



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 3 JUNE 2016
FINANCIAL YEAR ENDING 31 MARCH 2017**

Introduction and Overview
Key Performance Indicators
BAM Commitments
Corporate Risks
Balance Sheet
Monthly Directorate Income and Expenditure Report
Capital Expenditure
Analysis of Revenue



Overview of Performance for JUNE 2016

Introduction

We welcomed two flights for the month of June, the success of our first ever medevac flight to transfer a critically ill saint to Capetown and a business jet (the sixth flight into St Helena Airport). On the 6th June SHG published the summary report for the successful 2016 Population and Housing Census on St Helena – outlining the high level results from the census, and Phase 2 of the Ten Year Plan participation events took place beginning 14th June.

At the beginning of June, working alongside St Helena Safeguarding Children's Board, the St Helena Police introduced "Age Verification Cards" – which proves the cardholder's age and HM Customs & Excise launched ASYCUDA World – the automated customs system for processing imported and exported goods.

Summary of Key Performance Indicators

Some of the headlines for June are as follows:

1. 4 June 2016, first ever successful medevac flight to transfer a patient to Capetown.
2. Primary Schools Year 6 students complete their SATS exams, results expected in July.
3. Prince Andrew Year 11 & 13 students complete GCSE, AS and A Level exams – results expected in August but maybe slightly delayed due to shipping schedule.
4. Housing continues to be a significant issue on the island with 55 applications on the register.
5. 58 stay over tourist visitors, 16% reduction from previous year 2015/16.
6. Arrangements made for 7 scholarship students to study in the UK.
7. Diabetic population for June records 14 persons obese and 4 morbidly obese.
8. 5662 tickets sold for use of Public Transport, for the first quarter (April to June).

Committments given during BAM

Apprenticeship Policy is under review with Education Committee and preparations begin for new Apprentice intake in September 2016.

Expressions of interest have been advertised for the Bottom Woods CDA housing and SHG will be undertaking an independent review of benefits.

Hospital refurbishment project major construction now completed, with other small works nearing completion. Expenditure to date on the Capital Programme is approximately £1.16m, of which £202k is DFID funding.

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Corporate Risk Register for the first quarter April-June will be reported on next month.

Summary of Financial Performance

The overall performance at the end of June 2016 reflects a favourable variance of £0.6M.

Budgeted revenue for the first quarter of this financial year was £8.5M. Actual revenue collected for this period was £8.4M. This represents an under collection of £0.1M, which is an adverse variance of 1.2% against expected revenue for this period.

Budgeted expenditure for the year to date was £8.6M. Actual expenditure for the same period was £7.8M which includes a small amount of capital expenditure. This is an under spend of £0.8M, which is a favourable variance of 8.8% against the expenditure budget for the year to date.

Key Revenue and Expenditure Variances

Actual revenues indicate that there have been significant under collections in Customs Dues. The budget phasing will be revised in July 2016 to reflect the current arrangements resulting from the extension to the RMS St Helena shipping schedule.

As previously reported a favourable variance has occurred on RMS Shipping subsidy. This is due to a number of favourable variances on both revenue and running costs of the RMS St Helena.

Technical Co-Operation Posts are under spent by £144K. This is mainly due to the delays in mid term leave and start-up costs and in the recruitment of the Offender Management Trainer and Crown Counsel (Civil) posts.

The Health Directorate is under spent by £260K. The majority of this under spend is in relation to the overseas medical referrals budget as it was anticipated that commercial flights would have commenced from May 2016. The budget phasing will be revised to reflect known travel arrangements.

Capital Programme

Works continue on the sewerage network systems for HTH and Jamestown and works on Harpers 3 are ongoing, with the overall project being about 85% completed, with Installation of lining Contractors due to arrive on Island 23rd July.

All major construction works are completed for Hospital refurbishment project, having said that fixes and fittings for the fire doors have not arrived on island and will delay completion to end of July, early August therefore ending the project. Alongside this smaller contracts are being completed and others nearing completion.

