



AUDIT ST HELENA
External Auditors

AUDIT ST HELENA invites applications for the following job vacancies

ASSISTANT AUDITOR

Salary range £8,067 to £9,904 per annum

Commencing January 2020

The Assistant Auditor will assist with financial and performance audits across the public sector and will support other business processes.

Prospective candidates are required to have good GCSE grades in English and Mathematics, and be prepared to study for the ACCA Foundations in Accountancy programme.

Key skills for this position include efficiency in business processes, good communication skills, and an aptitude for figures. IT proficiency including Excel, Word and Outlook is also essential.

ANALYST INTERN

Salary range £10,550 to £13,241 per annum

9-month fixed term internship – July 2020 to March 2021

The analyst intern will undertake performance audits under supervision and assist with financial audits across the public sector.

Prospective candidates are required to have good GCSE in English and Mathematics with further studies in a quantitative discipline (economics/ business management/ accounting/ finance or similar) to diploma level or academic equivalent.

Key skills for this position include good oral and written communication, an aptitude for figures and an analytical and enquiring mind. IT skills in Excel, Word and Outlook are also essential.

SENIOR AUDITOR

Salary range £14,845 to £19,020 per annum

12-month fixed-term contract commencing January 2020

The Senior Auditor's primary role is to undertake the planning and delivery of financial audit engagements across SHG and other public entities in accordance with auditing standards.

Candidates will be a part-qualified accountant or holding the Level 4 Diploma in Accounting and Business or Certified Accounting Technician (CAT) qualification. Applicants should also have a minimum of three years' experience in audit or finance, and at least one year in a supervisory capacity, together with knowledge of recognised financial reporting frameworks.

We are looking for a team player with good communication and people management skills who is able plan, prioritise and project manage workflow and use their own judgement. Excellent analytical abilities and IT skills are also required. Working knowledge of Caseware is desirable.

AUDITOR INTERN

Salary range £10,550 to £13,241 per annum

9-month fixed term internship – July 2020 to March 2021

The auditor intern will undertake financial audits under supervision and assist with performance across the public sector.

Prospective candidates are required to have good GCSE in English and Mathematics with further studies in accounting or finance to diploma level or academic equivalent.

Key skills for this position include good oral and written communication, an aptitude for figures and an analytical and enquiring mind. IT skills in Excel, Word and Outlook are also essential.

Job Profiles and Application Forms are available by calling 22111 or emailing belinda.henry@sainthelena.gov.sh

Applications should be submitted by hand or by email to Audit St Helena, First Floor, New Porteous House, Jamestown no later than 4pm on Thursday, 21 November 2019.

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and police clearance. SHG reserves the right to have information provided on the application form independently verified.

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.