

**Minutes of the 20<sup>th</sup> Highway Authority Meeting held in the Council Chamber on Thursday 18<sup>th</sup> April 2019 @ 09:00am.**

<b>Present:</b>	Hon. Russell K Yon	-	Chairman
	Hon. Dr Corinda Essex	-	Deputy Chairperson
	Hon. Gavin G Ellick	-	Member
	Hon. Cyril K Leo	-	Member
	Hon. Cruyff G Buckley	-	Member
	Mr Derek Henry	-	Ag Director of I&T
	Mr Deon Robbertse	-	Roads Manager
	Miss Karen Thomas	-	Secretary
<b>Apologies:</b>	Mr Darren Francis	-	Roads Inspector
	Tutor Constable Gary Balme	-	Police Representative
	Mr Nicky Lawrence	-	Secretary (Leave)

**Welcome.**

The Chairman welcomed everyone present.

**20.1 Matters arising from minutes of 21<sup>st</sup> March 2019.**

**Parks behind Canister.**

A Police Representative was not available to input on the abuse of disabled parks and the Bus Stop. An update was also required from a discussion held at a previous meeting around reviving the 'Police Five' radio programme to address these issues.

**Action: Roads Inspector/Police Rep.**

**Henry's Car Park.**

The Chairman said that plans to demarcate Henry's Car Park are on hold at present due to other commitments from the Technical Section.

**Action: Chairman/Roads Inspector.**

**Disabled park at General Hospital.**

The Chairman advised that he has written to the Health Committee concerning the location of a car park for disabled drivers.

**Action: Chairman**

**Water run-off at Woodland's West.**

The Chairman had arranged a site visit to assess the situation, however due to another engagement the visit had to be postponed.

**Action: Roads Inspector**

**Sign at Bates Branch.**

The Chairman advised that a site visit to determine the correct location of the sign at Bates Branch still needs to be arranged.

**Action: Committee**

**Police presence in Lower Jamestown.**

The Chairperson had requested extra Police presence in the Lower Jamestown to address traffic and parking issues. A member made reference to the Police Service Ordinance which states that the Police has the duty and power to regulate traffic. A member asked if a cost can be provided to renovate the area at the Playground.

The member also asked for the sign to be replaced and the two hour parks on the Main Stand be monitored.

The Chairman suggested that a few members of the Highway Authority form a group to address parking issues in Jamestown. It was noted that a parking survey for Jamestown has to be completed by the Technical Section of the Infrastructure & Transport Directorate.

The Roads Manager emphasised the need to educate drivers about road signs and markings to prevent illegal parking.

**Action: Members/Police Representative.**

**Process for Road Closures.**

The Chairperson advised that due to the key staff not being available for a special meeting, the process for road closures will be discussed at a later date.

**Action: Chairman**

**Replacement of speed bumps near Pilling School.**

The Roads Manager advised that the replacement speed bumps are on order and should be arriving soon.

**Action: Roads Manager**

**Speed limit sign near HTH Salvation Army Hall.**

The Roads Manager confirmed that the traffic mirror is in place at the designated area. It was suggested that the resident purchase a smaller mirror at the end of her driveway for convenience. The committee would be happy to provide support.

### **Request for safety barrier in Levelwood.**

The Chairman reported that the road in question at Levelwood is an SHG road. He stated that this information was provided by the Directorates Buildings Manager. Concrete evidence needs to be found to establish ownership of the road which should be with the Planning Office.

A member suggested checking archived files of the Miscellaneous Works Programme which may have the information required.

The Chairman suggested that in the meantime the residents be given advice on how to erect a barrier and the placement of safety signage.

**Action: Chairman**

### **Disabled park on Grand Parade.**

Members agreed that the disabled park on the Grand Parade would be considered with the additional parking in Jamestown.

**Action: Roads Manager**

### **Request for disabled parking space.**

A letter was sent to the applicant asking that he seek a medical assessment for the extent of his disability and report back to the Highway Authority.

**Action: Secretary/Chairman.**

### **Request for permanent access to house site.**

Members had agreed to await the outcome of the applicants planning application before a decision is made.