The RIBA Stage 1 desk top validation report was received from the consultant, and an estimated build cost for the Prison has being provided. It was agreed by SHG to issue a variation order to the consultant to carry out the strategic and operational brief for the project, however a direction on the next steps forward are still being awaited.

Consultants will arrive on Island 23rd July for R2 and Rupert's Development projects.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 3 (JUNE 2016)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↻	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↻	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↻	report on 6 monthly	Enabling activities continue in support of agriculture in the form of implementation of partnership projects for commercial egg production, covered production for increase in vegetable supplies, the Ex ADA Infrastructure Project to increase appropriate agricultural storage space, and the provision of agricultural services. ANRD has worked with the Public Health Division over the quarter to provide a draft Code of Practice to ensure home slaughtering practices continue for small livestock and standards of slaughter and hygiene are enhanced.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 53 serviced rooms of which 42 are ensuite. A further 5 rooms are scheduled for availability by September 2016.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	JUNE 2016 - 54 children registered aged 2 years No. of 2 years old up to date with vaccinations = 53		↔		child arrived in from one of the African Countries who's immunization record is slightly different to UK Schedules. He will received his MMR at a later age. Interviews with be conducted during the month of July to full the post of Dietician this will aid the community nursing team to have more input and knowledge to manage the Obesity,Diabetes,child health etc. One palliative care patient was nursed at home by the community nursing staff. all interventions for pain management was implemented and delivered.
6	Health & Wellbeing	Obesity New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention		80%	JUNE 2016 EMIS population of Centile value Infants 0 – 2 years 11 months 30 days = infants weighed >75 - <90 =2 (1 Male 1 Female) >90 = 3 Males JUNE 2016 EMIS population of adult (>18 years)= 4308 145 adults screened during the month BMI recorded above >30 = 16 (of which 5 Males and 11 females) BMI >40 = 4 (of which all 4 were Females) Due to Clinical staff not fully trained in this field of Dietetics, limited indepth education can be given but advice on using the "Eat Well Plate" model and portion sizes was discussed verbally. Interviews for the Dietician post is planned to take place shortly.		↔		
7	Health & Wellbeing	Diabetes New Target 2016/17: % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	August 2016 - Collection of baseline data is proceeding	3% decrease (on previous year)	JUNE 16 -Total diabetic population = 757 14 obese 4 morbidly obese		↔		
8	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	2 Mental Health Admissions per year.	No acute admissions		↔		
9	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	95% EMIS status 15% of smokers	JUNE 16 - Smoking Status Registered on EMIS = 2048 23 smokers seen in June 4 patients had brief intervention in diabetic clinic 5 on NRT with Pharmacist		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of episodes that patients accessed primary health care at a District Clinic, by location. (b) Total number of episodes that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of episodes of home support visits for palliative / end-of-life care	No baseline - new target		Nurse lead clinics - June 2016 a) Diabetic clinic - 50 patients seen women clinic - 21 patients seen Family planning - 25 patients seen -32 patients seen patients seen Levelwood clinic - 10 Child health clinic - 23 seen Doctor clinics - June 2016 HTH = 57 Gynaecology =43 b) 1 visit made by Dr to patient at home c) 24 support visits to palliative care clients at home	Well HTH clinic Longwood clinic - 47 Jamestown = 1096 Longwood = 52, Levelwood = 48	↔		
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	Prediction: Maths 37% Reading 37% SPAG 48%	Schools have begun making projections of Year 6 students' end-of-primary results. These are well below last year's results. Prediction: Reading 37% Maths 37% Spelling, Punctuation and Grammar 48%		⊘	Results reported on yearly	Year 6 students completed their SATs exams in June, with high performing students advancing on to the advanced tier of examinations in July. Results from the primary school examinations in Reading, SPAG (Spelling, Punctuation and Grammar) and Maths are expected in July, with teacher assessments in Science and Writing to follow shortly thereafter.
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	Prediction: 29%	PAS has analysed student performance and is predicting results that are above 2016 results but well below the school's original target. Prediction:29%		⊘	Results reported on yearly	Year 11 and Year 13 students at PAS completed the last to the GCSE, AS and A level examinations. Results are expected in August, but the shipping schedule means that there were very significant delays in dispatching examination papers. There is a real possibility that results may also be delayed as a result.
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	0		↔		Arrangements were undertaken for the departure of 7 scholarship students to study in the UK. Six students will received the Post School Scholarship while one of the students was selected as a Commonwealth Scholar and will be sponsored through the Commonwealth Scholarship fund. Extensive work is underway for the launch of the St Helena Community College in September 2016. The St Helena Community College Policy was approved by Education Committee in June 2016 and this paves the way for the actual implementation of the College. Work continued on a revised Apprenticeship Policy which will be presented to Education Committee for approval in July 2016. This will guide all new apprenticeships from September 2016.
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access- step change. Visitor predictions TBD once access provision is known.	June: 58 stay over tourist visitors YTD: 459, an 16% reduction from the previous financial year.		↔		
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.			↔		St Helena Airport is certified and open; however work is underway to manage issues of turbulence and wind shear experienced by the Air Service Provider - Comair Implementation Flight. Commercial Operations will not commence at St Helena Airport until this work is concluded. We welcomed two flights in June, the first ever Air Medevac from St Helena and a business jet (the sixth flight into St Helena Airport), both of which were carried out successfully.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516,80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold for the first quarter April to June		↔	data reported on Quarterly	Some of the new routes and journeys introduced since the new contract commenced in March 2016 are underutilised. The service provider has agreed to provide additional publicity about certain routes, such as the last night travel to and from Jamestown at weekends, as ticket sales on these routes have been poor.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% May = 21.1% June = 18.70%		↔		
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 May = 3 June = 9		↔		
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%		↔		
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections	56.3% (2013/14)	70.8%			⊘	report on annually	

