



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 4 - JULY 2015
FINANCIAL YEAR ENDING 31 MARCH 2016**

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Introduction

July has seen an increase in SHG's headcount compared to the first three months which saw a decrease.

SHG Property projects are continuing to see good progress with the School of Nursing completed and staff having moved in. Also the installation of the incinerator at the Land Fill site is completed and commissioning works are due to take place shortly.

Summary of Key Performance Indicators

Some of the headlines for July reporting are as follows:

SHG's headcount has risen to 804.6 which shows an increase of 4 persons compared to the previous month.

July saw 86 tourist visitors, which makes year to date figure of 634 Stay over visitors, a 26% increase from the previous financial year.

Edward Jerrard has been appointed Airport Contract Manager and is due to arrive on island on 4th September 2015.

Airport Runway paving completed in July and runway lights were officially switched on 29th July 2015.

32.5% of the island's electricity came from renewables and Solar Farm is now operational.

151 adults and 44 infant/child of the population were screened for obesity in July.

15 electricity disruptions occurred in July.

28 crimes reported in July with a detection rate of 46%.

For safeguarding, 15% of referrals have had initial assessments within 14-30 days as of July.

8 adult clients are receiving one-to-one work.

Commitments given during BAM

July has seen an increase in SHG's Headcount by 0.6%, equivalent of 4 persons, compared to the previous month.

The New Scheme of Service has been submitted for approval by government. As well as the new professional standards that are now in place, the Teacher Trainer has worked with both Trainee Teachers and teaching staff in working towards these competencies.

Works will be starting shortly on the relocation of the Gym from the AVEC Building to Half Tree Hollow Community Centre. Works have started at the Hospital site and are estimated to be completed in January 2016.

Corporate Risk Management

A new Corporate Risk Register, incorporating strategic and island wide risks is being developed.

Summary of Financial Performance

Total budgeted revenue for the first four months of this financial year was £9,853K. Actual revenue collected for this period was £9,977K. This represents an over collection of £124K, which is a favorable variance of 1.3% against expected revenue for this period.

Total budgeted expenditure for the first four months of this financial year was £10,196K. Actual expenditure for this period was £9,871K. This is an under spend of £325K, which is a favorable variance of 3.2% against expected expenditure for this period.

The overall movement on the Consolidated Fund to date is an increase of £106K.

Key Revenue and Expenditure Variances

A favorable variance of £102K has been achieved on Income Tax and Customs Duty. This is primarily due to an over collection in Income Tax PAYE following the 2014/15 audit check and Customs Other and Alcohol although there have been under collections in other customs areas.

As previously reported the favorable expenditure variance has been achieved primarily through the underspend on Shipping subsidy of £429K resulting from decreased running costs and increased passenger and freight revenues. Technical Co-operation Posts are currently overspent by £198K against planned expenditure for the same period. This is being closely monitored to ascertain whether this will continue to the financial year.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

The total spend on the Capital Programme to date is £448K.

SHG Property projects are continuing to progress well. The School of Nursing Building is completed and staff have moved in. Safeguarding Offices are nearing completion, and the external works to the Government Landlord flats are scheduled to be completed in November with three flats completed and the final two nearing completion. Works have started on refurbishment of the Hospital. The contract for the strip out works for the Prison will be signed in August. The installation of the incinerator at the Land Fill site is completed and commissioning works will take place shortly after.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 4 (JULY 2015)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	Sustainable economic growth that benefits everyone, enabling social and environmental development	33% (2013/14)	40%	TBD			↻	report on annually	
2	Economic Development Human Resources	SHG Footprint % of resident population employed by SHG		Headcount = 790 Population = 4,595 17% (2013/14)	17%	TBD	Headcount as at 31 July 2015 was 804.6 representing 17.4% of resident population employed by SHG based on Q2 average resident population figure for 2015/16.	🔴	↓		The average resident population figure for Q2 of 2015/16 was 4614. SHG's headcount as at 31 July 2015 was 804.6 representing 17.4% of resident population currently employed by SHG.
3	Economic Development Statistics	Private Sector Expenditure (in National Accounts)		£15,584,000 (2011/12) £16,382,000 (2012/13)	£20,300,000	TBD			↻	report on annually	
4	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production		Meat 86% Vegetables 40%	Meat 90% Vegetables 55%	Meat 95% Vegetables 60%			↻	report on 6 monthly	Nothing further to add by way of progress for July, should have an update by end of second quarter (September)
5	Economic Development ESH	Accommodation Available serviced rooms		39 rooms (2011/12)	90 rooms	TBD	2015/16 target revised to reflect planned developments in tourism accommodation.	🟡	↔		Currently 40 serviced en-suite rooms available since April 2015 - no change to this figure to date.
6	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	Sustainable economic growth that benefits everyone, enabling social and environmental development	31 two year olds, 93.5% of the total population	100%	100%	41 infants up to date with primary course of immunization at the age of 2 years in July. 2 Female children still not completed, however one has had verbal notification inviting for attendance. One child has appointment booked for immunisation.	🟡	↔		
7	Health & Wellbeing	Obesity Reduce the number of people that are clinically obese		Island population registered on EMIS 4776. Total population obese = 279 (5.9%) morbidly obese = 29 (0.6%)	55% EMIS status 25% patients with HBA1C ≤7.5 and below 2% patients above 7.5.	65% EMIS status 35% patients with HBA1C ≤7.5 and below 1% patients above 7.5.	Total population with BMI status recorded on EMIS = 3137 BMI Females= 1658 BMI Males= 1479 Population screened (adults) for obesity during the month of July total : 151 (86 females - 65 males) BMI between 30-34.9 : 14 BMI between 35-39: 9 BMI 40+ : 3 Total Population registered on EMIS (infant/child) = 649 Population Screened Infant/child during month of July: 44 NEW in July: 41 - under 2 years old weighed. 5 infants identified New Obese 3 Girls - 2 boys between ages 0 - 2 years old. (with centile greater than 98 WHO charts). 4 New CHILDREN between 5 - 12 years old: 2 boys - 2 girls obese (WHO BMI for age girls/boys)	🟡	↔		Vaccination Coverage: Mother and baby clinics continue with good uptake. All babies are weighed and measured at clinic pre-immunisation. This has enabled us to identify newly obese babies, whereas for Adults due to the EMIS READ codes we are unable to identify newly obese patients until the visit from the EMIS Consultant

