



SPOTLIGHT on SHG Services

November 2020

NEWS STORIES

- **What is the Medium Term Expenditure Framework?**
- **The Risk Management Committee**
- **Where can I find key information?**

CORPORATE SUPPORT POLICY & PLANNING

Hello readers,

Welcome to the first issue of SHG's Spotlight on Services monthly newsletter. I'm Gilly Francis, Deputy Chief Secretary, and this month we're placing the spotlight on the Corporate Support, Policy & Planning Section (CSPP).

CSPP provides a range of support services to other SHG Directorates. It also provides administrative and accounting support services to other sections within the Corporate Services Directorate as well as Judicial Services, Attorney General's Chambers and the Governor's Office and residence.

Other CSPP functions include Councils Support, Information Services, Press Office and Information Technology, Policy and Planning, Economics, Statistics, Performance Management, and Risk Management.

This month we take a look at key areas the CSPP are currently involved in.

If you would like to find out more, contact our Press Office team via the details at the bottom of page 2.

Gilly

WHAT IS THE MEDIUM TERM EXPENDITURE FRAMEWORK?

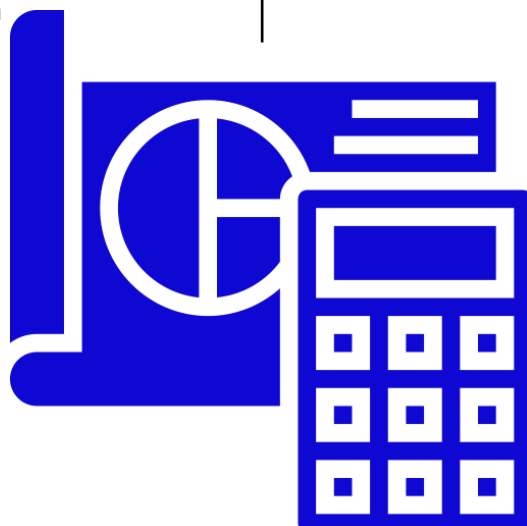
The Medium Term Expenditure Framework (MTEF) is an annual, rolling three year-expenditure planning process which sets out the medium-term expenditure, policy priorities and budget constraints against which Directorate Strategy and Delivery Plans can be developed and refined. It seeks to avoid short-sighted planning and irresponsible allocation of resources and also ensures alignment and linkage between overarching goals, objectives and policy, planning and budgeting. The Strategic Objectives and Policy Priorities are approved by Executive Council on an annual basis.

This process fully integrates Workforce Planning, Strategic Planning, Risk Management and Budgeting and aims to ensure that resources are allocated to the highest priorities and is managed by Corporate Services (Finance, HR and Support, Policy and Planning).

The process for the three-year period commencing 1 April 2021, started on 1 September with the issue of guidelines to inform the drafting of Directorate budgets and Strategy and Delivery Plans. This included the allocation of budget ceilings for each directorate to plan the delivery of their respective services. Draft plans and budgets were

developed in liaison with respective Council Committees and have now been submitted to Corporate Services and are being collated to inform discussions with Elected Members which could lead to further adjustments to budget allocations and consequently, to Directorate Strategy and Delivery Plans.

Draft plans and budgets will be provided to the Foreign & Commonwealth Development Office to inform upcoming discussions as to the financial aid settlement for the next financial year.





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THE RISK MANAGEMENT COMMITTEE

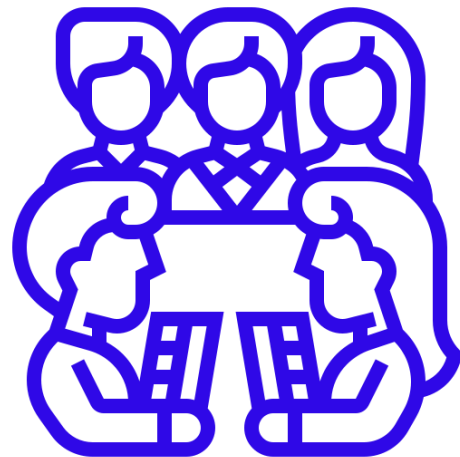
A Risk Management Committee was recently appointed to review SHG's system of risk management. The Committee comprise senior SHG officers and is advised by the Group Head of Internal Audit and Risk.

The Committee held its first meeting on 26 October and going forward will meet on a monthly basis.

The Committee will seek to adopt well established risk management practices and to this end guidance will be taken from the following documents to inform its work and deliberations:

- The HMG Orange Book
- International Framework Good Governance in the Public Sector
- ISO 31000 Risk Management

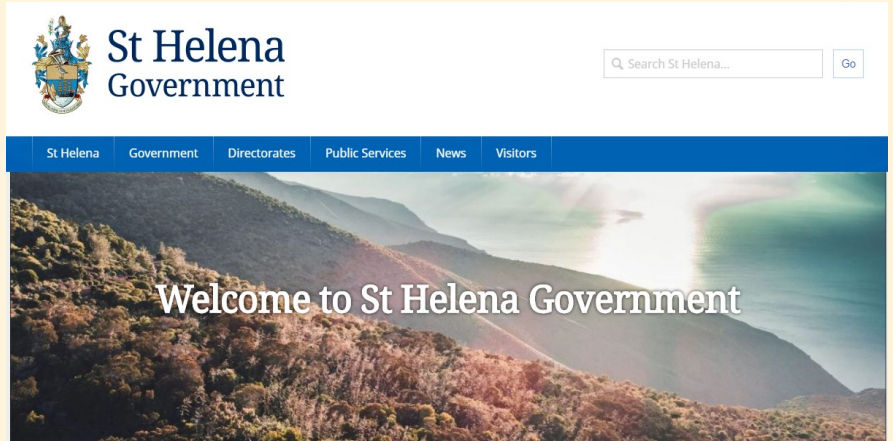
Immediate priorities for the Committee will include the development of a risk management policy and strategy together with an implementation plan.



WHERE CAN I FIND KEY INFORMATION?

The CSPP publishes a range of information on the St Helena Government website. This includes:

- Legislative Council Information: <https://www.sainthelena.gov.sh/government/legislative-council/>
- Statistical Updates: <https://www.sainthelena.gov.sh/st-helena/statistics/>
- Quarterly Performance Reports: <https://www.sainthelena.gov.sh/government/public-information/performance-report/>
- Progress Updates on the 10-Year Plan, Sustainable Economic Development Plan and Labour Market Strategy: <https://www.sainthelena.gov.sh/government/public-information/>



If you are looking for a particular document and can't find it on the website, please contact the SHG Press Office via the details at the bottom of this page.

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