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔	report on biannually due Oct 2016	Housing continues to be a significant issue on the island with 55 applications currently on the housing register. These are prioritised and in June, 2 safeguarding referrals were allocated accommodation. Some of the issues that are being raised are around overcrowding and potential homelessness.
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		No change -Housing expressions of interest have been advertised for the Bottom Woods CDA and SHG are going to undertake an independent review of benefits.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Administration assistant recruited. Training being addressed. First Quarterly report delivered. 71 Clients on database
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4.		↔		June's overall crime was 14, which is under target. June's total number of Domestic Offences was 2 and Domestic Incidents was 4. Reporting of offence is therefore one under target, but incident was .5 reports over the target. Sexual Offences was null, which is under target.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through a multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 May = 2 June = 0		↑		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100% Section 57 investigations for June = 0		↔		Referrals in June saw a decrease in numbers. Children's Services have had a number of final hearings in the court process in June. This has meant that staff have been undertaking educational programmes, such as Incredible Years and Safer Families. Adult Social Services have stayed static for June. We have remained focused on those with disabilities in the community and in particular those that we identify as needing immediate support to address their needs. We continue to work with three investigations of abuse, and have closed one.
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% May - 26% June - 26%		↔		We have remained focused on improving and updating two Policies over April and May namely, Home Support, with this being almost completed and Better Life Allowance about to be finalised. We continue to work on the Guardianship Act looking at being able to appoint a Guardian on St Helena and have had one Public Meeting to discuss the appointing of Deputies .
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			↔	report on annually	Plants and Wildlife - Cuckold's and Community areas of Peaks National Park cleaned of invasive species (whiteweed, quinine and pheasant-tail fern), replanted with native species. Peaks walking trails routine maintenance. Nursery propagation increased. Air Quality Maintaining good air quality - Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now been changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment as the air quality monitoring kit, purchased under the Darwin funded project (though not strictly fit for purpose) is undergoing factory recalibration by the supplier in Ireland.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			↔	report on annually	Waste Management - Quarterly waste wheels continuing to provide data. Glass waste reduced through separate collection and disposal for recycling (SHG working in partnership with private sector). All other key waste streams require establishment of commercial recycling to achieve KPI. Funding for construction of a Bio-remediation pad at HPLS identified, initial excavation works commenced. Engineering commenced for an additional bulky waste cell at HPLS (on previously unusable ground). Capital funding approved for 3 of 8 business cases submitted. Energy Use - no significant work to date.
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			↔	report on annually	
33	ENRD	Energy Use	More efficient use of energy per head of population	5%			↔	report on annually	
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%			↔	report on annually	Funding - Proposal being prepared for BEST 2.0 Medium grants for nursery expansions and restoration works.
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day, with 11 reports for June		↑		15 reports received and 14 were completed. One report remains outstanding which concerns the Mule Yard. Pot holes has been filled, but costs are being looked at to carry out other resurfacing. Confirmation is still awaited from Rob Buxton on this. The reporter has been informed that the matter is

