



**St Helena
Government**



CONFIDENTIAL

2021 Population and Housing Census

Form B: Resident Households Temporarily Overseas

This form is prepared in accordance with the Census Ordinance CAP 159 and is the property of St Helena Government. **It is a legal obligation to accurately complete the Census.** Not to do so is an offence punishable by a fine, and/or imprisonment. Disposal or destruction of this document may also result in a fine or further penalty. **Your personal information is protected by law: it will be used for statistical purposes only, and will not be shared with anyone outside of the Statistics Office. Census Questionnaires must remain confidential for 100 years.**

Form B must be completed for any complete household who normally lives on St Helena but is away overseas temporarily on Census night.

Census night is 7 February 2021

This census is a complete count of all the people on St Helena, and it provides a detailed picture of the characteristics of St Helena's population and housing stock. **Everyone is included:** all people, households and visitors. Taking part in the census is very important and is compulsory: the information collected will be used for planning and decision-making for years to come.

Please complete your census questionnaire on 7 February 2021, or as close as possible to this date. The completed form must be available for collection by the following day, the 8 February 2021. The Declaration on page 1 must be signed by the person/householder responsible for completing and returning the form, and it is essential that the responses to all questions are fully complete and truthful. Please note that you could face a fine or imprisonment if you do not participate or if you supply false information.

Where can you get help? Please speak to your enumerator, who has been assigned to deliver and collect the forms and give you any assistance you need, call the Statistics Office on 22138, or email statistics@sainthelena.gov.sh. Note that if you are not comfortable providing information to your enumerator for any reason, please contact the Statistics Office to make alternative arrangements.

Your Enumerator is: →

Your Household ID is: →

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Distribution date:

Collection date:

Before you start.....

The answers in this form should relate to **Census Night, 7 February 2021**. All information supplied will be kept strictly confidential.

Who should complete the questionnaire?

This form may be completed by the householder, a friend or relative of the householder, or an enumerator. It is designed to collect information about complete households who are temporarily absent from St Helena for six months or less. The householder is the person who lives, or is present, at this address who owns or rents, or jointly owns or rents the accommodation; and/or is responsible, or jointly responsible, for paying the household bills and expenses.

What is a household?

A household is a person living alone or a group of people, usually (but not necessarily) related, living at the same address who maintain a common living area, sharing normal domestic tasks and expenses, including the purchase, cooking and eating of food. Question H1 will help you list all the persons considered to be part of the household.

What should you complete on the questionnaire?

Please complete all questions on the form. It has two parts of Schedules: Schedule 1 asks you to list all the persons who usually live together in the household on St Helena, but who are currently abroad for a period less than six months. Schedule 2 asks for some basic information about each person.

Will you need an extra form?

You will need an extra form if there are **more than 5 persons** usually living in the household. Please ask the enumerator for an additional Form B.

How should I complete the questionnaire?

Where written answers are required, please **write in CAPITAL LETTERS**. The form should be completed in black or blue ink. If you are unsure of an answer you may use pencil temporarily, but please confirm your answer in ink. If mistakes are made, please strike through with a single horizontal line (as shown below) and rewrite or select the correct response.

SCHEDULE 1: HOUSEHOLD INFORMATION

Form ID:

H5 Dwelling type: Is the dwelling you live in a

(Please tick **one** box only)

Detached house

1

Semi-detached/terraced

2

Flat

3

Other

4

Please state: BACHELORS QUARTERS

Where can you get help?

Go to the back page of this questionnaire for information on how you can get help completing this form.

ANY QUESTIONS? Speak to your enumerator or telephone the Statistics Office on **22138**

SCHEDULE 1: HOUSEHOLD INFORMATION - Name and address of householder to whom this form relates, or who is temporarily away from the Island for less than six months.

Full Name:			
Full Address:			
District:		Contact No:	
Form completed by:			

H1 Starting with the householder, list the names of all the people who are in this household

A household is a person living alone, or a group of people, not necessarily related, living at the same address who maintain a common living, sharing normal domestic tasks and expenditures, including the purchase, cooking and eating of food. All questions relate to Census Night.

