



# **St Helena Government**

## **PERFORMANCE REPORT**

**FOR PERIOD 2 - MAY 2015**  
**FINANCIAL YEAR ENDING 31 MARCH 2016**

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BAM Commitments  
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Analysis of Revenue  
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## **Introduction**

May has brought some pleasing statistics and also some areas of concern. For the second month in a row the number of tourist visitors has increased significantly when compared to the same period last year. SHG's headcount has reduced and this measure is under review with DfID as it still contains Connect St Helena staff.

Mental health continues to be an issue and May saw one admission to hospital. Domestic Abuse increased in May with a 100% detection rate of those instances reported.

### **Summary of Key Performance Indicators**

Some of the headlines for May reporting are as follows:

- \* SHG's headcount is down to 801.6 which shows a decrease of 2 persons compared to the previous month. This is now meeting the agreed target.
- \* An 84% increase in tourist visitors for the first 2 months of the financial year when compared to 2014.
- \* 696 people on the island are registered as diabetic. This equates to 15% of the population compared to 6% of the population in the UK.
- \* 22.3 % of the islands electricity came from renewables.
- \* 39 people were screen for obesity in May.
- \* 1 hospital admission related to mental health.
- \* 3 electricity disruptions in May.
- \* 100 % detection rate for incidents of Domestic Abuse in May (5 cases).
- \* 21 crimes reported in May with a detection rate of 95%.
- \* 33% (591) of those people registered on EMIS (1739) are smokers.

### **Committments given during BAM**

May has seen progress with a decrease in our headcount figure which now represents 16.8% of the resident population employed by SHG which has slightly defeated our set target of 17%.

Also under the Labour Market Strategy, Education are beginning to undertake a Training Needs Assessment in mid 2015 to better match the programme offerings of the Lifelong Learning Services to the immediate and strategic needs of St Helena and the full Capital Programme for 2015/06 has now been approved by EXCO.

### **Corporate Risk Management**

A new Corporate Risk Register, incorporating strategic and island wide risks is being developed.

## Summary of Financial Performance

Total budgeted revenue for the first two months of this financial year was £4,592k. Actual revenue collected for this period was £4,596k. This represents an over collection of £4k, which is a favorable variance of 0.1% against expected revenue for this period.

Total budgeted expenditure for the first two months of this financial year was £4,842k. Actual expenditure for this period was £4,626k. This is an under spend of £215k, which is a favorable variance of 4.4% against expected expenditure for this period.

The overall movement on the Consolidated Fund to date is a decrease of £30k.

## Key Revenue and Expenditure Variances

There are no significant revenue variances to report at this stage of the financial year.

As reported last month a favorable variance has occurred on Shipping subsidy.

Recorded is an overspend in Health Directorate of £81k. This is due to overseas medical referrals expenditure.

## Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2015/16 is £8m of which £800k is European Development funding (EDF). Total spend on the Capital Programme to date is £600k.

Works are progressing on the Solar Farm and will be fully functional in June. SHG Property projects are progressing well with a number of works being completed. The Social Services and School of Nursing buildings are nearing completion and works are soon to start on the refurbishment of the Hospital.





## SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 2 (MAY 2015)

| NO | Key Result Area - Directorate Responsible | Performance Indicator/ Risk Mitigation  | Rationale for Indicator   | Benchmark   | Target 2015/16   | Target 2016/17   | Performance Report  | RAG Status | Direction of Travel | Notes               | Overall Brief Monthly Commentary on Progress/events  |
|----|---|---|---|---|--|--|---|------------|---------------------|---------------------|--|
| 1  | Economic Development Finance              | Self-sufficiency % of budget from local revenue   | Sustainable economic growth that benefits everyone, enabling social and environmental development | 33% (2013/14)   | 40%  | TBD  |   |            | ⊘                   | report on annually  |  |
| 2  | Economic Development Human Resources      | SHG Footprint % of resident population employed by SHG  |   | Headcount = 790<br>Population = 4,995 17% (2013/14)   | 17%  | TBD  | Headcount as at 31 May 2015 was 801.6 representing 16.8% of resident population employed by SHG based on Q1 average resident population figure for 2015/16.   |            | ↑                   |                     | The average resident population figure for Q1 of 2015/16 was 4749. SHG's headcount as at 31 May 2015 was 801.6 representing 16.8% of resident population currently employed by SHG. Also, 10 persons are reported as being registered as claiming unemployment, representing 0.4% of the average resident population.  |
| 3  | Economic Development Statistics           | Private Sector Expenditure (in National Accounts)   |   | £15,584,000 (2011/12)<br>£16,382,000 (2012/13)  | £20,300,000  | TBD  |   |            | ⊘                   | report on annually  |  |
| 4  | Economic Development ENRD (ANR)           | Agriculture Local Market share of like for like production  |   | Meat 86%<br>Vegetables 40%  | Meat 90%<br>Vegetables 55%   | Meat 95%<br>Vegetables 60%   |   |            | ⊘                   | report on 6 monthly | No change for May  |
| 5  | Economic Development ESH                  | Accommodation Available serviced rooms  |   | 39 rooms (2011/12)  | 90 rooms   | TBD  | 2015/16 target revised to reflect planned developments in tourism accommodation.  |            | ↔                   |                     | No change for May  |
| 6  | Health & Wellbeing                        | Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)   | Improved Life quality with healthy lifestyles promoted  | 31 two year olds, 93.5% of the total population   | 100%   | 100%   | 94.7% = 32 children up to date with primary course of immunization at the age of 2 years. 2 children have not been immunized - one just arrived on island and the other was not brought in by the parent. Both are being followed up.   |            | ↔                   |                     |  |
| 7  | Health & Wellbeing                        | Obesity Reduce the number of people that are clinically obese   |   | EMIS Population 3034, BMI Population 169, Percentage TBC to reflect true BMI status.  | 45% obese<br>15% morbidly obese  | 35% obese<br>10% morbidly obese  | Total population with BMI status recorded on EMIS = 3079<br>Females= 1628<br>Males= 1451<br><br>New people screened for obesity during the month = 39 and is as follows:<br>Diabetic clinic = 12<br>BMI 40+ = 2<br>BMI 30-40 = 10<br>Outpatient Clinic = 12<br>BMI 40+ = 2<br>BMI 30-40 = 10<br>Gynae Clinic = 12<br>BMI 40+ = 0<br>BMI 30-40 = 12<br>Cardiac Clinic = 3<br>BMI 40+ = 0<br>BMI 30-40 = 3<br>90% of population were obese out of 39.<br>10% of population were morbidly obese out of 39. |            | ↔                   |                     | A Health Promotion Trainer has just been recruited and is working with the Community Nursing Team to develop and deliver a health promotion programme that targets the Key areas. Now that then hospital staffing situation has improved and Community Nurses have now been released from working in the hospital, momentum on this will now pick up. Mental Health the KPI needs to be redefined. |
| 8  | Health & Wellbeing                        | Diabetes % of diabetics with HBA1C ≤ 7.5 on their last test. Number of patients admitted with a diabetes related complication |   | EMIS Population 3034, Diabetic Population 693, 693/3034 = 22.8%.<br>3.03% patients with HBA1C ≤ 7.5 and below.<br>3.75% patients above 7.5. | 55% EMIS status<br>25% patients with HBA1C ≤ 7.5 and below<br>2% patients above 7.5. | 65% EMIS status<br>35% patients with HBA1C ≤ 7.5 and below<br>1% patients above 7.5. | Total diabetics on the register = 696 (15.3 % of the total population. This is broken down to 391 females and 305 males.<br>Patients having HBA1c measured = 59<br>Males- 23 Females - 36<br>Patients with a HBA1C ≤ 7.5 & below = 42<br>Females- 25 Males - 17<br>Patients with a HBA1C above 7.5% = 17<br>Females - 11 Males - 6  |            | ↔                   |                     |  |
| 9  | Health & Wellbeing                        | Mental Healthcare Number of acute mental health admissions per years  |   | 1.55% Mental Health patients of total population.<br>5 Mental Health Admissions per year.   | 3 Mental Health Admissions per year.   | 2 Mental Health Admissions per year.   | 1 Admission - relapse of psychiatric illness  |            | ↔                   |                     |  |

| NO | Key Result Area - Directorate Responsible | Performance Indicator/ Risk Mitigation  | Rationale for Indicator  | Benchmark   | Target 2015/16   | Target 2016/17  | Performance Report  | RAG Status | Direction of Travel | Notes               | Overall Brief Monthly Commentary on Progress/events   |
|----|---|---|--|---|--|---|---|------------|---------------------|---------------------|---|
| 10 | Health & Wellbeing                        | Smoking % of clients who have received counselling for smoking and who have stopped |  | EMIS Population 3034, Smoking status record 1655, 1655/3034 = 54.55%<br>Smokers 552/1655 = 33.35%.                  | 85% EMIS status<br>20% of smokers  | 95% EMIS status<br>15% of smokers   | Smoking Status Registered on EMIS = 1739<br>57% of EMIS population are registered as smokers<br>Smokers = 591<br>of which Females = 218<br>Males= 273   |            | ↔                   |                     |   |
| 11 | Education                                 | Primary Education of pupils achieving level 4+                                      | Standards of Education are in line with those achieved in the UK                             | Reading 54% Writing 68% Maths 55%   | Reading 75% Writing 75% Maths 75% Spelling, Punctuation and Grammar 50%                          | Reading 80% Writing 80% Maths 80% Spelling, Punctuation and Grammar 55%                               |   |            | ↔                   |                     | We have a total of 41 Year 6 students preparing to sit the 2015 SATS in June. While primary schools are making every effort to mitigate the impact of staffing issues on student performance, there is potential for this to impact 2015 student results.   |
| 12 | Education                                 | Secondary Education of pupils achieving 5 GCSE A*-C including English and Maths     |  | 19% (2012)  | 65% (2016)   | 65% (2017)  |   |            | ↔                   |                     | GCSE and A-level examinations began in May and will continue in June. Results will be available in August.  |
| 13 | Education                                 | NEETS The number of young people not in education, employment or training           |  | 0 (2013)  | 0  | 0   |   |            | ↔                   |                     |   |
| 14 | Transport Statistics Office               | Number of stay over tourist visitors to the island                                  |  | 2,527 (2012/13)<br>2,054 (2013/14)  | 28% growth (approx. 3,200 visitors)  | Onset of air access—step change. Visitor predictions TBD once access provision is known.              | May 2015: 163.<br>Year to date 490 Stay over visitors, an 84% increase from the previous financial year.  |            | ↑                   |                     | We continue to see a substantial increase in stay over tourist visitors to the island compared to the previous financial year. No cruise ships visiting the island in May 2015 and no further visits are scheduled until November 2015.   |
| 15 | Transport Access Office                   | Air Access is achieved  | People and goods able to move to and around the Island flexibly, safely and cost effectively | The construction of the airport is well advanced and delivering certification and operational readiness is priority | Air access certification achieved  | St Helena is operationally ready and welcomes international commercial flights                        | Aerodrome Manager arrived on St Helena in May for a familiarisation visit and will return to take up permanent residency in August 2015.<br>Work on certification continues with Manuals being produced, and working groups are meeting on a regular basis. The Aerodrome Manager will also continue with Airport Manual reviews and inputs. The Access Office is working with Basil Read preparing for the calibration flights in September. |            | ↑                   |                     | Aerodrome Manager arrived on St Helena in May for a familiarisation visit and will return to take up permanent residency in August 2015.<br>Work on certification continues with Manuals being produced, and working groups are meeting on a regular basis. The Aerodrome Manager will also continue with Airport Manual reviews and inputs. The Access Office is working with Basil Read preparing for the calibration flights in September. |
| 16 | Transport Corporate Support (Carol)       | Number of people using public transport   |  | 18070 tickets sold (2013/14)  | A further 10% increase through additional measures such as park and ride schemes (21864 tickets) | A further 10% increase with services tailored around tourism and improved routes to meet local demand |   |            | ⊘                   | report on Quarterly | New timetables have been drafted. Agreement has been given for the procurement of 2 new buses for schools' use. ITT pack to issue in early June.  |
| 17 | UTILITIES Connect STH                     | Sustainability % of total electricity produced by renewable sources                 |  | 12.24%  | 75%  | 100%  | May = 22.33%  |            | ↔                   |                     | Island utilities are reliable, cost effective, affordable and meet international standards  |
| 18 | UTILITIES Connect STH                     | Reliability Unplanned electricity interruptions per annum                           | 134 (13/14)  | 65  | 35   | May = 3 Faults  |   | ↔          |                     |                     |   |
| 19 | UTILITIES Connect STH                     | Water % of customers with access to treated and tested water                        | 90%  | 93%   | 100%   | May = 90%   |   | ↔          |                     |                     |   |
| 20 | UTILITIES SURE/SHG Economist              | Communications % of households with internet connections                            | 56.3% (2013/14)  | 65.8%   | 70.8%  |   |   | ⊘          | report on annually  |                     |   |

| NO | Key Result Area - Directorate Responsible  | Performance Indicator/ Risk Mitigation  | Rationale for Indicator   | Benchmark  | Target 2015/16   | Target 2016/17  | Performance Report  | RAG Status | Direction of Travel | Notes                             | Overall Brief Monthly Commentary on Progress/events   |
|----|--|---|---|--|--|---|---|------------|---------------------|-----------------------------------|---|
| 21 | Community & Housing<br>Housing             | Increased community capacity through better informed and engaged residents  | Strong, sustainable and empowered communities, supported by housing that meets peoples' needs | Customer satisfaction using 2014 survey as benchmark   | By 2016 tenants should rate, on average:<br>Quality of home - good<br>Quality of Repairs - excellent<br>Quality of communications - excellent<br>Quality of immediate locality - good. |   |   |            | ⊘                   | report on biannually due Oct 2016 |   |
| 22 | Community & Housing<br>Socio-Economist     | Social Policy Plan % of actions from SPP Implementation Plan completed  |   | 33 actions in the SPP Implementation Plan  | 90%  | 100%  |   |            | ↑                   |                                   | Improvement in Safeguarding arrangements, social protection, healthy living coordinator appointed and public transport developments. Social protection under review by sub group of implementation group.   |
| 23 | Community & Housing<br>Human Rights Office | Establishment of Human Rights Commission (HRC)  |   | St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.                                 | Recruitment and training of Human Rights Commissioners   | A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena | Legislation to establish the Commission has been drafted and is with the AG's Office, |            | ↔                   |                                   | The Human Rights Office has seen a huge increase in referrals since its relocation. May 2015 saw 12 individuals seeking help/advice bringing the total up to 26. The Legislation for the Commission will go to LegCo at the next session in July.   |
| 24 | Security<br>Police                         | Reducing Overall Crime  | People are living in a secure and safe environment  | Reduce overall crime   | <225   | <Total crime for 2015/16  | April 2015 - 25 (48% detection)<br>May 2015 - 21 (95% detection)                      |            | ↑                   |                                   |   |
| 25 | Security<br>Police                         | Improving Trust and Confidence in the Services Provided by the Directorate  |   | Increase the reporting of Domestic Abuse offences/incidents  | >33  | >Total number of Domestic Offences/incidents for 2015/16  | April 2015 - 2 (100% detection)<br>May 2015 - 5 (100% detection)                      |            | ↔                   |                                   | The number of crimes are above the target for the year by a small number which is not a concern.<br>The number of crimes detected is above the target which is encouraging at this early stage  |
| 26 | Security<br>Police                         | Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders                     |   | Increase in reporting of sex related offences 100% child related referrals dealt with through a multi-agency approach  | >27<br>90% of referrals submitted within 24 hours  | >Total number of sex offences in 2015/16<br>90% of referrals submitted within 24 hours                          | April 2015 - 1<br>May 2015 - 0  |            | ↔                   |                                   | The number of sex related crimes reported are below target and this could be linked to the main investigator being off island on business. This will need close monitoring over the next few months.<br>The number of DA incidents are have increased for the Month of May with a 100% detection rate. This reflects a positive policing style to Domestic Abuse.   |
| 27 | Security<br>Police                         | Develop our Response to major Emergencies through Enhancement of Disaster Management and capability for St Helena and the Airport |   | Development and implementation of a National Disaster Management Plan (NDMP)   | Final sign off July 2015   | TBA (Full implementation & capability)  | April 2015 - On target for final sign-off<br>May 2015 - On target                     |            |                     |                                   | Objective 3 is complete and the objectives have been revised.   |
| 28 | ENRD                                       | Plants and Wildlife Health of Marine and Terrestrial Habitats   | Our Island, Our Environment, Our Responsibility   | Benchmark needs establishing<br>October 2015 - selection of indicative habitats<br>March 2016 - completion of first benchmark surveys                          | Little or no change  | Improving   |   |            | ⊘                   | report on annually                |   |
| 29 | ENRD                                       | Water Quality Maintaining good water quality  |   | Benchmark needs establishing<br>June 2016 - Procurement of Equipment. Receipt on island.<br>September 2015 - Training<br>March 2016 - 6 months monitoring data | Little or no change  | Improving   |   |            | ⊘                   | report on annually                | Plants and wildlife - workplan complete for selecting indicative terrestrial habitat areas for benchmarking and annual assessment. Environmental monitoring (soils, air quality, noise, water quality, water levels and flows) - equipment shipped for receipt on Saint Helena in early July 2015. Protocols for air quality monitoring of incinerator at Horse Point Landfill site completed (linked to airport construction and operation). 50% of national environment monitoring network monitoring points identified - continued work with Connect to identify remaining sites. Waste management - drafting of recycling business case started. Hazardous waste cell liners and sand bed constructed, incinerator compound construction works continue (snagging phase), waste reception building finished (in snagging phase to rectify defects). Energy Use - White goods energy review meeting with Chairperson's Assembly cancelled, re-scheduled for June 2015 (will support efficient energy use). Funding - no identified green tax mechanism, however EU funding opportunities explored (EU REST |
| 30 | ENRD                                       | Waste Management  |   | Reduction in waste sent to landfill  | 5%   | 15%   |   |            | ⊘                   | report on annually                |   |

| NO | Key Result Area - Directorate Responsible                        | Performance Indicator/ Risk Mitigation                               | Rationale for Indicator  | Benchmark  | Target 2015/16          | Target 2016/17          | Performance Report                                     | RAG Status | Direction of Travel | Notes              | Overall Brief Monthly Commentary on Progress/events  |
|----|--|--|--|--|-------------------------|-------------------------|--|------------|---------------------|--------------------|--|
| 31 | ENRD   | Energy Use   |  | More efficient use of energy per head of population  | 5%                      | 10%                     |  |            |                     | report on annually | However, EC funding opportunities explored (EC-BLCP fund - meeting arranged with FIG for June 2015).                             |
| 32 | ENRD   | Funding  |  | Proportion of SHG Environmental Management Costs funded by Eco-tourism                                       | 5%                      | 10%                     |  |            |                     | report on annually |  |
| 33 | Efficient, Effective and Open Government<br>Corporate Support/PR | Engagement % who feel SHG's communications are participative         | Working to ensure Public trust in SHG through an established system of transparency, robust processes and decision making. | Benchmark needs establishing   | Increase from Benchmark | Increase from Benchmark | During May we issued 47 press releases.                |            |                     |                    | This KPI will be removed and will be replaced with Report -Sort with effect from June reporting.                                 |
| 34 | Efficient, Effective and Open Government<br>CPPU/IA              | Governance % of significant governance issues are addressed annually |  | 70% (2013/14)  | 90%                     | 100%                    |  |            |                     |                    | Status currently remains unchanged with Council Committees ToRs progressing and SHG in the process of scoping insurance options. |
| 35 | Efficient, Effective and Open Government<br>Corporate Support/PR | Open Government Something on access to information or complaints?    |  | % of requests for info answered within time under the Code of Practice for Public Access to SHG Information. | 90%                     | 95%                     | Zero requests for information received during May 2015 |            |                     |                    | Zero requests for information received during May 2015   |



## REPORT ON KEY BAM AREAS PERIOD 2 (MAY 2015)

| No. | Area                     |                       | Performance Report   | RAG Status |
|-----|--------------------------|-----------------------|--|------------|
| 1   | Budget, MTEF and Finance | MTEF Cycle            | During the month of April an evaluation was carried out of the process for last year, identifying what went well and what areas needed improvements in line with the MTEF process. MTEF Guidelines were issued in May 2015.  |            |
|     | Budget, MTEF and Finance | Revenue & Expenditure | <p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2015/16 = £4,619K<br/>           Budget Income Tax (April - May 2015) = £544K<br/>           Actual Income Tax collected (April - May 2015) = £598K<br/>           Favourable variance achieved of £54K for the year to date.</p> <p>Total Budget Customs Duty for 2015/16 = £5,444K<br/>           Budget Customs Duty (April - May 2015) = £420K<br/>           Actual Customs Duty (April - May 2015) = £340K<br/>           Adverse variance of £80K for the year to date.</p>  |            |
| 2   | Statistical Data         |                       | <ol style="list-style-type: none"> <li>1) Progressing with improvements to routine data collection.</li> <li>2) Collaborating with Customs to improve collation and accessibility of trade data</li> <li>3) Continued prioritisation of professional development of staff.</li> <li>4) Support to SHG Employee Survey</li> <li>5) Support to ESH review and island portfolio</li> </ol>  |            |
| 3   | Social                   |                       | The implementation of the SPP continues with developments such as the creation of a Safeguarding Directorate, community grants and funding for NGO's to deliver services for SHG the major milestones. Work is planned around the two main outstanding areas, setting up a cultural committee and developing an island wide sports strategy.   |            |
| 4   | Education                |                       | <p><b>Funding formula for staffing and financing schools:</b> The work within the Directorate in this area has focused first on reviewing and completing an agreed Scheme of Service for Education as this is seen as critical for the recruitment of sufficient teachers to staff the schools. This work includes a much clear delineation of the duties of teachers, including guidance around expected teaching time and is thus foundational to moving towards a more systematic process of budgeting for and funding schools.</p> <p><b>Teacher Training:</b> The teacher trainer is now in post and individualising the professional development programmes of the teaching cadre. Three teachers are due to return in August 2015, one with UK Qualified teacher status. Discussions are also underway with several UK institutions to provide degree-level qualifications on island for teaching staff to provide options for teachers to progress towards an international standard of qualification.</p> <p><b>Apprenticeships:</b> There are currently 38 apprentices on the apprenticeship scheme in a number of private sector organisations and SHG Directorates. A number of apprentices have left the scheme to go on into full time employment.</p> <p><b>Labour Market Strategy:</b> The Directorate is beginning work on a Training Needs Assessment to be undertaken in mid-2015 to assess education, training and developmental needs in SHG and the private sector in order to better match the programme offerings of the Lifelong Learning Services to the immediate and strategic needs of St Helena and to support sustainable economic development.</p> |            |

## REPORT ON KEY BAM AREAS PERIOD 2 (MAY 2015)

| No. | Area                   |                                    | Performance Report   | RAG Status |
|-----|------------------------|------------------------------------|--|------------|
| 5   | Capital Programme      | Expenditure & Delivery             | Total expenditure to date is at £600,124 of which DFID expenditure is at £545,337. The full Capital Programme for 2015/16 has been approved by EXCO. Works are continuing on the Social Services building at the back of Ebony View and are due for completion next month (June). External works to one block of flats in Jamestown are completed, works are continuing on the remaining 4. Works at HTH CDA are still on hold due to discrepancies from historic data to actual layouts. Realignment works are necessary before any further works can be carried out. Designs are still being finalised for the new Fire Station and Prison. Project Boards has been established for both of these projects. Works on the Solar Farm are continuing and due for completion in June. Works also are continuing on the electrical rewiring of the primary schools which are due for completion in June. |            |
|     | Capital Programme      | Hospital                           | A contract between SHG and Basil Read has been signed. The contractor has started mobilising on site and works are due to start in June.   |            |
|     | Capital Programme      | Prison & CBU                       | Works continue on the Safeguarding Office at the back of Ebony View and it is hope these works will be completed next month (June). Design specifications for Barn View, has had to be revised, this was requested by the client. Borehole analysis is still needed for the upper level of the site where there appears to be a degree of water settlement. A project Board has been established for this Project going forward.<br>Strip out works for HM Prison has been advertised for Expressions of interest, works on site will start in June. The design team, of ENRD are still reviewing the detailed designs for the build contract. Tender documentation is being prepared.   |            |
|     | Capital Programme      | Management                         | Monthly monitoring is working well to provide reports to PDG and Chairpersons Assembly. Elected members has agreed for PMU to move around funding to maintain flexibility in the programme.<br>3-Year Business Case for capital funding of £16.5million has been approved by DfID Minister. The 2015-16 has been endorsed by the PDG. Executive Council has agreed the Capital Programme 2015-16 as well as approval to request additional £1.5m to be brought forward from 2016-17.   |            |
| 6   | Governance & Structure | Governance                         | Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;  |            |
|     | Governance & Structure | Headcount                          | Headcount as at 31 May 2015 was 801.6 representing 16.8% of resident population employed by SHG based on Q1 average resident population figure for 2015/16.  |            |
| 7   | Technical Co-Operation | Technical Co-operation expenditure | Actual expenditure against budget as at 31 May 2015 shows an overspend of approximately £38k (7%). This is mainly due to MTL costs paid earlier than anticipated for CoP, CEED and Solicitor General, overlap in Economist appointment resulting in additional costs, and recruitment costs for LPS, DOT,MO and LRID not anticipated in period.<br><br>Actual YTD expenditure against budget as at 31 May 2015 shows an overspend of approximately £25k (2%), which is mainly due to in addition to the above, Locum Public Solicitor and Locum Lab Manager required, replacement costs required for Police Sergeant, DoTourism, Sales & Marketing Exec , Tourism and 3 new posts agreed after budget submission.  |            |
| 8   | Economic Development   | Recurrent Expenditure              | ESH recurrent expenditure for the period ended May is showing an over spend of £21k due to invoices received early on some expenditure.<br>Our actual spend to date is 113% against budget.  |            |



St Helena  
Government

## REPORT ON KEY BAM AREAS PERIOD 2 (MAY 2015)

| No. | Area                 | Milestones | Performance Report  | RAG Status |
|-----|----------------------|------------|---|------------|
|     | Economic Development | Milestones | <p>Recruitment of Key Staff<br/>The Director of Tourism post will be vacant from May 2015, SHG HRD is currently recruiting a successor.<br/>The Director of Property has also handed in his resignation and his last day is in June 2015.<br/>The annual review of the ESH project for 2014/15 is being finalised by DFID, the project scoring is predicted at A.</p> |            |

## SHG RISK REPORT PERIOD 2 (MAY 2015)

| NO  | Directorate/<br>Department | Risk  | Risk Mitigation   | Performance Report   | RAG Status after mitigation |
|-----|----------------------------|---|---|--|-----------------------------|
| 1   | PM                         | Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme | Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed        | Approximately £600,124 capital spend at end of May 2015.   |                             |
| 2   | FIN                        | Operation of the RMS is disrupted due to mechanical failure   | Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.  | RMS currently on track with no major delays incurred during this month   |                             |
| 3   | FD ESH                     | Economic and social development held back through lack of large scale investment                            | Energetically promote investment opportunities that are available to both local and international investors.  | ESH has recently appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development will be launched at events in Capetown and London in early July. |                             |
| 4.1 | ESH/ SMT                   | Island does not embrace development and change  | Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.  | Communication plan in place and is well advanced.  |                             |
| 4.2 | ESH/ SMT                   | Councillor do not lead/ embrace change  | Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.  | Communication plan in place and is well advanced.  |                             |
| 4.3 | ESH/ SMT                   | SHG mindset does not embrace/ support change  | Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.  | Communication plan in place and is well advanced.  |                             |
| 5   | IT/DCS                     | Loss of data through IT system failure leading to inefficient SHG   | Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.                             | The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%)<br>The File Server Project has been completed. (100%)   |                             |
| 6   | DHR                        | Loss of key professional/ technical staff leading to SHG unable to provide essential services               | Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff. | The SHRDO is in the process of developing an approach to Strategic HR Management for SHG which includes talent management, succession planning, review of pay & grading etc.   |                             |
| 7   | CS/ SMT                    | Required changes to culture and working practice do not happen as required                                  | Regular reporting and monitoring of progress to ensure that the change programme is on track.   | Several initiatives have commenced including Fresh Start, 100 quick Wins and 'Report It, Sort It' Buy-in from all Directorates continues to be an issue, requiring strong messages from the top to enable any progress to be made. A further whole team meeting is planned for July 2015   |                             |
| 8   | D AP                       | Air access compromised because SHG does not meet obligations  | Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers   | Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.  |                             |

RISKS

## SHG RISK REPORT PERIOD 2 (MAY 2015)

| NO | Directorate/<br>Department | Risk   | Risk Mitigation  | Performance Report   | RAG Status after mitigation |
|----|----------------------------|--|--|--|-----------------------------|
| 9  | CP/ FIN                    | Divestment compromised because SHG does not meet obligations                           | On going programme of divestment is taken forward and support by SMT and Corporate Procurement.  | <p>SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is currently being considered by the SHG Procurement Board and will need to take account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments.</p> <p>The following functions are currently being considered for divestment:</p> <ul style="list-style-type: none"> <li>- Government Garage</li> <li>- Community Based Housing Association</li> <li>- Pest Control</li> <li>- Solid Waste</li> <li>- Sanitary Services</li> </ul> |                             |
| 10 | FIN                        | DAPM targets for revenue not achieved as predicted economic improvements not realised. | On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented. | This is the first month of the next financial year. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year. Targets will be monitored on a monthly basis.   |                             |

**Key to arrows**

- |   |  |
|---|--|
| <p> Performance Improving</p> <p> Performance Maintaining</p> | <p> Performance Data currently being collected</p> <p> Performance Worsening</p> |
|---|--|



# St Helena Government

## PERIOD 2 (MAY 2015)

### CLOSING BALANCE

|   | 31 May 2015<br>£   | 31 March 2015<br>£ |
|---|--------------------|--------------------|
| <b>Buildings</b>                        | 23,574,849         | 23,574,849         |
| <b>Infrastructure</b>                   | 8,400,320          | 8,400,320          |
| <b>Plant, Machinery &amp; Equipment</b> | 4,245,498          | 4,245,435          |
| <b>IT Networks &amp; Equipment</b>      | 522,378            | 519,104            |
| <b>Assets Under Construction</b>        | 180,807,903        | 180,326,015        |
| <b>NET FIXED ASSETS</b>                 | <b>217,550,948</b> | <b>217,065,723</b> |
| <b>OTHER ASSETS</b>                     |                    |                    |
| Housing Loans                           | 318,787            | 324,945            |
| <b>TOTAL OTHER ASSETS</b>               | <b>318,787</b>     | <b>324,945</b>     |
| <b>CURRENT ASSETS</b>                   |                    |                    |
| Cash                                    | 837,158            | 1,001,728          |
| Bank Accounts                           | 4,260,666          | (1,688,409)        |
| Short-term Investments                  | 5,039,876          | 8,039,876          |
| Prepayments                             | 817,839            | 774,976            |
| Debtors                                 | 1,233,915          | 1,531,289          |
| Accrued Income                          | 139,891            | 720,790            |
| Stock                                   | 838,292            | 838,292            |
| Suspense Accounts                       | (11,359)           | 751                |
| <b>TOTAL CURRENT ASSETS</b>             | <b>13,156,278</b>  | <b>11,219,293</b>  |
| <b>CURRENT LIABILITIES</b>              |                    |                    |
| Creditors                               | 157,918            | 601,234            |
| Accruals                                | 2,154,624          | 2,646,458          |
| Income received in advance              | 3,383,061          | 144,025            |
| Income Tax received in advance          | 712,884            | 678,037            |
| Advance Accounts                        | 115,640            | 113,539            |
| <b>TOTAL CURRENT LIABILITIES</b>        | <b>6,524,127</b>   | <b>4,183,293</b>   |
| <b>LONG TERM LIABILITIES</b>            |                    |                    |
| Defined Benefit Pension Liability       | 38,279,000         | 38,279,000         |
| Defined Contribution Pension Liability  | 59,582             | 59,582             |
| Staff Benefits                          | 578,096            | 582,354            |
| Other funds owing to third parties      | 1,325,775          | 1,290,588          |
| <b>TOTAL LONG TERM LIABILITIES</b>      | <b>40,242,453</b>  | <b>40,211,524</b>  |
| <b>NET ASSETS</b>                       | <b>184,259,433</b> | <b>184,215,144</b> |
| <b>RESERVES</b>                         |                    |                    |
| Reserves and Funds                      | 181,520,752        | 181,516,470        |
| Unposted Profit/(Loss)                  | 2,738,681          | 2,698,674          |
| <b>TOTAL RESERVES</b>                   | <b>184,259,433</b> | <b>184,215,144</b> |



# St Helena Government

## MOVEMENT ON FUNDS REPORT PERIOD 2 (MAY 2015)

CORPORATE SUPPORT, POLICY & PLANNING  
HUMAN RESOURCES SERVICES  
TECHNICAL CO-OPERATION  
POLICE  
CORPORATE FINANCE  
PAYMENTS ON BEHALF OF THE CROWN  
ECONOMIC DEVELOPMENT  
PENSIONS & BENEFITS  
SHIPPING  
EDUCATION  
HEALTH  
ENVIRONMENT & NATURAL RESOURCES  
SAFEGUARDING  
**Movement on Consolidated Fund**

| REVENUE          |                  |              |                   |
|------------------|------------------|--------------|-------------------|
| YEAR TO DATE     |                  |              | FULL YEAR         |
| Actual           | Budget           | Variance     | Original Budget   |
| 33,236           | 32,660           | 576          | 208,000           |
| 0                |                  | 0            | 0                 |
| 0                |                  | 0            | 0                 |
| 95,813           | 85,631           | 10,182       | 271,000           |
| 959,496          | 978,885          | (19,389)     | 10,150,000        |
| 2,826,513        | 2,799,500        | 27,013       | 17,162,000        |
| 0                | 0                | 0            | 0                 |
| 0                | 0                | 0            | 0                 |
| 446,500          | 446,500          | 0            | 2,684,000         |
| 43,812           | 42,782           | 1,030        | 257,000           |
| 111,525          | 108,954          | 2,571        | 704,000           |
| 67,500           | 83,714           | (16,214)     | 557,000           |
| 11,794           | 13,820           | (2,026)      | 84,000            |
| <b>4,596,189</b> | <b>4,592,446</b> | <b>3,743</b> | <b>32,077,000</b> |

| EXPENDITURE      |                  |                |                   |
|------------------|------------------|----------------|-------------------|
| YEAR TO DATE     |                  |                | FULL YEAR         |
| Actual           | Budget           | Variance       | Original Budget   |
| 233,829          | 261,366          | 27,537         | 1,238,000         |
| 30,607           | 32,353           | 1,746          | 408,000           |
| 1,210,840        | 1,185,427        | (25,413)       | 6,735,000         |
| 168,196          | 183,746          | 15,550         | 1,199,000         |
| 138,882          | 148,352          | 9,470          | 954,000           |
| 326,213          | 365,522          | 39,309         | 2,831,000         |
| 183,333          | 183,333          | 0              | 1,100,000         |
| 523,726          | 565,700          | 41,974         | 3,515,000         |
| 229,588          | 334,247          | 104,659        | 2,684,000         |
| 340,716          | 365,182          | 24,466         | 2,544,000         |
| 546,972          | 465,772          | (81,200)       | 3,316,000         |
| 404,726          | 430,635          | 25,909         | 2,938,000         |
| 288,548          | 319,900          | 31,352         | 2,615,000         |
| <b>4,626,176</b> | <b>4,841,535</b> | <b>215,359</b> | <b>32,077,000</b> |

| SURPLUS/(DEFICIT) |                  |                |                 |
|-------------------|------------------|----------------|-----------------|
| YEAR TO DATE      |                  |                | FULL YEAR       |
| Actual            | Budget           | Variance       | Original Budget |
| (200,593)         | (228,706)        | 28,113         | (1,030,000)     |
| (30,607)          | (32,353)         | 1,746          | (408,000)       |
| (1,210,840)       | (1,185,427)      | (25,413)       | (6,735,000)     |
| (72,383)          | (98,115)         | 25,732         | (928,000)       |
| 820,614           | 830,533          | (9,919)        | 9,196,000       |
| 2,500,300         | 2,433,978        | 66,322         | 14,331,000      |
| (183,333)         | (183,333)        | 0              | (1,100,000)     |
| (523,726)         | (565,700)        | 41,974         | (3,515,000)     |
| 216,912           | 112,253          | 104,659        | 0               |
| (296,904)         | (322,400)        | 25,496         | (2,287,000)     |
| (435,447)         | (356,818)        | (78,629)       | (2,612,000)     |
| (337,226)         | (346,921)        | 9,695          | (2,381,000)     |
| (276,754)         | (306,080)        | 29,326         | (2,531,000)     |
| <b>(29,987)</b>   | <b>(249,089)</b> | <b>219,102</b> | <b>0</b>        |