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	91% jobs completed within 20 working days (1 job outstanding)	Green	Up Arrow		awaited from KOB Bryson on this. The reporter has been informed that the matter is still being dealt with.
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%	Yellow	Double Arrow		No change - Council Committee terms of reference are still to be finalised and the need for further discussion between the Chairpersons and the Acting Attorney has been flagged. It is hoped that this can be concluded within the next three months, noting that the AG's chambers is currently not up to full strength.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	100%	Green	Up Arrow		1 request received in May still being dealt with. The requester will be advised when the relevant department can provide a response, not that has a full complement of staff.

REPORT ON KEY BAM AREAS

PERIOD 3 (JUNE 2016)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	Initial debrief sessions on the process undertaken during 2015/16 took place in April. Work continues on the 10 Year Plan which will be fundamental to developing budgets later in the financial year. Initial budget ceilings for the next 3 year planning cycle are being developed to discuss with elected members. Strategic Planning and Budgeting Guidelines are being finalised to be issued to directorates to provide the context and assumptions to be considered the development of their budgets.	
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2016/17 = £5,122K Budget Income Tax (Apr - June 2016) = £979K Actual Income Tax collected (Apr - June 2016) = £1,056K Favourable variance achieved of £77K for the year to date.</p> <p>Total Budget Customs Duty for 2016/17 = £5,952K Budget Customs Duty (Apr - June 2016) = £1,348K Actual Customs Duty (Apr - June 2016) = £1,178K Adverse variance of £170K for the year to date.</p>	
2	Statistical Data		<p>For June, we are currently working on the following:</p> <ul style="list-style-type: none"> Finalising RPI Updates to Statistical Yearbook Collation of Housing Frame Trade Data Income Tax Analysis Ongoing Census Analysis 	
	Social		In terms of housing expressions of interest have been advertised for the Bottom Woods CDA and SHG are going to undertake an independent review of benefits.	



REPORT ON KEY BAM AREAS PERIOD 3 (JUNE 2016)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	3	Education	<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: The Cambridge PDQ Level 4 Certificate in Teaching and Learning has been approved and is being delivered in schools with 28 staff members currently registered with the Directorate for the qualification.</p> <p>Apprenticeships: Apprenticeship Policy is under review with Education Committee and preparations begun for new Apprentice intake in September 2016.</p> <p>Labour Market Strategy: Training provision is being guided by the outcomes of the Training Needs Assessment conducted in October 2015. This information, along with follow up discussions with key stakeholders, is guiding plans for provision at the new St Helena Community College, due to open in September.</p>		
	4	Capital Programme	Expenditure & Delivery	Expenditure to date on the Capital Programme is approximately £1.16m, of which £202k is DFID funding. Works are continuing on the upgrading of the HTH and Jamestown sewerage networks. The HTH network will incorporate the prison sewerage and also the potential outflow expected from the HTH CDA. Works on Harpers 3 are ongoing, the overall project is about 80% completed. Due to weather conditions all works will be completed at the end of July. The contractors to install the lining will arrive on island on or about the 23rd July. The consultants for the R2 and Ruperts Wharf projects will also arrive on Island on or about the 23rd July.	
	5	Capital Programme	Hospital	The Hospital refurbishment project is progressing well. All major construction works are completed. It has been highlighted during the monthly project board meeting that the fixes and fittings for the fire doors have not arrived on Island, so this will delay the completion date to the end of July early August (depending on the ship), in effect closing the project. Small contracts have been issued to local contractors for works that was identified by the Health staff and that where outside the scope of works to be completed by Basil Read. Some of the small contracts are nearing completion and some are completed.	
	6	Capital Programme	Prison & CBU	The RIBA Stage 1 desk top validation report was received from the consultant, and an estimated build cost for the Prison was also provided. It was agreed by SHG to issue a variation order to the consultant to carry out the strategic and operational brief for the project, however a direction on the next steps forward are still being awaited.	



