

**776 Minutes 776 of the Education and Employment Committee Meeting at the Education Learning Centre held on Wednesday, 20 January 2021 at 0900hrs.**

<b>Present:</b>	Hon. Clint Beard	Chairperson
	Hon. Miss Christine Scipio	Deputy Chairperson
	Hon. Dr Corinda Essex	Member
	Hon Lawson Henry	Member
	Hon. Brian Isaac	Member
	Mrs Wendy Benjamin	Director of Education & Employment
	Mrs Angela Benjamin	Assistant Director Life Long Learning
	Miss Kerry Lawrence	Assistant Director Schools
	Miss Santana Fowler	Secretary

<b>Invited</b>	Dr Rebecca Cairns – Wicks	Research Co-ordinator for Item 76.4
	Mrs Joanne Jonas	Finance Officer for Item 76.8

**Apologies:**

**76.1 WELCOME**

The Chairperson welcomed all present to the meeting; a special welcome was extended to Dr Rebecca Cairns-Wicks for Item 76.4 and Mrs Joanne Jonas for Item 76.8

**76.2 DECLARATION OF INTERESTS**

The Chairperson, Deputy Chairperson and Assistant Director Schools all declared personal interest as their children are currently enrolled in the education system. This will be noted for subsequent meetings.

**76.3 CONFIRMATION AND SIGNING OF MINUTES**

The minutes were confirmed as a true record of the meeting and signed by the Chairperson. There were no matters arising from the meeting.

- 76.3.1** Chairperson reported that he had been liaising with the Deputy Chief Secretary and had requested that a meeting is arranged with the Senior Economist, the Career Access and Economic Policy Assistant in respect of the Employment element of the Committee's remit.

**ACTION: Chairperson**

- 76.3.2** Chairperson to raise concerns at Executive Council meeting the following week, regarding CASH and the Labour Market Strategy.

**ACTION: Chairperson.**

- 76.3.3** Assistant Director Schools is still to follow up on including the requirements to move to A Level in the relevant documentation and present to Committee for approval.

**ACTION: Assistant Director, Schools**

- 76.3.4** It was noted that further information is awaited for specific areas where Apprentices are based and that areas Students are studying.

**ACTION: Assistant Director, Lifelong Learning**

#### **76.4 ST HELENA RESEARCH INSTITUTE MOU**

Dr Rebecca Cairns-Wicks, Research Coordinator was thanked for attending the meeting. Relevant documentation was circulated to Members prior to the meeting.

Dr Cairns-Wicks informed all that the MOU was presented to the Committee for their information only. The Director gave an overview of the background of the St Helena Research Institute (SHRI) MOU. It was noted that the MOU formalises a partnership agreement between South Atlantic Environmental Research Institute (SAERI) and SHRI; it is not legally binding document. Dr Cairns –Wicks advised that the draft MOU will be circulated to the Attorney General Chambers for their advice prior to signing with SHRI.

**ACTION: Director**

Members were supported of the agreements and suggested minor amendments. Dr Cairns-Wicks was thanked for attending the meeting.

#### **76.5 CHARGING POLICY**

Documentation was circulated prior to the meeting.

The Director explained that amendments had been made following the feedback from the previous Committee meeting and also with consultation with staff at PAS.

After a lengthy discussion, further amendments were suggested by the Committee; a revised version to be circulated and agreed via email.

Concern was raised that members of the public were contacting PAS to take online examinations as they had not registered through the SHCC. It was agreed that further awareness should be made to the public advising that if anyone who are intending to study a course for which they have not registered through the SHCC, they should confirm with the SHCC whether such exams can be facilitated before confirming their course enrolment.

**ACTION: Director**

#### **76.11 DATE OF NEXT MEETING**

The next meeting of the Education and Employment Committee will be held on Wednesday 17 February 2021 commencing at 0900 hours at the ELC Hall.

There being no further items to discuss the meeting closed at 1100 hrs

Hon. Clint Beard

**Chairperson**

**Education and Employment Committee**

Date: