



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 7 OCTOBER 2016
FINANCIAL YEAR ENDING 31 MARCH 2017**

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Key Performance Indicators
BAM Commitments
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Capital Expenditure
Analysis of Revenue



**St Helena
Government**

Overview of Performance for OCTOBER 2016

Introduction

October continues to see our water resources stretched and residents have being urged to limit water consumption.

The Community Health Team strengthens with the arrival of a new Clinical Psychologist on 11 October 2016.

An Energy Strategy for St Helena was endorsed by the Environment and Natural Resources Committee meeting held on 20 October 2016.

On 21 October 2016 we saw the arrival of a large passenger aircraft, an Avro RJ100 operated by Tronos Jet Maintenance carrying Atlantic Star Airlines personnel, which made a successful technical stop at St Helena Airport. Another milestone for St Helena Airport was also achieved on 26 October 2016, with Air Safety Support International (ASSI) issuing a second Aerodrome Certificate to St Helena Airport - having been satisfied that the Airport infrastructure, aviation security measures and air traffic control service complies with international aviation safety and security standards.

These re-issued approvals supersede the previous versions and will remain in force until 9 May 2017.

Summary of Key Performance Indicators

Some of the headlines for October are as follows:

1. Total population on EMIS 4,500 of which a total of 2,054 of the population accessed healthcare during the month of October.
2. October saw a higher level of referrals with a total of 24, compared to September which was 19.
3. We received 65 stay-over tourist visitors for the month, with year to date figure of 761, a 10% decrease compared with the previous financial year.
4. Communal Wheelie Bin Housings Project implemented.
5. In Safeguarding adult clients receiving 1-1 work has increased to 49%.
6. Overall crime = 9. Domestic Offences = 0, Domestic Incidents = 2 and Sexual Offences = 0.
7. Total electricity produced by renewable resources for October is 30.94%, with four unplanned electricity interruptions.

Committments given during BAM

For October, Interest and engagement with the new St Helena Community College continues to be very strong. Electrical training at levels 2 and 3 was completed in October for 14 individuals; 4 completed Level 3. 6 students began degree-level studies with Open University; 10 began ILM studies and there are currently 54 apprentices undertaking training.

Actual TC expenditure against budget as at 31 October 2016 is £103K (14%) underspent, mainly due to posts/consultancies not filed or required within the period. YTD actual expenditure against budget as at 31 October 2016 is £451k (10%) underspent, which is mainly due to consultant costs anticipated delayed, not approved or no longer required within the period.

Recurrent Expenditure is 100% of spend against budget for the month of October and YTD is 95% of spend against budget.

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Approximately £2,239,161 capital spend at the end of October 2016 for the Capital Programme.

Summary of Financial Performance

The overall performance on the recurrent budget for the reporting period, April to October 2016 is favourable. The Consolidated Fund report shows the management of total expenditure within budget. Whilst revenue continues to come in under budget, under spends on the majority of heads of expenditure have resulted in a surplus of £0.9M in comparison with the budgeted deficit of £0.4M for this period.

Budgeted expenditure for the year to date was £21.0M and actual expenditure was £19.4M. This represents an under spend of £1.6M and a favourable variance of 8% against the expenditure budgeted for the year to date.

Actual revenue for the year to date was £20.4M in comparison with budgeted revenue of £20.7M. This represents an under collection of £0.3M and an adverse variance of 1% against budgeted revenue for the year to date. The under collection remains at a similar level to that reported in the previous month.

Key Revenue and Expenditure Variances

The Analysis of Revenue report shows that Customs Dues account for the majority of the £0.3M adverse revenue variance. Revenue generated from fuel and tobacco imports are less than budgets as quantities imported are less than anticipated.

The Consolidated Fund Report provides an analysis of the favourable expenditure variance of £1.5M. Under spends in excess of £100K are reported for Health, Technical Co-operation, Safeguarding, Environment and Natural Resources, Human Resources and Education. Brief comments on these under spends are provided below.

Health £469k - The majority of the under spend relates to aero medical evacuation.

Technical Co-operation £450k - As previously reported there have delays in recruitment to several positions.

Safeguarding £212k - Legal fees and employee costs have not been incurred in line with planned spend.

Environment and Natural Resources £190k - The under spend is mainly due to delay in the commencement of contracts.