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8	Health & Wellbeing	Diabetes % of diabetics with HbA1C ≤ 7.5 on their last test. Number of patients admitted with a diabetes related complication	Improved Life quality with healthy lifestyles promoted	EMIS Population 3034, Diabetic Population 693, 693/3034 = 22.8% 3.03% patients with HbA1C ≤ 7.5 and below. 3.75% patients above 7.5.	55% EMIS status 25% patients with HbA1C ≤ 7.5 and below 2% patients above 7.5.	65% EMIS status 35% patients with HbA1C ≤ 7.5 and below 1% patients above 7.5.	71 diabetic patients had HbA1c screening in July : Female screened : 41 Male screened : 30 HbA1c lesser than 7.5: 17 Females : 9 Males: 8 HbA1c greater than 7.5: 54 Females: 30 Males : 24 HbA1C RESULTS ACCORDING TO AGE GROUPS: 15-24 years (0) 25-34 years (<7.0) female (0) male (0) HbA1C between (7 - 8.0) female 1 Male 0 HbA1C between (8-10.0) female 1 Male 0 HbA1C(>10) Female 0 Male 0 35 - 44 years <7.0 female 0 male 0 HbA1C between (7 - 8.0) female 1 Male 1 HbA1C between (8 - 10.0) female 0 Male 1 HbA1C (>10) female 0 male 0 female 0 male 0 45 - 54 years <7.0 female 3 male 1 HbA1C between(7.0 - 8.0) female 3 male 4 HbA1C between (8 - 10.0) females 4 males 2 HbA1C (>10) female 0 male 0 55 - 64 years (<7.0) females 1 male 2 HbA1C between (7. - 8.0) females 1 male 1 HbA1C (>10) females 5 male 5 HbA1C (>10) female 3 male 0 (<7.0)females 5 male 5 HbA1C between(7 - 8.0) females 6 male 5 HbA1C between (8.0 - 10.0) females 8 male 2 HbA1C (>10.0) female 3 male 0 HbA1C new diabetics 5		↔	are unable to identify newly obese patients, until the visit from the EMIS Consultant due in August/September to reset READ codes to improve collection of data. Obesity: 2 nurses off island. No Occupational Service in July due to sickness and annual leave. Reduced physiotherapy service due to Physiotherapist off island waiting for replacement. Physiotherapy service running on a basic level with a Physiotherapist Assistant. Diabetes: Currently we have 2 nurses off Island. Running a depleted service. Mental Healthcare: Currently unable to implement awareness/prevention/intervention programmes as only One CPN who is monitoring one patient on a 1.1 basis. Awaiting arrival on Island for second CPN. Plans for a dedicated treatment room to be revaluated as due to lack of facilities and space to accommodate extra staff and to roll out future programmes and specialist visits. Arrival of Psychologist. Short term visit to support clients under the Safeguarding remit. Smoking: Unable to obtain specific data due to inappropriate READ codes. Awaiting EMIS Consultant visit due August / September to improve data searches and data collection. Therefore statistics for Chronic diseases unreliable and limited for collection of specific data.	
9	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support		1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	3 Mental Health Admissions per year.	2 Mental Health Admissions per year.	One patient remains in hospital admitted under the mental health act in June.		↔		
10	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped		Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	85% EMIS status 20% of smokers	95% EMIS status 15% of smokers	Smoking Status Registered on EMIS = 1808 Smokers total = 614 Females = 283 Males= 331		↔		
11	Education	Primary Education of pupils achieving level 4+	Standards of Education are in line with those achieved in the UK	Reading 54% Writing 68% Maths 55%	Reading 75% Writing 75% Maths 75% Spelling, Punctuation and Grammar 50%	Reading 80% Writing 80% Maths 80% Spelling, Punctuation and Grammar 55%			↔	Primary Education: All Year 6 SATs have been completed and full report on results will be available in August. Secondary Education: Results for students at Prince Andrew School who sat GCSE and A level examinations in exams during the June 2015 will be available in late August. The below figures represent the number of students sitting exams at each level, not the number of exams taken.	
12	Education	Secondary Education of pupils achieving 5 GCSE A*-C including English and Maths		19% (2012)	65% (2016)	65% (2017)			↔	A level Total: 15 Fulltime: 13 Part-time: 2 AS fulltime: 10 GCSE: 39	
13	Education	NEETS The number of young people not in education, employment or training		0 (2013)	0	0			↔		
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	28% growth (approx. 3,200 visitors)	Onset of air access- step change. Visitor predictions TBD once access provision is known.	July 2015: 86 Year to date 634 Stay over visitors, a 26% increase from the previous financial year.		↑	We continue to see an increase in the number of stay over visitors to the island in comparison to the previous financial year. The increase in visitor numbers is primarily due to the increase in expedition vessels visiting the island in comparison to the previous year. In addition to the increase in overall stay over visitor numbers the current financial year to date shows a 62 per cent (34 person) increase in the number of "8-nighters" the traditional tourist base for the island.		