REPORT ON KEY BAM AREAS PERIOD 3 (JUNE 2016)

No.	Area		Performance Report	RAG Status
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme is subject to 'special measures' and a Programme Improvement Plan (PIP) is to be implemented. The PIP which includes specific objectives for critical projects must be met by 31st October 2016. Objectives and monthly milestones have been received from Accountable Officers. PDG has scrutinised the draft PIP and it has been signed off by SHG and DFID. The non-PIP projects have also been approved by EXCO and monthly milestones are currently being prepared by accountable officers for these projects.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget for June 2016 was £46K (7%) underspent. This was mainly due to delay in the payment of MTL costs and start-up costs for new recruits. YTD actual expenditure against budget is £138k (7%) underspent, mainly due to delays in recruitment, delays in payment of start-up costs for new recruits, travel costs and MTL costs. Also, the delay in recruitment of the Psychologist.	
10	Economic Development	Recurrent Expenditure	90.01% of spend against budget for the month of June 90.73% of spend against budget	YTD is



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £202,038 capital spend at end of June 2016.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	

RISKS

SHG RISK REPORT PERIOD 3 (JUNE 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Strategies including Talent Management and Succession Planning are being developed, and approval has been given for Review of Pay and Grading to commence in April 2016.	
7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A whole team meeting took place in July and included the launch of the Report It Sort It initiative. 17 fault reports were made during July, with the majority being resolved within a few days. Communication across SHG has been identified as an issue and a small working group is being established to tackle the issue. A Change Advisory Committee, which includes members of the public has met and further public representation is being sought.	
8	DAP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



**St Helena
Government**

MOVEMENT ON FUNDS REPORT
PERIOD 3 (JUNE 2016)

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION
HEALTH
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING
Total Recurrent

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
54,624	52,629	1,995	222,000	222,000
0	0	0	0	0
0	0	0	0	0
65,341	80,976	(15,635)	343,000	343,000
2,260,273	2,354,344	(94,071)	11,187,000	11,187,000
5,652,266	5,637,000	15,266	22,531,000	23,012,000
0	0	0	0	0
0	0	0	0	0
0	0	0	481,000	0
68,694	67,197	1,497	270,000	270,000
179,028	173,497	5,531	694,000	694,000
102,020	121,202	(19,182)	509,000	509,000
18,102	18,502	(400)	74,000	74,000
8,400,348	8,505,347	(104,999)	36,311,000	36,311,000

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
313,327	384,107	70,780	1,267,000	1,267,000
49,065	112,408	63,343	635,000	635,000
1,726,316	1,870,745	144,429	7,860,000	7,860,000
323,458	310,960	(12,498)	1,246,000	1,246,000
251,664	240,002	(11,662)	986,000	986,000
748,404	650,826	(97,578)	3,415,000	3,430,000
275,000	275,000	0	1,100,000	1,100,000
873,575	876,150	2,575	3,677,000	3,677,000
9,268	328,768	319,500	681,000	681,000
573,151	632,576	59,425	3,021,000	3,021,000
1,106,145	1,366,328	260,183	5,570,000	5,570,000
668,433	706,274	37,841	3,099,000	3,099,000
875,770	828,177	(47,593)	3,754,000	3,754,000
7,793,576	8,582,321	788,745	36,311,000	36,326,000

