



**St Helena
Government**

VACANCY

EXPORT, TRADE & INVESTMENT MANAGER

Permanent post - Treasury, Infrastructure and Sustainable Development Portfolio

Working as part of our new Sustainable Development Team to improve the lives of all within our community and help the island thrive by proactively assisting the growth of key export sectors and ensuring that the mitigation actions within the Sustainable Economic Development Plan (SEDP) are being completed, that barriers to investment are reduced (through policy or legislative reform where necessary), and that Public Service processes (such as company registry, tax, immigration and land) are clearly mapped and communicated.

Applicants should have the following qualifications and/or equivalent level of experience:

- A Bachelors or Masters degree in business studies, economics, banking, marketing or related field or equivalent level of demonstrable attainment or experience
- At least 3 years of business development experience within the Private Sector
- Demonstrable experience of assisting the growth of a business or developing a sector to target customers in export markets.
- Well-developed overseas contacts in logistics and commerce businesses

We offer the following:

Salary: £23,209 per annum

Leave: 30 days per annum

Pension: 15% pension contribution into approved defined contribution pension scheme

Paid Sickness Absence

Flexible working hours scheme

Further information about the duties of the post and a copy of the job profile, interested persons should contact:
Damian Burns, Head of Sustainable Development on telephone number 22470 or email: damian.burns@sainthelena.gov.sh

Application forms are available from:

Corporate Human Resources or the SHG website at: www.sainthelena.gov.sh/vacancies. Applications should be submitted through Directors, where applicable, to Dianne Venning, Human Resources Officer, The Castle or e-mail recruitment@sainthelena.gov.sh by no later than **4pm on Monday, 10 May 2021**.

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.
All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance.
SHG reserves the right to have information provided on the application form independently verified.
Benefits are subject to change and may only apply to certain roles.