TRANSPORT TRADING ACCOUNT  
IT TRADING ACCOUNT  
ST HELENA AUDIT SERVICE  
HOUSING SERVICE TRADING ACCOUNT  
**Movement on Trading Accounts**

|                |                |                |                  |
|----------------|----------------|----------------|------------------|
| 138,221        | 143,142        | (4,921)        | 765,000          |
| 83,882         | 84,076         | (194)          | 511,000          |
| 0              | 0              | 0              | 301,000          |
| 51,305         | 50,128         | 1,177          | 301,000          |
| <b>273,408</b> | <b>277,346</b> | <b>(3,938)</b> | <b>1,878,000</b> |

|                |                |               |                  |
|----------------|----------------|---------------|------------------|
| 59,444         | 92,234         | 32,790        | 47,132           |
| 58,916         | 80,002         | 21,086        | 473,000          |
| 14,018         | 13,470         | (548)         | 261,000          |
| 60,328         | 62,034         | 1,706         | 280,000          |
| <b>192,706</b> | <b>247,740</b> | <b>55,034</b> | <b>1,061,132</b> |

|               |               |               |                |
|---------------|---------------|---------------|----------------|
| 78,777        | 50,908        | 27,869        | 717,868        |
| 24,966        | 4,074         | 20,892        | 38,000         |
| (14,018)      | (13,470)      | (548)         | 40,000         |
| (9,023)       | (11,906)      | 2,883         | 21,000         |
| <b>80,702</b> | <b>29,606</b> | <b>51,096</b> | <b>816,868</b> |



# St Helena Government

## ANALYSIS OF REVENUE REPORT PERIOD 2 (MAY 2015)

|                                     | REVENUE        |                |                 | FULL YEAR<br>Original<br>Budget |
|-------------------------------------|----------------|----------------|-----------------|---------------------------------|
|                                     | YEAR TO DATE   |                | Variance        |                                 |
|                                     | Actual         | Budget         |                 |                                 |
| Taxes - PAYE                        | 524,865        | 469,628        | 55,237          | 3,118,000                       |
| Taxes - Self Employed               | 0              | 0              | 0               | 175,000                         |
| Corporation Tax                     | 11,911         | 0              | 11,911          | 872,000                         |
| Goods & Services Tax                | 54,463         | 74,707         | (20,244)        | 384,000                         |
| Taxes - Withholding Tax             | 7,200          | 0              | 7,200           | 70,000                          |
| Customs - Other                     | 309,273        | 265,000        | 44,273          | 2,160,000                       |
| Customs - Alcohol                   | 137,753        | 172,000        | (34,247)        | 1,053,000                       |
| Customs - Tobacco                   | 24,607         | 85,000         | (60,393)        | 952,000                         |
| Customs - Petrol                    | 0              | 0              | 0               | 382,000                         |
| Customs - Diesel                    | (157,118)      | (145,000)      | (12,118)        | 664,000                         |
| Customs - Liquor Duty               | 3,813          | 5,200          | (1,387)         | 31,000                          |
| Customs - Excise Duty               | 21,795         | 38,000         | (16,205)        | 202,000                         |
| <b>Taxes</b>                        | <b>938,562</b> | <b>964,535</b> | <b>(25,973)</b> | <b>10,063,000</b>               |
| Stamp Duty                          | 6,362          | 6,757          | (395)           | 42,000                          |
| Dog License                         | 816            | 864            | (48)            | 7,000                           |
| Firearm License                     | 1,040          | 606            | 434             | 7,000                           |
| Liquor License                      | 50             | 0              | 50              | 8,000                           |
| Road Traffic License                | 26,377         | 26,882         | (505)           | 157,000                         |
| Gaming machines License             | 0              | 0              | 0               | 3,000                           |
| Other Licenses & Duty               | 432            | 600            | (168)           | 3,000                           |
| <b>Duty &amp; Licenses Received</b> | <b>35,077</b>  | <b>35,709</b>  | <b>(632)</b>    | <b>227,000</b>                  |
| Court Fees & Fines                  | 2,427          | 2,000          | 427             | 12,000                          |
| Light Dues                          | 4,159          | 0              | 4,159           | 0                               |
| Cranage                             | 10             | 0              | 10              | 0                               |
| Dental Fees                         | 5,148          | 2,294          | 2,854           | 14,000                          |
| Fees of Office                      | 7,579          | 0              | 7,579           | 0                               |
| Medical & Hospital                  | 33,529         | 29,162         | 4,367           | 175,000                         |
| Trade Marks                         | 1,721          | 1,166          | 555             | 7,000                           |
| Post Office charges                 | 300            | 650            | (350)           | 5,000                           |
| Meat Inspection Fees                | 916            | 2,752          | (1,836)         | 16,000                          |
| Vet Services                        | 2,989          | 1,916          | 1,073           | 12,000                          |
| Birth, Marriage & Death Fees        | 602            | 600            | 2               | 4,000                           |
| Land Registration fees              | 1,574          | 1,803          | (229)           | 11,000                          |
| Spraying fees                       | 526            | 400            | 126             | 4,000                           |
| Immigration Fees                    | 63,491         | 53,310         | 10,181          | 84,000                          |
| Fish & Food Testing                 | 756            | 5,500          | (4,744)         | 12,000                          |
| Planning Fees                       | 3,148          | 2,000          | 1,148           | 33,000                          |
| GIS Fees                            | 1,929          | 2,834          | (905)           | 3,000                           |
| Company Registration Fees           | 74             | 580            | (506)           | 17,000                          |
| Other Fees                          | 263            | 120            | 143             | 1,000                           |
| <b>Fines &amp; Fees Received</b>    | <b>131,141</b> | <b>107,087</b> | <b>24,054</b>   | <b>410,000</b>                  |
| Agricultural Gardens                | 0              | 0              | 0               | 6,000                           |
| Leased House Plots                  | 3,856          | 4,060          | (204)           | 14,000                          |
| Home to Duty Transport              | 3,595          | 1,640          | 1,955           | 10,000                          |
| Commercial Property Rents           | 5,437          | 4,880          | 557             | 0                               |
| Misc Receipts                       | 20,488         | 18,705         | 1,783           | 159,000                         |
| Agricultural Buildings              | 431            | 376            | 55              | 7,000                           |
| <b>Government Rents</b>             | <b>33,807</b>  | <b>29,661</b>  | <b>4,146</b>    | <b>196,000</b>                  |
| Stamp Sales( Postal)                | 424            | 6,000          | (5,576)         | 34,000                          |
| Stamp Sales( Philatelic)            | 2,198          | 5,000          | (2,802)         | 25,000                          |