Person No	Full Name	Nickname (optional)
Person 1		
Person 2		
Person 3		
Person 4		
Person 5		

If there are more than five members usually resident in this household please indicate below and request an extra Form B. Extra forms can be obtained from your enumerator or from the Statistics Office, tel. 22138.

Number of extra persons:

I have filled in an extra form for these persons (tick box):

SCHEDULE 2: PERSON INFORMATION - The following questions relate to persons who are *usually resident* in this household on St Helena but are temporarily overseas on Census night for less than six months.

Please tick **one box for each question** unless otherwise stated

	Person 1	Person 2	Person 3	Person 4	Person 5
P1 Gender					
Male	1 <input type="checkbox"/>	1 <input type="checkbox"/>	1 <input type="checkbox"/>	1 <input type="checkbox"/>	1 <input type="checkbox"/>
Female	2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>

P2 Date of birth and age		Person 1	Person 2	Person 3	Person 4	Person 5
a Day	e.g. 20th May 1968	20				
b Month		05				
c Year		1968				
d Age (years)		52				

P3 Marital status		Person 1	Person 2	Person 3	Person 4	Person 5
Single		1 <input type="checkbox"/>	1 <input type="checkbox"/>	1 <input type="checkbox"/>	1 <input type="checkbox"/>	1 <input type="checkbox"/>
Married		2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>
Co-habiting/ living together		3 <input type="checkbox"/>	3 <input type="checkbox"/>	3 <input type="checkbox"/>	3 <input type="checkbox"/>	3 <input type="checkbox"/>
Separated		4 <input type="checkbox"/>	4 <input type="checkbox"/>	4 <input type="checkbox"/>	4 <input type="checkbox"/>	4 <input type="checkbox"/>
Divorced		5 <input type="checkbox"/>	5 <input type="checkbox"/>	5 <input type="checkbox"/>	5 <input type="checkbox"/>	5 <input type="checkbox"/>
Widowed		6 <input type="checkbox"/>	6 <input type="checkbox"/>	6 <input type="checkbox"/>	6 <input type="checkbox"/>	6 <input type="checkbox"/>

P4 Relationship to Person 1 (i.e. householder)		Person 1	Person 2	Person 3	Person 4	Person 5
Householder/Person 1		1 <input checked="" type="checkbox"/>				
Spouse/partner			2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>
Son/daughter			3 <input type="checkbox"/>	3 <input type="checkbox"/>	3 <input type="checkbox"/>	3 <input type="checkbox"/>
Brother/sister			4 <input type="checkbox"/>	4 <input type="checkbox"/>	4 <input type="checkbox"/>	4 <input type="checkbox"/>
Step-child			5 <input type="checkbox"/>	5 <input type="checkbox"/>	5 <input type="checkbox"/>	5 <input type="checkbox"/>
Nephew/niece			6 <input type="checkbox"/>	6 <input type="checkbox"/>	6 <input type="checkbox"/>	6 <input type="checkbox"/>
Grandchild			7 <input type="checkbox"/>	7 <input type="checkbox"/>	7 <input type="checkbox"/>	7 <input type="checkbox"/>
Mother/father			8 <input type="checkbox"/>	8 <input type="checkbox"/>	8 <input type="checkbox"/>	8 <input type="checkbox"/>
Other relative (please clarify below)			9 <input type="checkbox"/>	9 <input type="checkbox"/>	9 <input type="checkbox"/>	9 <input type="checkbox"/>
Not related (please clarify below)			10 <input type="checkbox"/>	10 <input type="checkbox"/>	10 <input type="checkbox"/>	10 <input type="checkbox"/>

e.g. Person number: **4** Status in household: **FRIEND OF PERSON 2**

e.g. Person number: **5** Status in household: **LODGER**

Person number:	<input type="text"/>	Status in household:	<input type="text"/>
Person number:	<input type="text"/>	Status in household:	<input type="text"/>
Person number:	<input type="text"/>	Status in household:	<input type="text"/>
Person number:	<input type="text"/>	Status in household:	<input type="text"/>
Person number:	<input type="text"/>	Status in household:	<input type="text"/>

