

781 Minutes 781 of the Education and Employment Committee Meeting at the St Helena Community College – Main Hall held on Wednesday, 16 June 2021 at 0900hrs.

Present:	Hon. Clint Beard	Chairperson
	Hon. Miss Christine Scipio	Deputy Chairperson
	Hon. Dr Corinda Essex	Member
	Hon Lawson Henry	Member
	Mrs Wendy Benjamin	Portfolio Director of Education, Skills & Employment
	Miss Santana Fowler	Secretary
Invited	Ms Heather Donovan	Chemistry Teacher, PAS for Item 81.4
	Mr Frazer Stone	Teacher Training Advisor for Item 81.5
	Mr Michael Brown	Science Advisory Teacher, PAS for Item 81.5
	Miss Vyona Young	Education Support Officer for Item 81.8
Apologies:	Mrs Angela Benjamin	Head of Life Long Learning
	Miss Kerry Lawrence	Assistant Director Schools

81.1 WELCOME

The Chairperson welcomed all to the meeting and a special welcome was given to the Chemistry Teacher PAS for Item 81.4, the Teacher Training Advisor and Science Advisory Teacher PAS for Item 81.5 and to the Education Support Officer for Item 81.8. Apologies were received from the Head of Lifelong Learning and the Assistant Director, Schools.

81.2 DECLARATION OF INTERESTS

The Chairperson, Deputy Chairperson and Assistant Director Schools all declared personal interest as their children are currently enrolled in the education system. This will be noted for subsequent meetings.

81.3 CONFIRMATION AND SIGNING OF MINUTES

The minutes were confirmed as a true record of the meeting and were signed by the Chairperson.

81.4 INTRODUCTION TO TC OFFICER – HEATHER DONOVAN – CHEMISTRY TEACHER - PAS

Documentation was circulated within the meeting.

The Chemistry Teacher was introduced to Members and then gave a brief overview of her professional background and career history. Her first impressions were shared with members along with the attainment levels at her previous place of work.

Members welcomed her to the Island and the Portfolio and requested that she present an update within three months.

ACTION: Chairperson

The Chemistry Teacher was thanked for attending the meeting.

81.5 END OF TC CONTRACT -

- **FRAZER STONE - TEACHER TRAINING ADVISOR**

Documentation was circulated prior to the meeting.

The Teacher Training Advisor felt that he had a successful time within the Portfolio and that a lot had been accomplished. In relation to internet packages, security and other technical issues, his concerns and recommendations were noted by Members. Arrangements have been made for the Teacher Training Advisor to provide support remotely for the period September 2021 to December 2021 or until his successor is recruited.

The Chairperson wished the Teacher Training Advisor well for the future and thanked him for attending the meeting.

- **MICHAEL BROWN - SCIENCE ADVISORY TEACHER - PAS**

Documentation was circulated prior to the meeting.

The Science Advisory Teacher explained that in his view the Portfolio /PAS are doing well in the areas of distance learning provision, promotion of post 16 learning, staff attitude to work, staff development and the attendance of the majority of students. The areas he felt that needed attention and improvement were in relation to the foundations of education, such as practical teaching skills, standardised approaches to behaviour, prioritisation of Key Stage 5 and the structure of PAS. It was noted that parental engagement needs to be looked at closer. It was felt that behaviour management should be consistent across primary and secondary with one overarching policy and more clarity of roles and responsibilities in school is required so that staff can undertake their work more effectively. The Portfolio Director advised the Committee that she was aware of the challenges and a meeting had been arranged with the Senior Management team at Prince Andrew School to discuss this further.

The Chairperson thanked the Science Advisory Teacher for attending and wished him well for the future.

81.6 UPDATE ON SCHOOL IMPROVEMENT PLAN - HPS

Documentation was circulated prior to the meeting.


Members stated that they would like to go through the document and send any observations to the Portfolio Director. A Member queried why the format and evaluation was different to the others. The Portfolio Director will follow up.

ACTION: Portfolio Director

81.12 DATE OF NEXT MEETING

The next meeting of the Education and Employment Committee will be held on Wednesday 21 July 2021 commencing at 0900 hours at the St Helena Community College Hall.

There being no further items to discuss the meeting closed at 11.45 hrs


Hon. Clint Beard
Chairperson
Education and Employment Committee

Date: 21/07/2021