|  |                  |                  |                 |                   |
|--|------------------|------------------|-----------------|-------------------|
| Sale of Firewood                       | 1,719            | 1,654            | 65              | 10,000            |
| Sale of Timber Logs                    | 0                | 0                | 0               | 2,000             |
| Sale of Govt Publications              | 0                | 0                | 0               | 0                 |
| Other Earnings received                | 0                | 0                | 0               | 1,000             |
| <b>Earnings Government Departments</b> | <b>4,341</b>     | <b>12,654</b>    | <b>(8,313)</b>  | <b>72,000</b>     |
| Other Income received                  | 250              | 0                | 250             | 54,000            |
| <b>Income Received</b>                 | <b>250</b>       | <b>0</b>         | <b>250</b>      | <b>54,000</b>     |
| Commission                             | 763              | 0                | 763             | 0                 |
| Interest                               | 404              | 8,000            | (7,596)         | 50,000            |
| Currency Fund Surplus                  | 0                | 0                | 0               | 250,000           |
| Dividends                              | 0                | 0                | 0               | 112,000           |
| Argos                                  | 0                | 0                | 0               | 27,000            |
| Grant-in-Aid                           | 2,791,500        | 2,791,500        | 0               | 16,750,000        |
| Shipping Subsidy                       | 446,500          | 446,500          | 0               | 2,684,000         |
| <b>Treasury Receipts</b>               | <b>3,239,167</b> | <b>3,246,000</b> | <b>(6,833)</b>  | <b>19,873,000</b> |
| Profit on Disposal of Assets           | 34,000           | 0                | 34,000          | 0                 |
| <b>Other Income</b>                    | <b>34,000</b>    | <b>0</b>         | <b>34,000</b>   | <b>0</b>          |
| Recharges - Customs                    | 3,081            | 0                | 3,081           | 0                 |
| Recharges - Other                      | 176,763          | 196,800          | (20,037)        | 1,182,000         |
| <b>Recharges Received</b>              | <b>179,844</b>   | <b>196,800</b>   | <b>(16,956)</b> | <b>1,182,000</b>  |
| <b>TOTAL REVENUE</b>                   | <b>4,596,189</b> | <b>4,592,446</b> | <b>3,743</b>    | <b>32,077,000</b> |





|                                    |      |                        |      |  |                                 |  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|------------------------------------|------|------------------------|------|--|---------------------------------|--|---------------------------------|---------------------------------------|-------------------------------------|---|---|--------|-------------------------------|--------------------------|---------|---------|-----------------|--------|-----------|--------|
|                                    |      |                        |      |  | ACTUALS                         | 0  | 0                               |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 0         |        |
|                                    |      |                        |      | Upgrading of HTH sewerage networks       |                                 | Prepare Specification & Concept Design   | Stakeholders Consultation start | Environmental Impact Assessment start | Stakeholders Consultation completed | EIA completed/ Final designs & Material cost prepared | Final Designs & Material cost estimates completed |        | Procure Supplier & Contractor | Construction works start |         |         | Works Completed | 50,000 |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Stakeholders consultation has started  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      | Upgrading of Jamestown sewerage networks | BUDGET APPROVED BY EXCO 2015/16 | 0  | 0                               | 0                                     | 0                                   | 0   | 0   | 0      | 0                             | 0                        | 0       | 0       | 0               | 0      | 50,000    | 50,000 |
|                                    |      |                        |      |  | ACTUALS                         | 0  | 0                               |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 0         |        |
|                                    |      |                        |      |  |                                 | Prepare Specification & Concept Design   | Stakeholders Consultation start | Environmental Impact Assessment start | Stakeholders Consultation completed | EIA completed/ Final designs & Material cost prepared | Final Designs & Material cost estimates completed |        | Procure Supplier & Contractor | Construction works start |         |         | Works Completed | 50,000 |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Stakeholders consultation has started  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
| Cape Villa Sheltered Accommodation | ENRD | 5,904                  | DFID | Geotextile Netting                       | BUDGET APPROVED BY EXCO 2015/16 | 0  | 626                             | 14,687                                | 14,687                              | 0   | 0   | 0      | 0                             | 0                        | 0       | 0       | 0               | 0      | 30,000    |        |
|                                    |      |                        |      |  | ACTUALS                         | 0  | 626                             |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 626       |        |
|                                    |      |                        |      |  | COMMENTS                        | A meeting is being arranged between Paul Brough and Ambledale, Paul to provide Ambledale with design details and installation method. This will allow Ambledale to correctly quote for the above work.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
| Ebony View                         | ENRD | 5,865                  | DFID | Social Services Building                 | BUDGET APPROVED BY EXCO 2015/16 | 0  | 872                             | 55,078                                | 0                                   | 0   | 0   | 0      | 0                             | 0                        | 0       | 0       | 0               | 0      | 55,950    |        |
|                                    |      |                        |      |  | ACTUALS                         | 0  | 872                             | 0                                     |                                     |   |   |        |                               |                          |         |         |                 |        | 872       |        |
|                                    |      |                        |      |  | COMMENTS                        | Works are continuing on site and are on track for completion at the end of June.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
| Barn View                          | ENRD | 5865 CAP0009 & CAP0010 | DFID | Remediation works to existing facility   | BUDGET APPROVED BY EXCO 2015/16 | 0  | 0                               | 0                                     | 10,000                              | 10,000  | 10,000  | 10,000 | 10,000                        | 0                        | 0       | 0       | 0               | 0      | 50,000    |        |
|                                    |      |                        |      |  | ACTUALS                         | 0  | 0                               |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 0         |        |
|                                    |      |                        |      |  | COMMENTS                        | Contract Awarded Works start on site Works Completed   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Tender process is on the way.  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      | New Build Barn View at HTH               | BUDGET APPROVED BY EXCO 2015/16 | 0  | 0                               | 0                                     | 0                                   | 0   | 0   | 0      | 0                             | 0                        | 0       | 100,000 | 0               | 0      | 100,000   |        |
|                                    |      |                        |      |  | ACTUALS                         | 0  | 0                               |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 0         |        |
|                                    |      |                        |      |  | COMMENTS                        | A Project Board has been established. Milestones will be put together soon after.  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
| Hospital                           | ENRD | 5,890                  | DFID | Hospital Refurbishment Project           | BUDGET APPROVED BY EXCO 2015/16 | 79,408   | 197,334                         | 197,334                               | 474,077                             |   |   |        | 474,077                       |                          |         |         |                 |        | 1,896,306 |        |
|                                    |      |                        |      |  | ACTUALS                         | 79,408   | 400,578                         |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 479,986   |        |
|                                    |      |                        |      |  | COMMENTS                        | Start on Site Works Completed  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Some equipment is on order and the contractors has started mobilising on site but works will not start until June.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
| Backlog Maintenance                | ENRD | 5,862                  | DFID | Government Landlord Housing (GLH)        | BUDGET APPROVED BY EXCO 2015/16 | 59,435   |                                 |                                       | 80,000                              |   |   |        | 52,662                        |                          |         | 0       |                 |        | 192,097   |        |
|                                    |      |                        |      |  | ACTUALS                         | 12,510   | 22,521                          |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 35,030    |        |
|                                    |      |                        |      |  | COMMENTS                        | Rewiring-Old Boys School Rewiring Completed  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Works completed.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Rewiring-Botanical Gardens Rewiring Completed  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Works completed.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | External Works-Harris Flats Works Completed  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | First block 50% completed. Second block not started.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | External Works-Botanical Gardens & Parish Block Works Completed  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Botanical Gardens - First Block 100% completed, Second block 50% completed, Parish Block-scaffolding being erected.  |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
| Backlog Maintenance: Operational   | ENRD | 5,861                  | DFID |  | BUDGET APPROVED BY EXCO 2015/16 | 30,218   |                                 |                                       | 0                                   |   |   | 0      |                               |                          | 0       |         |                 |        | 30,218    |        |
|                                    |      |                        |      |  | ACTUALS                         | 13,805   | 7,998                           |                                       |                                     |   |   |        |                               |                          |         |         |                 |        | 21,803    |        |
|                                    |      |                        |      |  | COMMENTS                        | Rewiring-Pilling Primary School (PPS) Rewiring Completed   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Works completed.   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Rewiring-St Pauls Primary School (SPPS) Rewiring Completed   |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | COMMENTS                        | Contractor has been informed that he has breach his contract so liquidated damages will be applied. The PM has estimated that works should be completed Mid June, however the PM has advised that there will be a variation to this contract for extra works so the extra costs can be offset by the liquidated damages, which will mean no extra cost to the project. |                                 |                                       |                                     |   |   |        |                               |                          |         |         |                 |        |           |        |
|                                    |      |                        |      |  | BUDGET APPROVED BY EXCO 2015/16 |  |                                 |                                       |                                     |   |   |        |                               |                          | 171,000 |         |                 |        | 171,000   |        |

