

Memorandum for Education and Employment Committee

SUBJECT

Charging Policy

Memorandum by Mrs Wendy Benjamin - Director

- ADVICE SOUGHT** 1. **Members of the Education and Employment Committee are asked to review the updated amendments to the Directorate Charging Policy as recommended following further amendments and to approve the Charging Policy for implementation with effect from 1 April 2021.**
- BACKGROUND & CONSIDERATIONS** 2. In December 2012 a Directorate Charging Policy was used to guide the charging of fees for the whole of the Directorate. This was replaced in recent years by the St. Helena Community College Fee Structure and also by the Public Notice of July 2016.
- The current economic climate has instigated a review of the current charges to support continued service operation within the current budget constraints and to increase revenue.
- It is deemed sensible to have all of the charges of the Directorate contained in one document to allow for ease of access and consistency in fees across the organisation.
- The Charging Policy was brought to Education and Employment Committee in November 2020 where members made recommendations to be included. Following these recommendations further amendments were forwarded and these have now been included and identified by the tracked changes to the document.
- FINANCIAL IMPLICATIONS** 3. It is anticipated that the revised charges will help to support the operation of the services offered within the Directorate and to increase revenues for the benefit of St. Helena.
- ECONOMIC IMPLICATIONS** 4. There might be implications for users of the facilities, however there is opportunity for free and reduced rates if the users are experiencing economic hardship.
- CONSISTENCY WITH INVESTMENT POLICY PRINCIPLES** 5. n/a
- PUBLIC / SOCIAL IMPACT** 6. This is anticipated to be minimal in light of the current usage and demands.

ENVIRONMENTAL IMPACT 7. n/a

PREVIOUS CONSULTATION / COMMITTEE INPUT 8. This policy follows the endorsement of the current St. Helena Community College Fee Structure and Charging Policy for Venues as per Public Notice 2016. It also encompasses the current charges levied by the Public Library and Research Institute.

PUBLIC REACTION 9. It is anticipated that this will be minimal as the charges have increased slightly.

PUBLICITY 10. This document will involve and be shared with key stakeholders as and when required. Updates will be made public via reports to Education and Employment Committee.

SUPPORT TO STRATEGIC OBJECTIVES 11. This paper supports the National Goal 2. **ALTOGETHER BETTER FOR CHILDREN AND YOUNG PEOPLE** and **ALTOGETHER WEALTHIER**

LINK TO SUSTAINABLE ECONOMIC DEVELOPMENT PLAN GOALS

OPEN /CLOSED AGENDA ITEM OPEN

DATE OF MEMO

12 March 2021

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