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(258,703)	(331,478)	72,775
(49,065)	(112,408)	63,343
(1,726,316)	(1,870,745)	144,429
(258,117)	(229,984)	(28,133)
2,008,609	2,114,342	(105,733)
4,903,862	4,986,174	(82,312)
(275,000)	(275,000)	0
(873,575)	(876,150)	2,575
(9,268)	(328,768)	319,500
(504,457)	(565,379)	60,922
(927,117)	(1,192,831)	265,714
(566,413)	(585,072)	18,659
(857,668)	(809,675)	(47,993)
606,772	(76,974)	683,746

Capital

CORPORATE SUPPORT, POLICY & PLANNING
Total Capital

0	0	0	0	0
0	0	0	0	0

30,000	0	(30,000)	0	0
30,000	0	(30,000)	0	0

(30,000)	0	(30,000)
(30,000)	0	(30,000)

Movement on Consolidated Fund

8,400,348	8,505,347	(104,999)	36,311,000	36,311,000
------------------	------------------	------------------	-------------------	-------------------

7,823,576	8,582,321	758,745	36,311,000	36,326,000
------------------	------------------	----------------	-------------------	-------------------

576,772	(76,974)	653,746
----------------	-----------------	----------------



St Helena Government

PERIOD 3 (JUNE 2016)

CLOSING BALANCE

	30 June 2016	31 March 2016
	£	£
Buildings	22,065,921	22,065,921
Infrastructure	1,398,541	1,398,541
Plant, Machinery & Equipment	3,431,757	3,260,022
IT Networks & Equipment	522,191	522,191
Assets Under Construction	226,229,881	225,559,168
NET FIXED ASSETS	253,648,291	252,805,843
OTHER ASSETS		
Housing Loans	265,877	275,390
TOTAL OTHER ASSETS	265,877	275,390
CURRENT ASSETS		
Cash	1,030,190	954,386
Bank Accounts	(2,940,812)	(75,382)
Short-term Investments	12,630,319	5,782,065
Prepayments	19,940,563	19,648,128
Debtors	1,841,769	1,521,501
Accrued Income	495,348	4,452,716
Stock	986,711	983,216
Advance Accounts	99,706	76,386
TOTAL CURRENT ASSETS	34,083,794	33,343,016
CURRENT LIABILITIES		
Creditors	562,229	638,605
Accruals	1,171,383	2,216,326
Income received in advance	5,234,081	1,480,203
Income Tax received in advance	708,598	623,925
Suspense Accounts	(4,035)	0
TOTAL CURRENT LIABILITIES	7,672,256	4,959,059
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	33,456,579	33,456,579
Defined Contribution Pension Liability	70,502	63,056
Staff Benefits	733,700	734,241
Other funds owing to third parties	1,592,035	1,419,282
TOTAL LONG TERM LIABILITIES	35,852,816	35,673,158
NET ASSETS	244,472,890	245,792,032
RESERVES		
Reserves and Funds	43,259,871	43,254,495
Unposted Profit/(Loss)	201,213,019	202,537,537
TOTAL RESERVES	244,472,890	245,792,032

ANALYSIS OF REVENUE REPORT PERIOD 3 (JUNE 2016)