**Action: Chairman.**

### **Cruise ship visits and landing in Rupert's.**

The Chairman reported that he had intended to raise this issue at a Tourism meeting, however the meeting was postponed. This will be addressed at a new meeting.

**Action: Chairman**

### **Roads Works Programme.**

A member stated he has been approached by residents of Thompson's Hill about the condition of their road. The Roads Manager explained that the Roads Inspector maintains a Works Programme and all planned road works are prioritised according to their condition.

**20.2 St Helena Day Activities 2019.**

Members agreed that there was nothing different about the request for the St Helena Day Activities 2019 and therefore the request was approved.

**Action: Secretary**

**20.3 Request to erect scaffolding around the Canister, Atlantic Stores & Baptist Church.**

The Chairperson explained that the application to erect scaffolding outside the Canister was submitted late on Friday 12<sup>th</sup> April 2019. This did not provide sufficient time for the Highway Authority to discuss with the relevant stakeholders, however, approval was given upon request. Requests of this nature require seven days notice.

The contractor was informed that the timing of his application and commencement of the works was not at all adequate, and also the use of the disabled park and a taxi park without permission or without identifying alternative parking was seen as inappropriate and unprofessional.

It was suggested that works commence on the Market Street side of the building in the first instance to minimise traffic congestion.

Permission was also granted to erect scaffolding outside of Atlantic Stores and the Baptist Church in Market Street.

**20.4 Traffic signs in Jamestown and on Field Road.**

A request was made through the 'Report It Sort It' forum for signage on Field Road to indicate dangerous bends. It was suggested to place signs which would warn of dangerous bends for next mile ahead etc.

**Action: Roads Manager**

**20.5 Road Traffic Ordinance and next steps.**

Members agreed that a special meeting will be held in Essex House Conference Room on Monday 29<sup>th</sup> April at 9:30 am to decide the next steps. It was anticipated that by this time sufficient evidence would be available from the Police to help decision making.

**Action: Members**

**20.6 Any other urgent business.**

**20.6.1 Bottom Woods Roads.**

A resident in the Bottom Woods area had sent an e-mail requesting what plans does SHG have to improve widening the roads while Connect Saint Helena is upgrading working for the water network. The Chairperson asked the Roads Manager to assess the situation and provide relevant feedback.

**Action: Roads Manager**

**20.6.2 Roads trials.**

The Roads Manager advised Members that trials are continuing on sections of various roads to identify the best construction materials and methods. A Member suggested that more publicity should be given to the trials so that people are aware why the roads are closed.

**Action: Roads Manager**

**20.6.3 Haul Road.**

Upon request from the Chairman, the Roads Manager advised that the Haul Road is in excellent condition and ready for use. He told members that if the road is not used within the next year it will deteriorate. The Chairman asked the Roads Manager to provide a report on the Haul Road from the construction stage to help with decision making.

**Action: Roads Manager**

**20.6.4 Roads Verges at Fairy Land.**

A Member asked why are the verges on Fairyland not cleaned. It was explained that some of that land is owned privately, however in the area such as the Hooper through to Thompsons Wood this is SHG property and is therefore cleaned by the Conservation section.

**20.6.5 Light and Road repairs.**

The following items were identified by Members:

- There is no funding available for additional street lights in Half Tree Hollow.
- The light near the Community Centre is faulty and needs to be checked.
- There is a gully near Scotts Mill Gut which is potentially dangerous that is in need of repair.
- Drains alongside of a residence, next to the Police Station needs to be cleared to prevent build up of debris.
- There is an indenture or bump in the road going to Head O' Wain that requires attention.

**Action: Roads Manager**

**20.6.6 Residence near Hospital.**

The Chairperson informed Members that a resident living near the hospital has complained that the barrier between her home and where drivers park has been knocked down. She asked whether the Committee could provide support to protect her residence.

**Action: Members**

There being no further business the meeting closed at 11:00 am.

The next meeting of the Highway Authority will be held @ 09:00am on Thursday 16<sup>th</sup> May 2019 in the Council Chamber.

Confirmed..........Date..........