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KPI's	15	Transport Access Office	Air Access is achieved	People and goods able to move to and around the Island flexibly, safely and cost effectively	The construction of the airport is well advanced and delivering certification and operational readiness is priority	Air access certification achieved	St Helena is operationally ready and welcomes international commercial flights	Edward Jerrard was appointed Airport Contract Manager on 22 July 2015 and will work remotely until he arrives on island on 4 September 2015 on a three year contract in the first instance. Sea Rescue Service is now fully functional. The boats arrived in June and were officially launched and named by HE Governor and Mrs Capes at a special ceremony held at Rupert's on Friday 17 July 2015. Sea Rescue training started on 13th July and conclude on 7th August. The Runway paving was completed in July and Runway lights were officially switched on 29th July. 12 Remote Obstacle Lights (ROLs) part of a suite of Navigational Aids (NAVAIDS) were installed at high grounds in the vicinity of the Airport by BR in conjunction with subcontractor Thales. Penspen Ltd received five new vehicles to support the Fuel Management Contract. Two of Solomon & Co BFI Staff attended fuels training provided by Penspen in the UK. Work on Certification continues. Calibration flights still scheduled for mid September		↑		Edward Jerrard was appointed Airport Contract Manager on 22 July 2015 and will work remotely until he arrives on island on 4 September 2015 on a three year contract in the first instance. Sea Rescue Service is now fully functional. The boats arrived in June and were officially launched and named by HE Governor and Mrs Capes at a special ceremony held at Rupert's on Friday 17 July 2015. Sea Rescue training started on 13th July and conclude on 7th August. The Runway paving was completed in July and Runway lights were officially switched on 29th July. 12 Remote Obstacle Lights (ROLs) part of a suite of Navigational Aids (NAVAIDS) were installed at high grounds in the vicinity of the Airport by BR in conjunction with subcontractor Thales. Penspen Ltd received five new vehicles to support the Fuel Management Contract. Two of Solomon & Co BFI Staff attended fuels training provided by Penspen in the UK. Work on Certification continues. Calibration flights still scheduled for mid September
	16	Transport Corporate Support (Carol)	Number of people using public transport		18070 tickets sold (2013/14)	A further 10% increase through additional measures such as park and ride schemes (21864 tickets)	A further 10% increase with services tailored around tourism and improved routes to meet local demand	5049 tickets sold April -June 2015		↔	data reported on Quarterly	2 Tenders received, 1 for School Bus Services and the other for 3 of the 5 new routes for the Public Transport Service. These will be evaluated during August and short extensions to the current contracts will be required subject to the approval of the Procurement Board
	17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	Island utilities are reliable, cost effective, affordable and meet international standards	12.24%	40%	60%	July = 32.5%		↑		Sustainability: The Solar Farm is operational. Reliability: Electricity disruptions for July totaled 15, ytd 41. Contracts have been awarded to increase the clearance distances in priority areas which should reduce the incidence due to vegetation. Water: At the moment there are no plans to transfer additional customers from untreated to treated water. Water supplies remain a risk for the island and work to expand the reservoir capacity has commenced.
	18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum		134 (13/14)	65	35	July = 15 Faults		↔		
	19	UTILITIES Connect STH	Water % of customers with access to treated and tested water		90%	93%	100%	July = 90%		↔		
	20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections		56.3% (2013/14)	65.8%	70.8%			⊘	report on annually	
	21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Strong, sustainable and empowered communities, supported by housing that meets peoples' needs	Customer satisfaction using 2014 survey as benchmark	By 2016 tenants should rate, on average: Quality of home - good Quality of Repairs - excellent Quality of communications - excellent Quality of immediate locality - good.				⊘	report on biannually due Oct 2016	Measure to monitor homelessness to be considered
	22	Community & Housing Socio-Economist	Social Policy Plan % of actions from SPP Implementation Plan completed		33 actions in the SPP Implementation Plan	90%	100%			↑		No further progress to report for July
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.		Recruitment and training of Human Rights Commissioners	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena	Legislation to establish the Commission has been drafted and is with the AG's Office,		↔		The Human Rights Office has seen an increase in referrals since its relocation. July 2015 saw a further 7 individuals seeking help/advice bringing the total up to 35. The Legislation for the Commission went to LegCo on 8 July and was passed without amendment. We are still awaiting official comment on when the Ordinance will commence. Commissioners names have been put forward.	
24	Security Police	Reducing Overall Crime		Reduce overall crime	<225	<Total crime for 2015/16	May 2015 - 21 (95% detection) June 2015 - 20 (75% detection) 2015 - 28 (46% detection)		↑			

