



# PUBLIC NOTICE

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## VACANCY FOR MARITIME COMPLIANCE POLICY OFFICER

Corporate Services is seeking to recruit a qualified person to join their team to undertake a new and exciting position of Maritime Compliance Policy Officer.

The Maritime Compliance Officer will be required to provide a leadership role within SHG which ensures that all systems and processes required are adhered to the international maritime obligations and to the standard required to satisfy the obligations. They will provide a supporting role to other SHG officials in the design and delivery of the desired systems and processes where necessary. The role requires providing support to the existing SHG directorates in achieving maritime compliance in their expert areas as well as developing areas for which there is currently no capacity or designated personnel within SHG.

Some of the main duties of the post will include:

- To provide support and guidance to the Maritime Working Group, Project Board and key stakeholders in developing strategies and practical implementation measures to assist in reaching compliance with the III Code;
- To ensure maritime compliance requirements and strategies are appropriately communicated within government and that appropriate domestic legislative arrangements are in place;
- Achieve, maintain and improve overall performance and capability as a flag, port, and coastal State by continuous monitoring, review and evaluation;
- Seek to identify and eliminate causes of actual and potential noncompliance by monitoring and providing recommendations to the relevant service area;
- Engage with sea users, local stakeholders and businesses to improve understanding, change behaviour and develop a culture of compliance.
- Implement and maintain a monitoring programme to continuously check the adequacy of the measures being taken to give effect to relevant international conventions.

Applicants should have the following qualifications and experience:

- Relevant degree level qualification or equivalent in a maritime related subject (such as Maritime Law, Merchant Navy Deck/Engineering, Ocean Engineering, Ocean Environment, Naval Architecture, etc.) and a proven track record of 3 year plus in a position of this nature.
- A valid driver's license
- At least 5 years' experience in a maritime environment
- Experience of developing policy regulations.

Applicants should have an understanding of International Maritime Legislation and regulations, St Helena's maritime environment and existing laws and of the IMO and ILO Conventions and relevant Codes.

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The post holder should possess strong leadership, interpersonal and communication skills in order to lead in areas of maritime expertise, have excellent organisational and record-keeping skills and have proficient IT skills in MS Office. Applicants should be highly motivated with innovation to be an effective team player.

Salary for this post is £14,138 per annum depending on qualifications and experience.

For further details about the post, interested persons should contact Mrs Susan O'Bey, Chief Secretary on telephone number 22470 or e-mail: [susan.obey@sainthelena.gov.sh](mailto:susan.obey@sainthelena.gov.sh) or Mrs Samantha Cherrett, FCO on telephone number 22470 or e-mail: [Samantha.Cherrett@fco.gov.uk](mailto:Samantha.Cherrett@fco.gov.uk)

Application forms are available from Corporate Human Resources and on the SHG website at: [www.sainthelena.gov.sh/vacancies](http://www.sainthelena.gov.sh/vacancies) and should be submitted through Directors, where applicable, to Madonna Henry, Human Resources Officer, The Castle or e-mail [madonna.henry@sainthelena.gov.sh](mailto:madonna.henry@sainthelena.gov.sh) by no later than 4pm on Tuesday, 29 October 2019.

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance. SHG reserves the right to have information provided on the application form independently verified.

*SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.*

**Corporate Services**

**11 October 2019**