single point of contact for businesses, you will ensure that SHG's Sustainable Development team provides high quality advice and customer service to individuals and companies wanting to do business in and with St Helena.

This is a key role in delivering our overarching vision of making St Helena a great place to live, learn, work, visit and invest.

Applicants should have the following qualifications and/or equivalent level of experience:

- A Bachelors or Masters degree in business studies, economics, or related field or equivalent level of demonstrable attainment or experience.
- Significant business development experience within the Private Sector.
- Demonstrable experience of assisting the growth of a business or developing a sector to target customers in export or import substituting markets.
- Experience in organisational or change management, with lasting impacts.

We offer the following:

Salary: £23,209 per annum

Leave: 30 days per annum

Pension: 15% Pension Contribution into approved defined contribution pension scheme

Paid Sickness Absence

Flexible Working Hours Scheme

Further information about the duties of the post and a copy of the job profile, interested persons should contact:

Daniel Weight, Chief Economist on telephone number 22470 or email: daniel.weight@sainthelena.gov.sh

Application forms are available from:

Central Human Resources or the SHG website at: www.sainthelena.gov.sh/vacancies. Applications should be submitted through Directors, where applicable, to Shari-na Williams, Human Resources Officer, The Castle or e-mail recruitment@sainthelena.gov.sh by no later than **4pm on Friday, 12 May 2023**. **To be considered for this role, you must complete our application form. Failure to do so will mean that your application will not be considered. Please do not submit your CV.**

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance.

SHG reserves the right to have information provided on the application form independently verified.

Benefits are subject to change and may only apply to certain roles.