Human Resources £210k - The under spend results from delays in commencement of training courses.

Education £123k - The underspend relates to several areas including employee costs, training materials and payments to other bodies.

Capital Programme

Expenditure to date on the Capital Programme is approximately £2,570m, of which £2,239m is DFID funding.

Contracts now awarded for Hutts Gate Reservoir, Gents Bath and Ruperts sewerage upgrade and Fire Systems upgrade for Prince Andrew School will be completed in November.

Works have commenced on Government Landlord Housing at Moors Flats and 15 Piccolo Hill. Tenders currently being evaluated for 16 Piccolo Hill.

A final close out of the Hospital Project Board still needs to take place.

Contract has being awarded for relocation of the Dispensary from first floor to ground floor of the Hospital Admin Building and a contractor has being identified for the Dental Surgery Project.

Strategic and operational brief on the Prison project has being received and signed off. A decision on the location of the Prison still remains undecided. Consultants completed a walkover the Fire Station site at Alarm Forest and report is being awaited.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 7 (October 2016)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↻	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↻	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↻	report on 6 monthly	Data for the first 6 month period shall be available at the end of October when shop sales data and slaughter data is passed on to us.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 53 serviced rooms of which 42 are ensuite. A further 5 rooms are now scheduled for availability by December 2016.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	OCTOBER 2016 163 Children registered on EMIS aged 0 years - 2 years 11 months 31 days. 2 year old 11 months 31 day who received immunisation in October = 36 children 100% vaccinated to date as at October 2016		↔		Immunisation programme continues to receive a good uptake of immunisation offered. Smoking Cessation programme. Commencement of 1.1 smoking cessation offering champix, service offered by the Community Nursing Officer/Pharmacist. Uptake in recent referrals. Planned commencement of group sessions in Stoptober with involvement of Community Nurses and Health Promotion. 2 patients have successfully quit smoking for 6 weeks through receiving Champex and 1.1 support from the CNO.
6	Health & Wellbeing	Obesity (not diabetes-specific) New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	Baseline 2016 = 0%	Dietician to be in post and developed a concept for structured interventions	October 2016 Infants weighed from 0 – 2 years 11 months 30 days: = 36 infants weighed 2 (males) where over 75 centile. 2 (males) where over = 90th (m). 1 (male) and 1 (female) where over 98th. 4.2 % of infants measured in October are overweight. October 2016 EMIS population of adult (>18 years) = 36 adults screened during the month-BMI 30 - 39 = 20 BMI >40= 2 BMI 25 - 29.9 = 12. BMI 18.5 - 24.9 = 3 Out of 36 adults weighed in October 94.4% were overweight.		↔	During the month of October the CNO plus 3 support workers travelled to Western Cape to collect a medi vac to return back to St. Helena. The 3 support workers received training in PEG FEEDING, physiotherapy and positioning of patient. The Health Promotion Department carried out a programme with 'Know your Numbers' within the workforce totalling 543 during the period of September, however the full data not received until 2nd November. During the months of September/October, readings which were out of the 'normal range' for blood sugars, blood pressure and weights are slowly being actioned for follow up by the Community Nurses. Access to Healthcare: population on EMIS 4,500 a total of 2054 of the population accessed healthcare during the month of October.	
7	Health & Wellbeing	Diabetes New Target 2016/17: % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	August 2016 - Collection of baseline data is proceeding	80%	October 2016 Diabetic Register on EMIS 782 / Total HbA1c (Nov 2015 - Oct 2016) = 730 = 93.8% Females = 437 Males = 345 HbA1C obtained in October 2016 = 64 HbA1c IFCC <48 mmols - blood glucose <7.8 mmols average blood glucose level : Total = 12 HbA1c IFCC : 49 mmols - 64 mmols: (7.9mmols - 10.1 mmols average blood glucose level Total = 24 >65 mmols - (10.3 mmols average blood glucose level: Total = 26 Annual HBA1c screening = 24 6month HBA1c screening = 10 3 Month HBA1c Screening = 3 Diagnosis = 2 October 2016 - 2 newly diagnosed Type 2 diabetic		↔		
8	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	2 Mental Health Admissions per year.	October 2016 - One psychiatric admission under the Mental Health Act, Section 7.		↔		
9	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	95% EMIS status 15% of smokers	October 2016 773 registered smokers on EMIS. 31 smokers seen during throughout the period of October 2016. Therefore 0.8% (8 patients receiving Smoking Cessation Advice) of 773 smoking population. 4 = (2 = patients successfully quit after 6 weeks of smoking cessation.) 4 = brief intervention		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of occasions that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions of home support visits for palliative / end-of-life care	No baseline - new target - tbd by Oct 2016		Access to Healthcare:- Nurse-Led and Doctors clinics in October, 2016. Nurse Led Clinics at various district clinics and Jamestown. Diabetic clinic - 35 patients seen Well women clinic- 27 patients seen HTH Family planning- 26 patients seen Longwood clinic - clinic - 78 patients seen 36 Levelwood clinic - 24 Child health clinic - 38 seen Nurse-Led Clinic Jamestown October = 289 Cape Villa = 3 Ebony View = 2 Community Nurses home visits = 179 Harford Pre School immunisation 3 - 5 year olds = 0 Total access to healthcare through nurse = 737 Doctor Led Clinics at various district clinics and Jamestown October 2016 Jamestown = 950 Longwood = 35 HTH = 76 Levelwood = 24 Gynaecology = 29 Orthopaedic = 176 Community Care Centre = 27 Total access through Doctor = 1,317 B) Visits made by Dr to patient at home = 1 C) Nurses Support visits to palliative care clients at home = 8		↔		
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	Prediction: Maths 37% Reading 37% SPAG 48%	July 2016 results Reading 71% Level 4+ SPAG 44% Level 4+ Maths 51% Level 4+		↑	Results reported on yearly	Primary Baseline assessments for all students in Years 3 - 6 were completed and are being used by teachers in setting targets and planning progress. A new primary maths scheme is in place and has been well received by teachers, students and parents alike. The Primary Advisor is working in SPSS and is teaching the Year 6 class, both alleviating staff shortages and providing a model classroom for other teachers. All schools have submitted School Improvement Plans. 1 primary student in alternative provision.
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	Prediction: 29%	August 2016 GCSE results 5+ passes including English and Maths 22% English GCSE 57% Mathematics 29%		↔	Results reported on yearly	Secondary Teachers are using baseline assessments for all students in Years 7 - 10 for planning and target setting. PAS has put in place a Numeracy strategy and continues to work as well on literacy across the school. PAS's School Improvement Plan has been developed with staff and is being implemented. The school has worked with ENRD to address water issues successfully. Power fluctuations caused serious server damage at PAS, which resulted in school internet and email being down for several days and compromised distance learning provision as a result, but operations were restored sooner than expected through the support of IT staff. 1 secondary student in full-time alternative provision.
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	0		↔		
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access – step change. Visitor predictions TBD once access provision is known.	October 2016: 65 stay over visitors 2016/17 YTD: 761, a 10% decrease compared with the previous financial year.		↔		
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.	Air Safety Support International (ASSI) issued a second Aerodrome Certificate to St Helena Airport (26.10.16) having been satisfied that the Airport infrastructure, aviation security measures and air traffic control service complies with international aviation safety and security standards. These re-issued approvals supersede previous versions and will remain in force until 9th May 2017. Therefore, St Helena Airport remains certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 02 (northern approach) have been concluded. We welcomed two flights in October – a charter flight carrying three crew and nine passengers and an Avro RJ100 jet aircraft operated by Tronos Jet Maintenance carrying thirteen passengers. This flight will provide the Airport with additional real time data and a pilot's report, all of which will contribute to work currently being undertaken.		↔		Air Safety Support International (ASSI) issued a second Aerodrome Certificate to St Helena Airport (26.10.16) having been satisfied that the Airport infrastructure, aviation security measures and air traffic control service complies with international aviation safety and security standards. These re-issued approvals supersede previous versions and will remain in force until 9th May 2017. Therefore, St Helena Airport remains certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 02 (northern approach) have been concluded. We welcomed two flights in October – a charter flight carrying three crew and nine passengers and an Avro RJ100 jet aircraft operated by Tronos Jet Maintenance carrying thirteen passengers. This flight will provide the Airport with additional real time data and a pilot's report, all of which will contribute to work currently being undertaken.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516.80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold from April to June 5851 tickets sold from July to September		↔	data reported on Quarterly	Revised timetables were introduced on 1 October 2016 following a mini-review of routes A,B,C & D Total number of tickets sold to date is 11,513.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% May = 21.1% June = 18.70% July = 28.07% August = 28.78% Sept = 33.65% Oct = 30.94%		↔		
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 May = 3 June = 9 July = 5 August = 8 Oct = 4		↔		The renewable energy and reliability figures for the month of October are in line with

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19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%		↔		expectations. There is not expected to be any further progress in the near future to increase the % of customers with access to treated water. To complete these works will require capital expenditure and this is not on the capital plan at the present time.
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections	56.3% (2013/14)	70.8%			⊘	report on annually	
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔ ⊘	report on biannually due Oct 2016	The housing service is hoping to proceed with the proposed outline of Housing Legislation for St Helena. If this can proceed following the support from the S&CDC then a draft housing legislation will be ready for circulation as early as Mid 2017. The Housing Service will also be working on introducing means tested rents for government housing, however there would be a need for the introduction of new policy. work on both will commence shortly.
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		SHG commenced work around an ambitious energy strategy to reduce the use of fossil fuels and lower prices for consumers. The Energy Strategy will focus on the supply and demand of electricity and will look to increase renewable sources.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Apprentice recruited and training being addressed. CEO attended overseas conference. 89 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 19 issues are currently being investigated. The process of recruiting 3 more commissioners is underway.
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14 July = 15 August = 13 Sept = 7 Oct = 9		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/Incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1. August = Domestic Offences was 2 and Domestic Incidents was 4. Sept = Domestic Offences was 2 and Domestic Incidents were 0 Oct = Domestic Offences was 0 and Domestic Incidents were 2		↔		Crime remains low for October and overall well within target for the year. The number of sexual offences reported has slowed which may indicate that reporting has plateaued.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 May = 2 June = 0 July = 0 August = 2 Sept = 0 Oct = 0		↔		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for July = 2 August - 40 referrals to the service in total, which led to 9 single assessments so 23% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for August = 5 September - 19 referrals. All the referrals were for open cases where assessments are already being completed. 6 single assessment were completed which equates to 32% of all referrals led to assessment. All assessments were completed within timescales - 100% No section 57 enquiries were undertaken in September. October - 24 referrals received from which 12 resulted in single assessments being completed. This equates to 50% of all referrals resulting in assessment. 90% of assessments were completed within timescales.		↔		October saw a higher level of referrals than September. The team completed 12 single assessments and this included two section 57 investigations, jointly with the Police, Education and Health. Our focus has been on continuing to promote multi-agency working across all agencies with October seeing a good level of attendance at review Child Protection Case Conferences in October reflecting the St Helena Working Together to Safeguard Children (2016)
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% May - 26% June - 26% July = 40% August - 40% September - 40% October - 49%		↑		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife - Strip of flax removed at Peaks National Park - approximately 0.33 hectare of flax removed, replanted with 1000+ endemic ferns and trees. Nursery propagation continues at Peaks Nursery, including she cabbage seedlings from High Peak. Environmental Monitoring (Soils, Air Quality, Noise, Water Quality, Water levels and flows) - Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now being changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment as the air quality monitoring kit, purchased under the Darwin funded project (though not strictly fit for purpose) has undergone factory recalibration by the supplier in Ireland and is now back on St Helena. Currently revising job profiles for monitoring post to take this work forward.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management - All key waste streams require establishment of commercial recycling to achieve KPI. Bio-remediation pad at HPLS is constructed but awaiting

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%				report on annually	fencing and gated access to be fitted. Communal Wheelie Bin Housings Project implemented to safeguard communal bins during windy weather, preventing damage to bins/private property. Capital Program funded Olympic and Eco bins ordered and due on island in Dec 2016. Secure Data Disposal Service commencement awaiting ENRC approval. Energy Use - Climate Change Policy out for public consultation. EMD part of working group towards delivering the Energy Strategy. Funding - BEST Small grant project underway. Three new Darwin Plus projects awarded (from April 2017) : Establishment of the national framework for invasive plant management in St Helena, Oceanographic influences on the St Helena pelagic ecosystem and a biosecurity fellowship.
33	ENRD	Energy Use	More efficient use of energy per head of population	5%				report on annually	
34	ENRD	Funding	Proportion of SHG Environmental Managment Costs funded by Eco-tourism	5%				report on annually	
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day				
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	5 reports received for October - 2 reports closed, all others being dealt with.				
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%				Council Committee terms of reference remains with members for further discussion.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	Two reports received; one completed and one due for completion during November				All outstanding requests have been dealt with and closed.



REPORT ON KEY BAM AREAS PERIOD 7 (October 2016)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	Initial debrief sessions on the process undertaken during 2015/16 took place in April. Work continues on the 10 Year Plan which will be fundamental to developing budgets later in the financial year. Initial budget ceilings for the next 3 year planning cycle are being developed to discuss with elected members. Strategic Planning and Budgeting Guidelines are being finalised to be issued to directorates to provide the context and assumptions to be considered the development of their budgets.	
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2016/17 = £5,122K Budget Income Tax (Apr - Oct 2016) = £2,562K Actual Income Tax collected (Apr - Oct 2016) = £2,582K Favourable variance achieved of £20K for the year to date.</p> <p>Total Budget Customs Duty for 2016/17 = £5,952K Budget Customs Duty (Apr - Oct 2016) = £3,699K Actual Customs Duty (Apr - Oct 2016) = £3,287K Adverse variance of £412K for the year to date.</p>	
2	Statistical Data		<p>Resignation of Statistician. Recruitment now pending - waiting on post to be advertised.</p> <p>Publication of Q3 2016 Statistical News Update.</p> <p>Focus on addressing backlog in routine returns and collating updates for 2016 State of the Island/ BAM information report.</p>	
	Social		In September work commenced on an Island Sport Strategy which will see an NGO as the lead agency. This was a commitment in the Social Policy Plan and will be driven forward by the New Sports Champion.	



REPORT ON KEY BAM AREAS PERIOD 7 (October 2016)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	3	Education	<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: 4 local trainees in full-time study with Open University 2 trainees in overseas studies 28 local staff in Level 4 Cambridge PDQ course</p> <p>Apprenticeships: Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p>Labour Market Strategy: Interest and engagement with the new St Helena Community College continues to be very strong. Electrical training at levels 2 and 3 was completed in October for 14 individuals; 4 completed Level 3. 6 students began degree-level studies with Open University; 10 began ILM studies. There are currently 54 apprentices undertaking training.</p>		
	4	Capital Programme	Expenditure & Delivery	Expenditure to date on the Capital Programme is approximately £2,570m, of which £2,239m is DFID funding. Contracts have been awarded for Hutts Gate Reservoir, Gents Bath and Ruperts Sewerage upgrade. Works will now commence on site for these projects. The Fire Systems upgrade for PAS will be completed in November. Works have commence on site at Moors Flats and No 15 Piccolo Hill which are all Government Landlord Housing. Tenders for No 16 Piccolo Hill have been received and are currently being evaluated.	
	5	Capital Programme	Hospital	Works under the main Hospital Contract are completed and the taking over certificate have been issued. A final close out Hospital Project Board still needs to take place. Additional works outside of the main Hospital contract that is completed are the concrete ramp, installation and commissioning of the PABX system and the Nissan Hut & Oxygen Plant fence. Works are commencing on site for the follow on works that was identified outside of the scope of the main Hospital contract. Contract have been awarded for the relocation of the Dispensary from the first floor to the ground floor of the Hospital Admin Building. The contractor have mobilize on site. Works on this project are estimated to take 9-10weeks. A contractor have been identified for the Dental Surgery Project. Authority to commence is being awaited.	
	6	Capital Programme	Prison & CBU	The strategic and operational brief for the Prison have been received and signed off. A decision on the location of the Prison still needs to be decided. A walk over of the Fire Station site at Alarm Forest was completed by consultants and a report is being awaited.	



REPORT ON KEY BAM AREAS PERIOD 7 (October 2016)

No.	Area		Performance Report	RAG Status
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme is subject to 'special measures' and a Programme Improvement Plan (PIP) is to be implemented. The PIP which includes specific objectives for critical projects must be met by 31st October 2016. Objectives and monthly milestones have been received from Accountable Officers which will be monitored closely by the PMU, PDG and DFID. PDG has scrutinised the draft PIP and it has been signed off by SHG and DFID. The non-PIP projects have been approved by EXCO and monthly milestones have been received from Accountable Officers. The non-PIP projects have commence.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget as at 31 October 2016 is £103K (14%) underspent. This is mainly due to Posts/Consultancies not filled or required in period (Arboriculture Trainer, Advanced Skills Teacher (M), School Nurse, Screening Mammography Service). YTD actual expenditure against budget as at 31 October 2016 is £451k (10%) underspent. This is mainly due to Consultant costs anticipated during period delayed, not approved or no longer required (P&G, ECD, AC, CP, PAE, FAT, SMS) Posts not filled for period or filled later than anticipated (RM, DIE, ROS, CPN, TTA, AST (M) x2, TC, CCC, FS, SN, replacement RAD) Posts/Consultancies no longer required in period (COS, LLM, DC (PP), LRAD) Some start-up/incoming costs less than predicted (DO) Delays in invoicing for secondment officer (DC (I)) Delay in utilising MTL costs ((ACS(P))	
10	Economic Development	Recurrent Expenditure	100% of spend against budget for the month of October YTD is 95% of spend against budget	



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £2,239,161 capital spend at the end of October 2016.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	

SHG RISK REPORT PERIOD 7 (October 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Pay and Grading review currently in progress with a completion date scheduled for October 2016. Cadre Reviews completed for Nurses, Teachers and Police. Cadre review currently in progress for care staff in Safeguarding ODI and CHR are working together on developing strategies for Talent Management and Succession Planning – proposals are currently being consulted on.	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A Prospectus for Change was published in November 2015, setting out key activities to be addressed during 2016-19 to make SHG 'a better place to work and do business with'. The targets for the public service have taken account of the results of the employee opinion survey undertaken in May 2015. Some of the targets will take a while to achieve, for example, reviewing health and safety legislation, whereas others can be actioned more quickly. Progress has been made in a number of areas, in particular the establishment Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee, allowing employees a 'Voice' in some key public service policy developments; establishment of a Partnership Forum; training for Employee Representative Committee members; development of, in consultation with employees, of the Vision, Mission and values for the public service; a consultant has been recruited to undertake a Pay and Grading review; talent management and succession planning initiatives ongoing; additional budget secured for training of employees to succeed TC staff; strategic planning documentation has been simplified, mobile phones in use by senior staff in SHG.	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	

SHG RISK REPORT PERIOD 7 (October 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



St Helena Government

BALANCE SHEET PERIOD 7 (OCTOBER 2016)

CLOSING BALANCE

	31 October 2016	31 March 2016
	£	£
Buildings	23,809,369	22,065,921
Infrastructure	1,077,752	1,398,541
Plant, Machinery & Equipment	4,322,214	3,260,022
IT Networks & Equipment	524,358	522,191
Assets Under Construction	231,159,157	225,559,168
NET FIXED ASSETS	260,892,850	252,805,843
OTHER ASSETS		
Housing Loans	253,231	275,390
TOTAL OTHER ASSETS	253,231	275,390
CURRENT ASSETS		
Cash	1,079,203	954,386
Bank Accounts	(913,160)	(75,382)
Short-term Investments	5,304,755	5,782,065
Prepayments	16,324,265	19,648,128
Debtors	517,225	1,521,501
Accrued Income	950,922	4,452,716
Stock	1,033,105	983,216
Advance Accounts	67,297	76,386
TOTAL CURRENT ASSETS	24,363,612	33,343,016
CURRENT LIABILITIES		
Creditors	849,006	638,605
Accruals	2,718,428	2,216,326
Income received in advance	1,536,888	1,480,203
Income Tax received in advance	785,591	623,925
Defined Contribution Pension Liability	96,774	63,056
Other funds owing to third parties	960,214	1,419,282
Suspense Accounts	28,196	0
Provisions	340,000	0
TOTAL CURRENT LIABILITIES	7,315,097	6,441,397
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	60,794,938	33,456,579
Staff Benefits	968,974	734,241
TOTAL LONG TERM LIABILITIES	61,763,912	34,190,820
NET ASSETS	216,430,684	245,792,032
RESERVES		
Reserves and Funds	42,739,630	43,254,495
Unposted Profit	173,691,054	202,537,537
TOTAL RESERVES	216,430,684	245,792,032



**St Helena
Government**

**CONSOLIDATED FUND REPORT
PERIOD 7 (OCTOBER 2016)**

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION
HEALTH
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING
Total Recurrent

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
127,467	122,813	4,654	222,000	222,000
0	0	0	0	0
0	0	0	0	0
147,228	190,823	(43,595)	343,000	343,000
6,005,979	6,317,419	(311,440)	11,187,000	11,187,000
13,169,759	13,153,000	16,759	22,531,000	23,012,000
0	0	0	0	0
0	0	0	0	0
			481,000	0
160,925	157,143	3,782	270,000	270,000
413,660	404,826	8,834	694,000	694,000
312,656	278,315	34,341	509,000	509,000
38,960	43,166	(4,206)	74,000	74,000
20,376,634	20,667,505	(290,871)	36,311,000	36,311,000

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
683,999	780,646	96,647	1,267,000	1,267,000
242,848	452,451	209,603	635,000	635,000
4,272,445	4,722,510	450,065	7,860,000	7,860,000
730,949	749,012	18,063	1,246,000	1,246,000
648,744	571,753	(76,991)	986,000	986,000
1,739,469	1,528,951	(210,518)	3,415,000	3,430,000
641,667	641,667	0	1,100,000	1,100,000
2,027,480	2,092,650	65,170	3,677,000	3,677,000
544,186	556,000	11,814	681,000	681,000
1,642,978	1,765,677	122,699	3,021,000	3,021,000
2,726,149	3,195,073	468,924	5,570,000	5,570,000
1,643,779	1,833,599	189,820	3,099,000	3,099,000
1,919,081	2,131,320	212,239	3,754,000	3,754,000
19,463,774	21,021,309	1,557,535	36,311,000	36,326,000

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(556,532)	(657,833)	101,301
(242,848)	(452,451)	209,603
(4,272,445)	(4,722,510)	450,065
(583,721)	(558,189)	(25,532)
5,357,235	5,745,666	(388,431)
11,430,290	11,624,049	(193,759)
(641,667)	(641,667)	0
(2,027,480)	(2,092,650)	65,170
(544,186)	(556,000)	11,814
(1,482,053)	(1,608,534)	126,481
(2,312,489)	(2,790,247)	477,758
(1,331,123)	(1,555,284)	224,161
(1,880,121)	(2,088,154)	208,033
912,860	(353,804)	1,266,664

Capital

CORPORATE SUPPORT, POLICY & PLANNING
Total Capital

0	0	0	0	0
0	0	0	0	0

30,000	0	(30,000)	0	0
30,000	0	(30,000)	0	0

(30,000)	0	(30,000)
(30,000)	0	(30,000)

Movement on Consolidated Fund

20,376,634	20,667,505	(290,871)	36,311,000	36,311,000
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19,493,774	21,021,309	1,527,535	36,311,000	36,326,000
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882,860	(353,804)	1,236,664
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St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 7 (OCTOBER 2016)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	2,023,787	2,038,415	(14,628)	3,488,000	3,488,000
Taxes - Self Employed	159,546	145,000	14,546	188,000	188,000
Corporation Tax	116,653	140,000	(23,347)	962,000	962,000
Goods & Services Tax	281,867	239,000	42,867	411,000	411,000
Taxes - Withholding Tax	501	0	501	73,000	73,000
Customs - Other	1,649,513	1,564,362	85,151	2,718,000	2,718,000
Customs - Alcohol	687,204	618,184	69,020	1,100,000	1,100,000
Customs - Tobacco	312,983	554,546	(241,563)	1,000,000	1,000,000
Customs - Petrol	198,121	286,500	(88,379)	382,000	382,000
Customs - Diesel	273,141	526,500	(253,359)	490,000	490,000
Customs - Liquor Duty	2,742	18,666	(15,924)	32,000	32,000
Customs - Excise Duty	163,748	130,000	33,748	230,000	230,000
Taxes	5,869,806	6,261,173	(391,367)	11,074,000	11,074,000
Stamp Duty	45,890	24,600	21,290	42,000	42,000
Dog License	3,048	3,871	(823)	7,000	7,000
Firearm License	5,958	4,025	1,933	7,000	7,000
Liquor License	1,773	0	1,773	8,000	8,000
Road Traffic License	108,894	91,560	17,334	157,000	157,000
Gaming Machines License	0	0	0	3,000	3,000
Other Licenses & Duty	23	850	(827)	4,000	4,000
Duty & Licenses Received	165,586	124,906	40,680	228,000	228,000
Court Fees & Fines	10,569	11,550	(982)	20,000	20,000
Light Dues	3,795	4,081	(286)	7,000	7,000
Cranage	250	0	250	0	0
Dental Fees	16,943	8,029	8,914	14,000	14,000
Fees of Office	13,935	10,500	3,435	18,000	18,000
Medical & Hospital	103,189	101,955	1,234	175,000	175,000
Trade Marks	6,084	4,060	2,024	7,000	7,000
Post Office Charges	1,049	1,370	(321)	5,000	5,000
Meat Inspection Fees	3,718	9,632	(5,914)	17,000	17,000
Vet Services	11,516	8,400	3,116	15,000	15,000
Birth, Marriage & Death Fees	1,670	1,720	(50)	4,000	4,000
Land Registration Fees	5,267	6,504	(1,238)	11,000	11,000
Spraying Fees	1,106	750	356	2,000	2,000
Immigration Fees	23,247	87,117	(63,870)	166,000	166,000
Nationalisation Fees	17	0	17	0	0
Fish & Food Testing	14,079	19,250	(5,171)	21,000	21,000
Planning Fees	12,205	12,250	(45)	33,000	33,000
GIS Fees	5,252	9,919	(4,667)	17,000	17,000
Company Registration Fees	1,716	2,000	(285)	4,000	4,000
Other Fees	341	1,700	(1,359)	6,000	6,000
Fines & Fees Received	235,945	300,787	(64,842)	542,000	542,000
Agricultural Gardens	7,791	8,000	(209)	8,000	8,000
Leased House Plots	13,312	9,378	3,934	16,000	16,000
Home to Duty Transport	3,435	140	3,295	1,000	1,000
Commercial Property Rents	23,155	26,373	(3,218)	52,000	52,000
Miscellaneous Receipts	136,299	58,419	77,880	98,000	98,000
Agricultural Buildings	1,904	3,655	(1,751)	4,000	4,000
Government Rents	185,897	105,965	79,932	179,000	179,000



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 7 (OCTOBER 2016)

Stamp Sales(Postal)
Stamp Sales(Philatelic)
Sale of Firewood
Sale of Timber Logs
Other Earnings Received
Earnings Government Departments

Other Income Received
Plantation House Tours
Income Received

Commission
Interest
Currency Fund Surplus
Dividends
Argos
Grant-in-Aid
Shipping Subsidy

Treasury Receipts

Profit on Disposal of Assets
Proceeds from Sale of Stocks/Stores
Other Income

Recharges - Customs
Recharges - Other
Recharges Received

TOTAL REVENUE

	REVENUE				
	YEAR TO DATE		Variance	FULL YEAR	
Actual	Budget	Original Budget		Revised Budget	
Stamp Sales(Postal)	16,286	14,800	1,486	34,000	34,000
Stamp Sales(Philatelic)	16,467	16,525	(58)	26,000	26,000
Sale of Firewood	6,007	6,223	(216)	11,000	11,000
Sale of Timber Logs	1,264	1,142	122	2,000	2,000
Other Earnings Received	74	0	74	1,000	1,000
Earnings Government Departments	40,097	38,690	1,407	74,000	74,000
Other Income Received	973	0	973	1,000	1,000
Plantation House Tours	777	0	777	0	0
Income Received	1,750	0	1,750	1,000	1,000
Commission	187	0	187	0	0
Interest	45,032	28,000	17,032	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	0	0	0	29,000	29,000
Grant-in-Aid	13,125,000	13,125,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	13,170,220	13,153,000	17,220	23,041,000	23,041,000
Profit on Disposal of Assets	5,800	0	5,800	0	0
Proceeds from Sale of Stocks/Stores	3,571	0	3,571	0	0
Other Income	9,371	0	9,371	0	0
Recharges - Customs	61,120	0	61,120	0	0
Recharges - Other	636,842	682,984	(46,142)	1,172,000	1,172,000
Recharges Received	697,962	682,984	14,978	1,172,000	1,172,000
TOTAL REVENUE	20,376,634	20,667,505	(290,871)	36,311,000	36,311,000