

FORM H
IMMIGRATION ORDINANCE, 2011
(Regulation 10(1))

DECLARATION OF EXEMPTION FROM THE REQUIREMENT FOR AN ENTRY PERMIT & PERMISSION TO WORK

This application should be completed by the Contractor on behalf of individual employees

1. Employee's surname:	2. Employee's forenames:			
3. Employee's date of birth (dd/mm/yyyy):	4. Employee's nationality:			
5. Employee's passport number:	6. Employee's gender: <input type="checkbox"/> Male <input type="checkbox"/> Female			
7. Current address and contact details of employee: Tel:..... E-mail:.....				
8. Employer in St. Helena: Tel:..... E-mail:.....				
9. Employee's profession in St. Helena:				
10. Employee's contract start date (dd/mm/yyyy)	11. Employee's contract end date (dd/mm/yyyy)			
12. Details of employee's accompanying family members: <i>Note: A dependent family member is the employee's spouse or life partner, their child, step child or adopted child who is under the age of 18 years old or who is over that age and in full time education and under the age of 25 years old.</i>				
	Surname	Other names	Date of Birth	Relationship
1				
2				
3				
4				
5				

13. Declaration(please tick each):

- I am authorised by the Contractor to confirm that to the best of my knowledge the Contractor has made all reasonable and possible enquiries into the background and character of the employee and dependants and to the best of my knowledge and belief all particulars are correct and complete
 - The employee to whom this form refers is exempt from the requirement to hold either an entry permit or permission to work under section 17(2)(b) of the Immigration Ordinance, 2011, with reference to section 23(1)(b) (see Note 1).
 - To the best of my knowledge and belief, the Contractor has taken all reasonable and lawful steps to ensure that the employee is free from infectious, contagious or communicable diseases as set out in the relevant contract.
 - To the best of my knowledge and belief, the employee to which this form refers has not been involved in or associated with terrorist activity or organisations, war crimes, crimes against humanity or genocide.
 - To the best of my knowledge and belief, the employee to which this form refers does not have any outstanding fines or unspent criminal convictions in any country. Please specify all outstanding fines or unspent convictions here:
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14. Signature:

15. Date:

16. Print name:

17. Position within contracting organisation:

PLEASE ATTACH TO THIS FORM:

- 1) A copy of main applicant's and dependant(s)' passport bio data page(s).
- 2) A recent (within last three months) criminal records check or vetting certificate for each person over the age of 16.

NOTES:

- 1) A person is exempt from the requirement to obtain an entry permit and work permit if they are present in St. Helena in fulfilment of the provisions of a contract entered into on behalf of Her Majesty (whether in right of Her Government of the United Kingdom or in right of Her Government of St. Helena) whereby goods or services are provided to Her Government of St. Helena or the dependant of such a person.
- 2) Time spent in St. Helena in this capacity will not be counted as time spent in St. Helena with regard to Schedule II of the Immigration Ordinance 2011.
- 3) Separate restrictions apply as to land ownership by immigrants.
- 4) Separate restrictions apply as to employment of dependants.
- 5) It is a criminal offence to give false information