**St Helena
Government**

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	926,856	869,748	57,108	3,488,000	3,488,000
Taxes - Self Employed	717	0	717	188,000	188,000
Corporation Tax	0	0	0	962,000	962,000
Goods & Services Tax	128,812	109,000	19,812	411,000	411,000
Taxes - Withholding Tax	46	0	46	73,000	73,000
Customs - Other	769,815	641,454	128,361	2,718,000	2,718,000
Customs - Alcohol	185,716	232,728	(47,012)	1,100,000	1,100,000
Customs - Tobacco	117,097	198,182	(81,085)	1,000,000	1,000,000
Customs - Petrol	74,810	95,500	(20,690)	382,000	382,000
Customs - Diesel	13,538	122,500	(108,962)	490,000	490,000
Customs - Liquor Duty	2,742	7,998	(5,256)	32,000	32,000
Customs - Excise Duty	14,678	50,000	(35,322)	230,000	230,000
Taxes	2,234,827	2,327,110	(92,283)	11,074,000	11,074,000
Stamp Duty	10,864	10,540	324	42,000	42,000
Dog License	1,479	1,659	(180)	7,000	7,000
Firearm License	1,319	1,725	(406)	7,000	7,000
Liquor License	390	0	390	8,000	8,000
Road Traffic License	42,823	39,240	3,583	157,000	157,000
Gaming machines License	0	0	0	3,000	3,000
Other Licenses & Duty	23	200	(177)	4,000	4,000
Duty & Licenses Received	56,898	53,364	3,534	228,000	228,000
Court Fees & Fines	4,540	4,950	(410)	20,000	20,000
Light Dues	2,555	1,749	806	7,000	7,000
Cranage	26	0	26	0	0
Dental Fees	7,833	3,441	4,392	14,000	14,000
Fees of Office	5,087	4,500	587	18,000	18,000
Medical & Hospital	50,809	43,695	7,114	175,000	175,000
Trade Marks	2,176	1,740	436	7,000	7,000
Post Office charges	14	370	(356)	5,000	5,000
Meat Inspection Fees	1,128	4,128	(3,000)	17,000	17,000
Vet Services	5,422	1,700	3,722	15,000	15,000
Birth, Marriage & Death Fees	679	640	39	4,000	4,000
Land Registration fees	1,772	2,788	(1,016)	11,000	11,000
Spraying fees	540	300	240	2,000	2,000
Immigration Fees	16,430	36,602	(20,172)	166,000	166,000
Fish & Food Testing	0	8,250	(8,250)	21,000	21,000
Planning Fees	6,180	5,250	930	33,000	33,000
GIS Fees	3,148	4,251	(1,103)	17,000	17,000
Company Registration Fees	859	850	9	4,000	4,000
Other Fees	205	200	5	6,000	6,000
Fines & Fees Received	109,403	125,404	(16,001)	542,000	542,000
Agricultural Gardens	3,104	6,000	(2,896)	8,000	8,000
Leased House Plots	5,367	5,106	261	16,000	16,000
Home to Duty Transport	2,557	60	2,497	1,000	1,000
Commercial Property Rents	7,905	9,956	(2,051)	52,000	52,000
Misc Receipts	41,743	24,634	17,109	98,000	98,000
Agricultural Buildings	604	2,995	(2,391)	4,000	4,000
Government Rents	61,280	48,751	12,529	179,000	179,000
Stamp Sales(Postal)	1,648	5,600	(3,952)	34,000	34,000
Stamp Sales(Philatelic)	12,361	12,025	336	26,000	26,000
Sale of Firewood	5,439	2,667	2,772	11,000	11,000

Sale of Timber Logs	0	571	(571)	2,000	2,000
Other Earnings received	58	0	58	1,000	1,000
Earnings Government Departments	19,506	20,863	(1,357)	74,000	74,000
Other Income received	0	0	0	1,000	1,000
Plantation House Tours	192	0	192	0	0
Income Received	192	0	192	1,000	1,000
Commission	88	0	88	0	0
Interest	27,789	12,000	15,789	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	0	0	0	29,000	29,000
Grant-in-Aid	5,625,000	5,625,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	5,652,877	5,637,000	15,877	23,041,000	23,041,000
Profit on Disposal of Assets	0	0	0	0	0
Proceeds from Sale of Stocks/Stores	0	0	0	0	0
Other Income	0	0	0	0	0
Recharges - Customs	0	0	0	0	0
Recharges - Other	265,365	292,855	(27,490)	1,172,000	1,172,000
Recharges - GIS	0	0	0	0	0
Recharges Received	265,365	292,855	(27,490)	1,172,000	1,172,000
TOTAL REVENUE	8,400,348	8,505,347	(104,999)	36,311,000	36,311,000