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25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	People are living in a secure and safe environment	Increase the reporting of Domestic Abuse offences/incidents	>33	>Total number of Domestic Offences/incidents for 2015/16	May 2015 - 5 (100% detection) 2015 - 3 (66% detection) July 2015 - 1 (0% detection)		↑		<p>Overall Crime: July 2015 showed an increase in crime against target and the same month last year. The performance against the YTD remains above target at +29. A number of these related to late reported sexual crimes from ongoing investigations both on Island and overseas. On this current trend YTD offences would be 291.</p> <p>Domestic Abuse Offences/Sex Related Offences: A number of offence have been recorded in July, which are historical and subject to longer term investigation.</p> <p>Disaster Management: This is complete and the objective has been revised and now sits with the resilience forum.</p>
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders		Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>27 90% of referrals submitted within 24 hours	>Total number of sex offences in 2015/16 90% of referrals submitted within 24 hours	May 2015 - 0 2015 - 1 (100% detection) 2015 - 4 (0% Decection)		↑		
27	Security Police	Develop our Response to major Emergencies through Enhancement of Disaster Management and capability for St Helena and the Airport		Development and implementation of a National Disaster Management Plan (NDMP)	Final sign off July 2015	TBA (Full implementation & capability)	April 2015 - On target for final sign-off 2015 - On target Objective revised (see C'tary)	May June 2015 -			
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days	Our Island, Our Environment, Our Responsibility	Benchmark needs establishing October 2015 – selection of indicative habitats March 2016 – completion of first benchmark surveys	40%	40%	June - 20% July - 15%		↔	report on wef June 2015	<p>Plants and wildlife - Workplan is complete for selecting indicative terrestrial habitat areas for benchmarking and annual assessment.</p> <p>Environmental monitoring (soils, air quality, noise, water quality, water levels and flows) - 60% of equipment arrived on Saint Helena in early July 2015. 60% of national network monitoring points identified - continued work with Connect to identify remaining sites. Horsepoint Landfill Feral Pigeon Monitoring Report submitted to ASSI. AECOM contract negotiations completed ready for contract signing in early August.</p> <p>Waste management - Hazardous waste cell infiltration validation test completed and works re-started for completing in August. Incinerator arrived on island and installed in compound on landfill. Macrotec engineer arriving on 8th August to commission incinerator and conduct training.</p> <p>Funding - BEST 2.0 and Darwin Plus funding applications 50% complete, for submission in September and Octobe 2015.</p>
29	Security Safeguarding	% of adult clients receiving 1-1 work			50%	70%	June - 6% persons (% tbc)	July - 8		↔	
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Little or no change	Improving				⊘	report on annually		
31	ENRD	Water Quality Maintaining good water quality	Little or no change	Improving	June 2016 - Procurement of Equipment. Receipt on island. September 2015 - Training March 2016 - 6 months monitoring data			⊘	report on annually		
32	ENRD	Waste Management	5%	15%				⊘	report on annually		
33	ENRD	Energy Use	5%	10%				⊘	report on annually		
34	ENRD	Funding	5%	10%				⊘	report on annually		
35	Efficient, Effective and Open Government Corporate Support/PR	Engagement % who feel SHG's communications are participative	Working to ensure Public trust in SHG through an established system of transparency, robust processes and decision making.	Benchmark needs establishing	Increase from Benchmark	Increase from Benchmark	During July we issued 69 press releases.		↔	This KPI will be removed and will be replaced with <i>Report it –Sort it</i> with effect from August reporting.	
36	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually		70% (2013/14)	90%	100%			↔	Status currently remains unchanged with Council Committees ToRs progressing and SHG in the process of scoping insurance options.	

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37	Efficient, Effective and Open Government Corporate Support/PR	Open Government Something on access to information or complaints?		% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	90%	95%	1 request received and finalised in July		↔		One request received and answered in July, within the time stipulated.



REPORT ON KEY BAM AREAS PERIOD 4 (JULY 2015)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	During the month of April an evaluation was carried out of the process for last year, identifying what went well and what areas needed improvements in line with the MTEF process. MTEF Guidelines were issued in May 2015. Draft budget ceilings have been discussed with elected members at Chairperson's Assembly and draft ceilings have been issued to directorates. Directorates have commenced work on their Strategic Plans and draft Budgets with the deadline for submission to Corporate Services on 31 July 2015.	
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis: Total Budget Income Tax for 2015/16 = £4,619K Budget Income Tax (April - July 2015) = £1,119K Actual Income Tax collected (April - July 2015) = £1,165K Favourable variance achieved of £46K for the year to date. Total Budget Customs Duty for 2015/16 = £5,444K Budget Customs Duty (April - July 2015) = £1,524K Actual Customs Duty (April - July 2015) = £1,580K Favourable variance of £56K for the year to date.	
2	Statistical Data		<ol style="list-style-type: none"> 1) Progressing with improvements to routine data collection. 2) Collaborating with Customs to improve collation and accessibility of trade data 3) Publication of State of the Island report (cross-cutting initiative headed in collaboration with Government Economist) 4) Project planning for Census 2016 5) Commencement of Housing Frame project 	
3	Social		The implementation of the SPP continues with developments such as the creation of a Safeguarding Directorate, community grants and funding for NGO's to deliver services for SHG the major milestones. Work is planned around the two main outstanding areas, setting up a cultural committee and developing an island-wide sports strategy. A meeting of the implementation group was held in June and it was shown that good progress is being made.	
4	Education		<p>Funding formula for staffing and financing schools: The work within the Directorate in this area has focused first on reviewing and completing an agreed Scheme of Service for Education as this is seen as critical for the recruitment of sufficient teachers to staff the schools. This work includes a much clear delineation of the duties of teachers, including guidance around expected teaching time and is thus foundational to moving towards a more systematic process of budgeting for and funding schools. The new Scheme of Service has been submitted for approval by government.</p> <p>Teacher Training: New professional standards for teachers are in place and the Teacher Trainer has worked with both trainee teachers and teaching staff in working toward these competencies. Three teachers are due to return in August 2015 after completing UK qualifications, one with UK Qualified teacher status. The Directorate continued to work on finalizing plans to deliver internationally accredited Level 5 qualifications to teaching staff in the 2015-16 school year as part of an initiative to provide options for teachers to progress towards an international standard of qualification</p> <p>Apprenticeships: There are currently 38 apprentices on the apprenticeship scheme in a number of private sector organisations and SHG Directorates. A number of apprentices have left the scheme to go on into full time employment.</p> <p>Labour Market Strategy: The Directorate has completed the development of the Training Needs Assessment to assess education, training and developmental needs in SHG and the private sector in order to better match the programme offerings of the Lifelong Learning Services to the immediate and strategic needs of St Helena and to support sustainable economic development. The Training Needs Assessment is being converted to online format and the actual administration will begin in mid-August.</p>	