SCHEDULE 1: PERSON INFORMATION - Place of Birth and Nationality

Person 1 Person 2 Person 3 Person 4 Person 5

P5 Country of birth

St Helena	1	1	1	1	1
Ascension	2	2	2	2	2
United Kingdom	3	3	3	3	3
Falkland Islands	4	4	4	4	4
South Africa	5	5	5	5	5
Not known	6	6	6	6	6
Other (please state below)	7	7	7	7	7

E.g. Person number: **1** Place of birth: **FRANCE**

Person number:	<input type="text"/>	Place of birth:	<input type="text"/>
Person number:	<input type="text"/>	Place of birth:	<input type="text"/>
Person number:	<input type="text"/>	Place of birth:	<input type="text"/>
Person number:	<input type="text"/>	Place of birth:	<input type="text"/>
Person number:	<input type="text"/>	Place of birth:	<input type="text"/>

P6 Where have you lived for the majority of the last 6 months?

i.e. your place of residence

St Helena	1	1	1	1	1
Ascension	2	2	2	2	2
United Kingdom	3	3	3	3	3
Falkland Islands	4	4	4	4	4
South Africa	5	5	5	5	5
Other (please state below)	6	6	6	6	6

E.g. Person number: **1** Place of usual residence: **GERMANY**

Person number:	<input type="text"/>	Place of usual residence:	<input type="text"/>
Person number:	<input type="text"/>	Place of usual residence:	<input type="text"/>
Person number:	<input type="text"/>	Place of usual residence:	<input type="text"/>
Person number:	<input type="text"/>	Place of usual residence:	<input type="text"/>
Person number:	<input type="text"/>	Place of usual residence:	<input type="text"/>

P7a What is your nationality?

British	1	1	1	1	1
South African	2	2	2	2	2
Other (please state below)	3	3	3	3	3

E.g. Person number: **1** Nationality: **GERMAN**

Person number:	<input type="text"/>	Nationality:	<input type="text"/>
Person number:	<input type="text"/>	Nationality:	<input type="text"/>
Person number:	<input type="text"/>	Nationality:	<input type="text"/>
Person number:	<input type="text"/>	Nationality:	<input type="text"/>
Person number:	<input type="text"/>	Nationality:	<input type="text"/>

P7b Are you St Helenian, either by birth or by naturalisation (i.e. 'Saint status')?

Yes, St Helenian	1	1	1	1	1
No, not St Helenian	2	2	2	2	2

Need help completing this questionnaire?

We are on hand to provide any help or support you need to complete the census questionnaire.

Your enumerator is trained in providing support in completing the questionnaire. Please ask if you would like them to complete the questionnaire with you.

If you would like help but do not wish to complete the form with your enumerator they can arrange for someone else to visit and provide the support you need.

If you have questions you can call the Statistics Office on tel: 22138, call in to the office with your questionnaire (the Statistics Office is situated on the first floor of the Castle - please go to the reception and ask for us), or send an email to statistics@sainthelena.gov.sh.

Look out for announcements on the radio and in the newspapers for times and locations of sessions at community centres and on the radio to provide further support and answer frequently asked questions.

Need more forms?

You may need additional forms if you have more than 5 people living in your house, or you have more than 5 overnight visitors on census night

You can get copies of these forms from your enumerator or directly from the Statistics Office. Call us on tel: 22138.

What happens next?

Please ensure your questionnaire is returned to the Statistics Office. Your enumerator will have agreed with you if they will call back to collect your questionnaire or if you will return it to the Statistics Office yourself. If your questionnaire is not collected when you expect please contact the Statistics Office on tel: 22138.

Results from the Census will be made available over the coming months. You can also visit the Statistics website www.sainthelena.gov.sh/statistics to check for updates on the Census and other statistical outputs

Thank you!

Thank you for taking part in the 2021 Population and Housing Census. The information you have provided will be used for many years to come to plan effectively and provide evidence for decision making on St Helena.