



**St Helena
Government**

CRITERIA FOR REFUSAL OF LOAN

The St Helena Government Archives may find it necessary to refuse a loan request on the following basis:

- Where suitable Security and or Environmental Conditions (see Lending Policy, sections 5 & 6) cannot be provided
- Where other conditions (see Loan Agreement Form), cannot be met by the borrower
- Where the requested item or items are fragile, in a poor or unstable condition or at excessive risk from damage from handling or during transit
- Where no insurance documentation is provided on time
- Where the borrower refuses responsibility for costs incurred

SHG ARCHIVES

CORPORATE SUPPORT, POLICY and PLANNING

CORPORATE SERVICES