REPORT ON KEY BAM AREAS PERIOD 4 (JULY 2015)

No.	Area		Performance Report	RAG Status
5	Capital Programme	Expenditure & Delivery	Total expenditure to date is at £448,217 of which DFID expenditure is at £317,179. Works are continuing at the Social Services Building at the back of Ebony View. The External works to the Government Landlord Flats are progressing well, to date three flats are completed and the final two flats are nearing completion. Designs are being finalised for the new Fire Station and Prison. The contract for the strip out works on the New Prison will be signed in August and works will start soon after. The electrical rewiring for St Pauls Primary School is completed. Works will shortly be starting on the relocation of the Gym from the AVEC building to HTH Community Centre.	Green
	Capital Programme	Hospital	A contract between SHG and Basil Read has been signed. Works have started on site and are estimated to be completed in January.	Yellow
	Capital Programme	Prison & CBU	Works continue on the Safeguarding Office at the back of Ebony View and it is hoped these works will be completed before the end of August. A project board has been established for Barn View and plans and tender documentation is currently being prepared. Tenders have been received for the Strip out works for HM Prison, and the contract is due to be signed at the beginning of August and works will start on site soon after which is estimated to take 10 weeks. The design team, of ENRD are still reviewing the detailed designs for the build contract. Tender documentation is being prepared.	Yellow
	Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG and Chairpersons Assembly. Elected members have agreed for PMU to move around funding to maintain flexibility in the programme. 3-Year Business Case for capital funding of £16.5million has been approved by DFID Minister. The 2015-16 has been endorsed by the PDG. Executive Council has agreed the Capital Programme 2015-16 as well as approval to request additional £1.5m to be brought forward from 2016-17.	Green
6	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	Yellow
	Governance & Structure	Headcount	Headcount as at 31 July 2015 was 804.6 representing 17.4% of resident population employed by SHG based on Q2 average resident population figure for 2015/16.	Red
7	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget as at 31 July 2015 shows an overspend of approximately £65k (11%). This is mainly due to an overlap in the Economist post and start-up costs not anticipated for PS, PM SSW. Actual YTD expenditure against budget as at 31 July 2015 shows an overspend of approximately £196k (8%), which is mainly due to MTL costs paid earlier than anticipated (CoP, PSerg, CEED), overlap in Economist role and additional visit required in period for (LLM, Recruitment Activities).	Yellow
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure for the period ended July is showing an under spend of £71k as there were some invoices received in previous month. Our actual spend to date is 86% against budget.	Yellow
	Economic Development	Milestones	Recruitment and movement of Key Staff The CEED is currently off island and will return in August 2015. During this time he will be attending a few Business activities on behalf of ESH and St Helena. A candidate has been selected for the Director of Tourism position and is currently going through the approval stage.	Yellow

SHG RISK REPORT PERIOD 4 (JULY 2015)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £317,179 capital spend at end of July 2015.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has recently appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development has been launched at events in Capetown and London and is available on the ESH website.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	The SHRDO is in the process of developing strategies including Talent Management, Succession Planning and planning a Review of Pay and Grading project.	
7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A whole team meeting took place in July and included the launch of the Report It Sort It initiative. 17 fault reports were made during July, with the majority being resolved within a few days. Communication across SHG has been identified as an issue and a small working group is being established to tackle the issue. A Change Advisory Committee, which includes members of the public has met and further public representation is being sought.	

