



St Helena
Government

VACANCY

INVESTMENT CO-ORDINATOR

(Permanent—Treasury, Infrastructure & Sustainable Development Portfolio)

Do you have an interest in Investment for St Helena?

This could be an opportunity for you to ensure that the Investment Strategy is delivered through investment enabling. You will be working with key stakeholders to assist and enable investment in St Helena as per the Investment Policy and Investment Strategy.

Applicants should have the following qualifications and/or equivalent level of experience:

- Good knowledge of St Helena's investment policy and strategy, and experience in a customer focused environment.
- Experience working in the Private Sector outside of Government
- A Level 3 or above qualification in business studies or equivalent level of demonstrable attainment or experience
- Excellent verbal, written and presentation skills, including the ability to explain complex ideas and engage people

We offer the following:

Salary: £14,138 per annum

Leave: 30 days per annum

Pension: 15% pension contribution into approved defined contribution pension scheme

Paid Sickness Absence

Flexible working hours scheme

Training opportunities

Career Progression Scheme

Further information about the duties of the post and a copy of the job profile, interested persons should contact:

Daniel Weight, Chief Economist on telephone number 22470 or email: daniel.weight@sainthelena.gov.sh

Application forms are available from:

Central Human Resources or the SHG website at: www.sainthelena.gov.sh/vacancies. Applications should be submitted through Directors, where applicable, to Shari-na Williams, Human Resources Officer, The Castle or e-mail recruitment@sainthelena.gov.sh by no later than **4pm on Tuesday, 04 April 2023**. **To be considered for this role, you must complete our application form. Failure to do so will mean that your application will not be considered. Please do not submit your CV.**

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance.

SHG reserves the right to have information provided on the application form independently verified.

Benefits are subject to change and may only apply to certain roles.