|                                |  |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|--------------------------------|--|-------|------|---|---|---|--------------------------|---------------------|-------------|-----------------|-----------------|--|--|--|--|--|--|--|---------|---------|---------|----------------------|--------------|------------------|---------|--------|---------|
| Relocations                    | ENRD   | 5,860 | DFID | ACTUALS                                     | 2,761   | 3,369   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         | 6,130   |         |                      |              |                  |         |        |         |
|                                |  |       |      | School of Nursing (SON)                     |   |   | Works Completed          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      | 164,870      |                  |         |        |         |
|                                |  |       |      | COMMENTS                                    | Works are continuing as plan. A variation is needed for extra works but the main contract is completed. |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | Gym   |   |   | Start tender Process     | Contract Awarded    | Works start |                 | Works Completed |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | COMMENTS                                    | GYM: Materials have been ordered.   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Police (Aves)                  |  |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| COMMENTS                       | Decisions are still being made if the Police should move to AVES or if they should stay in Ogborn House.   |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Prison                         | PROJECT BOARD  | 5,863 | DFID | BUDGET APPROVED BY EXCO 2015/16             | 5,000   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  | 500,000 |         | 516,000 |                      |              |                  |         |        |         |
|                                |  |       |      | ACTUALS                                     | 20  | 22  |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      | 42           |                  |         |        |         |
|                                |  |       |      | Strip out works                             |   |   |                          | Works start on site |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              | 515,958          |         |        |         |
|                                |  |       |      | COMMENTS                                    | Tender process is on the way.   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | Build works                                 |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| COMMENTS                       | A Project Board has been established.  |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Fire Station                   | PROJECT BOARD  | 5,008 | DFID | BUDGET APPROVED BY EXCO 2015/16             |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  | 585,078 |         | 585,078 |                      |              |                  |         |        |         |
|                                |  |       |      | ACTUALS                                     | 0   | 83  |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      | 83           |                  |         |        |         |
|                                |  |       |      | Ground Works                                |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              | 584,995          |         |        |         |
|                                |  |       |      | COMMENTS                                    |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | Build works                                 |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         | Tender Process Start | Tender Close | Contract awarded |         |        |         |
| COMMENTS                       | Works still on hold. Being resolved by the Project Board.  |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| HTH CDA Housing                | ENRD - Property Division   | 5,310 | DFID | BUDGET APPROVED BY EXCO 2015/16             |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         | 292,480 |         | 292,480              |              |                  |         |        |         |
|                                |  |       |      | ACTUALS                                     | 0   | 34  |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              | 34               |         |        |         |
|                                |  |       |      | Ground Works                                |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  | 292,446 |        |         |
|                                |  |       |      | COMMENTS                                    |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | Show House                                  |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| COMMENTS                       | All works are still on hold. A meeting has been held with ENRD, decisions will be explored and decided on, if this option will continue or if the contracts will be terminated and funding used else where on another housing project. |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Solid Waste Management Project | ENRD - EMD Section   | 5,307 | DFID | BUDGET APPROVED BY EXCO 2015/16             | 10,000  | 39,987  |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         | 49,987               |              |                  |         |        |         |
|                                |  |       |      | ACTUALS                                     | 657   | 74  |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              | 730              |         |        |         |
|                                |  |       |      | Incinerator Installation & Ancillary Works  |   |   | Installation Works Start | Works Completed     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  | 49,257  |        |         |
|                                |  |       |      | COMMENTS                                    | Incinerator will be back on Island in June and will be installed in July.                               |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | House Hold Wheelie Bins Distribution        |   |   | Distribution completed   |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | COMMENTS                                    | Bins Distributed, Project Completed.  |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | Commercial Sector Wheelie Bins Distribution |   |   | Distribution completed   |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      | COMMENTS                                    | Bins Distributed, Project Completed.  |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Hazardous Waste Cell           |  |       |      |   | Geo-Liner constructed and fitted  | Hazardous Waste cell Completed                              |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| COMMENTS                       | The two Hazardous Waste Cells are ahead of scheduled, with the Geo-Liner already placed but not sealed.  |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Ruperts Development            |  |       | DFID | Equipment                                   | BUDGET APPROVED BY EXCO 2015/16   | 0   |                          |                     |             | 0               |                 |  |  |  |  |  |  |  | 500,000 |         | 0       |                      | 500,000      |                  |         |        |         |
|                                |  |       |      |   | ACTUALS   | 0   | 0                        |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  | 0       |        |         |
|                                |  |       |      |   | COMMENTS  | Project Board is being established.                         |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| R2                             | ENRD - Roads Section   | 5,855 | DFID | Design                                      | BUDGET APPROVED BY EXCO 2015/16   | 0   |                          |                     |             | 0               |                 |  |  |  |  |  |  |  | 200,000 |         | 0       |                      | 200,000      |                  |         |        |         |
|                                |  |       |      |   | ACTUALS   | 0   | 0                        |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  | 0       |        |         |
|                                |  |       |      |   | COMMENTS  | Project Board has been established. Scope of works revised. |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| Project Manager                |  |       | DFID | Project Manager                             | BUDGET APPROVED BY EXCO 2015/16   | 0   |                          |                     |             | 0               |                 |  |  |  |  |  |  |  | 65,000  |         |         |                      | 65,000       |                  |         |        |         |
|                                |  |       |      |   | ACTUALS   | 0   | 0                        |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  | 0       |        |         |
|                                |  |       |      |   | COMMENTS  | Post has been advertised                                    |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                | 3n   |       |      |   | BUDGET APPROVED BY EXCO 2015/16   | 100,000   |                          |                     |             | 200,000         |                 |  |  |  |  |  |  |  |         | 300,000 |         | 200,000              |              | 800,000          |         |        |         |
|                                |  |       |      |   | ACTUALS   | 25,168  | 29,415                   |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         | 54,584 |         |
|                                |  |       |      |   | Hutts Gate - Great Wine Gut (1km)   |   |                          | Works Completed     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        | 745,416 |
|                                |  |       |      |   | COMMENTS  | Works are on track for completion in June.                  |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
|                                |  |       |      |   | Church Ground Point -White Gate (1km)   |   |                          |                     | Works Start | Works Completed |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |
| COMMENTS                       | COLAS did not arrive   |       |      |   |   |   |                          |                     |             |                 |                 |  |  |  |  |  |  |  |         |         |         |                      |              |                  |         |        |         |