RISKS

SHG RISK REPORT PERIOD 4 (JULY 2015)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is currently being considered by the SHG Procurement Board and will need to take account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: <ul style="list-style-type: none"> - Government Garage - Community Based Housing Association - Pest Control - Solid Waste - Sanitary Services 	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	This is the first month of the next financial year. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year. Targets will be monitored on a monthly basis.	

Key to arrows

- | | |
|---|--|
| <p> Performance Improving</p> <p> Performance Maintaining</p> | <p> Performance Data currently being collected</p> <p> Performance Worsening</p> |
|---|--|



St Helena Government

PERIOD 4 (JULY 2015)

CLOSING BALANCE

	31 July 2015 £	31 March 2015 £
Buildings	23,574,849	23,574,849
Infrastructure	8,400,320	8,400,320
Plant, Machinery & Equipment	4,257,191	4,245,435
IT Networks & Equipment	523,498	519,104
Assets Under Construction	180,341,194	180,326,015
NET FIXED ASSETS	217,097,052	217,065,723
OTHER ASSETS		
Housing Loans	312,208	324,968
TOTAL OTHER ASSETS	312,208	324,968
CURRENT ASSETS		
Cash	719,576	1,001,429
Bank Accounts	(236,279)	(1,681,934)
Short-term Investments	4,006,965	7,988,878
Prepayments	1,099,985	774,976
Debtors	3,220,125	1,447,951
Accrued Income	123,302	737,446
Stock	838,292	838,292
Suspense Accounts	(21,345)	738
TOTAL CURRENT ASSETS	9,750,621	11,107,776
CURRENT LIABILITIES		
Creditors	99,547	601,234
Accruals	999,777	2,649,962
Income received in advance	145,263	144,025
Income Tax received in advance	870,326	689,691
Advance Accounts	109,891	113,539
TOTAL CURRENT LIABILITIES	2,224,804	4,198,451
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	38,279,000	38,279,000
Defined Contribution Pension Liability	25,446	8,584
Staff Benefits	578,096	582,354
Other funds owing to third parties	1,300,229	1,313,956
TOTAL LONG TERM LIABILITIES	40,182,771	40,183,894
NET ASSETS	184,752,306	184,116,122
RESERVES		
Reserves and Funds	181,517,574	181,509,090
Unposted Profit/(Loss)	3,234,732	2,607,032
TOTAL RESERVES	184,752,306	184,116,122



St Helena Government

MOVEMENT ON FUNDS REPORT PERIOD 4 (JULY 2015)

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION
HEALTH
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING
Movement on Consolidated Fund

REVENUE			
YEAR TO DATE			FULL YEAR
Actual	Budget	Variance	Original Budget
72,213	65,423	6,790	208,000
0	0	0	0
0	0	0	0
133,450	121,315	12,135	271,000
2,779,259	2,669,127	110,132	10,150,000
5,599,727	5,599,000	727	17,162,000
0	0	0	0
0	0	0	0
893,000	893,000	0	2,684,000
88,553	85,614	2,939	257,000
220,538	217,908	2,630	704,000
166,208	174,146	(7,938)	557,000
24,185	27,840	(3,655)	84,000
9,977,133	9,853,373	123,760	32,077,000

1.3%

EXPENDITURE			
YEAR TO DATE			FULL YEAR
Actual	Budget	Variance	Original Budget
431,341	446,981	15,640	1,238,000
86,211	70,448	(15,763)	408,000
2,524,182	2,326,332	(197,850)	6,735,000
356,200	398,785	42,585	1,199,000
343,523	314,606	(28,917)	954,000
739,715	757,467	17,752	2,831,000
366,666	366,666	0	1,100,000
1,113,459	1,145,414	31,955	3,515,000
468,170	897,559	429,389	2,684,000
765,043	742,417	(22,626)	2,544,000
1,062,117	1,058,561	(3,556)	3,316,000
896,679	936,385	39,706	2,938,000
717,936	734,521	16,585	2,615,000
9,871,242	10,196,142	324,900	32,077,000

3.2%

SURPLUS/(DEFICIT)			
YEAR TO DATE			FULL YEAR
Actual	Budget	Variance	Original Budget
(359,128)	(381,558)	22,430	(1,030,000)
(86,211)	(70,448)	(15,763)	(408,000)
(2,524,182)	(2,326,332)	(197,850)	(6,735,000)
(222,750)	(277,470)	54,720	(928,000)
2,435,736	2,354,521	81,215	9,196,000
4,860,012	4,841,533	18,479	14,331,000
(366,666)	(366,666)	0	(1,100,000)
(1,113,459)	(1,145,414)	31,955	(3,515,000)
424,830	(4,559)	429,389	0
(676,490)	(656,803)	(19,687)	(2,287,000)
(841,579)	(840,653)	(926)	(2,612,000)
(730,471)	(762,239)	31,768	(2,381,000)
(693,751)	(706,681)	12,930	(2,531,000)
105,891	(342,769)	448,660	0

TRANSPORT TRADING ACCOUNT
IT TRADING ACCOUNT
ST HELENA AUDIT SERVICE
HOUSING SERVICE TRADING ACCOUNT
Movement on Trading Accounts

310,034	270,602	39,432	765,000
172,585	168,162	4,423	511,000
10,500	44,000	(33,500)	301,000
98,275	100,256	(1,981)	301,000
591,394	583,020	8,374	1,878,000

132,304	197,441	65,137	572,000
133,255	151,385	18,130	473,000
34,728	74,970	40,242	261,000
149,763	132,108	(17,655)	280,000
450,050	555,904	105,854	1,586,000

177,730	73,161	104,569	193,000
39,330	16,777	22,553	38,000
(24,228)	(30,970)	6,742	40,000
(51,488)	(31,852)	(19,636)	21,000
141,344	27,116	114,228	292,000



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 4 (JULY 2015)

	REVENUE			FULL YEAR Original Budget
	YEAR TO DATE		Variance	
	Actual	Budget		
Taxes - PAYE	1,042,989	982,712	60,277	3,118,000
Taxes - Self Employed	(26,900)	0	(26,900)	175,000
Corporation Tax	0	0	0	872,000
Goods & Services Tax	141,346	136,565	4,781	384,000
Taxes - Withholding Tax	7,264	0	7,264	70,000
Customs - Other	837,685	645,000	192,685	2,160,000
Customs - Alcohol	352,912	342,000	10,912	1,053,000
Customs - Tobacco	234,769	265,000	(30,231)	952,000
Customs - Petrol	73,295	95,500	(22,205)	382,000
Customs - Diesel	8,968	93,500	(84,532)	664,000
Customs - Liquor Duty	7,593	10,500	(2,907)	31,000
Customs - Excise Duty	64,653	72,000	(7,347)	202,000
Taxes	2,744,574	2,642,777	101,797	10,063,000
Duty & Licenses Received	70,240	70,820	(580)	227,000
Court Fees & Fines	10,509	4,000	6,509	12,000
Light Dues	6,639	0	6,639	0
Cranage	10	0	10	0
Dental Fees	10,827	4,588	6,239	14,000
Fees of Office	8,656	0	8,656	0
Medical & Hospital	63,370	58,324	5,046	175,000
Trade Marks	2,939	2,332	607	7,000
Post Office charges	305	1,250	(945)	5,000
Meat Inspection Fees	2,163	5,504	(3,341)	16,000
Vet Services	6,983	3,832	3,151	12,000
Birth, Marriage & Death Fees	1,132	1,150	(18)	4,000
Land Registration fees	2,926	3,204	(278)	11,000
Spraying fees	900	800	100	4,000
Immigration Fees	68,220	57,246	10,974	84,000
Fish & Food Testing	2,520	11,000	(8,480)	12,000
Planning Fees	5,360	4,000	1,360	33,000
GIS Fees	3,928	5,668	(1,740)	3,000
Company Registration Fees	285	1,160	(875)	17,000
Other Fees	398	2,990	(2,592)	1,000
Fines & Fees Received	198,070	167,048	31,022	410,000
Government Rents	78,502	61,831	16,671	196,000
Earnings Government Departments	14,765	23,688	(8,923)	72,000
Income Received	1,047	1,560	(513)	54,000
Commission	833	0	833	0
Interest	15,745	16,000	(255)	50,000
Currency Fund Surplus	0	0	0	250,000
Dividends	0	0	0	112,000
Argos	0	0	0	27,000
Grant-in-Aid	5,583,000	5,583,000	0	16,750,000
Shipping Subsidy	893,000	893,000	0	2,684,000
Treasury Receipts	6,492,578	6,492,000	578	19,873,000
Recharges Received	377,357	393,649	(16,292)	1,182,000
TOTAL REVENUE	9,977,133	9,853,373	123,760	32,077,000

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