

**770 Minutes 770 of the Open Agenda of the Education Committee Meeting at the Education Learning Centre held on Wednesday, 17 June 2020 at 0900hrs.**

<b>Present:</b>	Hon. Clint Beard	Chairperson
	Hon. Dr Corinda Essex	Member
	Hon Lawson Henry	Member
	Hon. Christine Scipio	Member
	Mrs Wendy Benjamin	Director of Education & Employment
	Mrs Angela Benjamin	Assistant Director Life Long Learning
	Mrs Kerry Lawrence	Assistant Director Schools/Secretary
	Mrs Maria Thomas	Secretary

**Apologies:** Hon. Brian Isaac                      Member

**70.1 WELCOME**

The Chairman welcomed all present to the meeting and gave apologies. Maria Thomas was welcomed as Secretary.

**70.2 DECLARATION OF INTERESTS**

The Chair, Councillor Scipio and ADS Kerry Lawrence declared interests regarding their children in school.

**70.3 CONFIRMATION AND SIGNING OF MINUTES**

**70.3.1** The Chairperson advised the group that he has followed up on getting works completed in schools during school holidays, but has been advised by SHG that they are awaiting materials and sorting labour force. He is currently waiting on confirmation of Fire Training from Police Directorate.

**70.4 STRATEGIC OBJECTIVES**

Director advised the group that one of tasks that was allocated to all Directors was to review the current Strategic Objectives for the Directorate and to decide whether they can remain as is or be changed. Education SMT members have suggested that these priorities can remain for 2020-21.

Councillor Henry emphasised the importance of ensuring that a link is kept in relation to the current skills shortage on the island. He spoke about CASH and how it is extremely important especially in relation to succession planning. He added that there is currently no transparency in the public domain and it needs to be so that people are aware of what they are working towards. He went on to say that we should be looking at putting these corporate roles out to our students and encouraging them to apply. Councillor Henry suggested having communication with both Amanda Curry Brown and Chief Secretary to keep Committee updated on links with the Labour Market Strategy was necessary. Director advised Committee that work is currently on-going with Corporate Human Resources in focusing on skills gaps and opportunities for potential employment. There are links developing between Workforce Planning, Apprenticeships and Scholarships.

Further discussion on the indication that Education Committee would be taking over 'Employment' as their remit took place. Discussions were also based on the budget for this financial year and the implications involved if Education adopted the employment fragment. Councillor Scipio asked for Terms of Reference for the Education Committee to have guidance on the way forward in regards to CASH and the Strategic Objectives. The Chair suggested that an invitation be extended to both Amanda Curry Brown and the Chief Secretary to attend the next Education Committee meeting so that clarity on CASH, the Labour Market Strategy and initiatives such as the Cable Project could be discussed.

ACTION: CHAIRPERSON

Given the current uncertainties the decision was agreed upon to keep the current objectives as is on the understanding that these could change pending the decision on the allocation of 'Employment' becoming the remit of Education Committee.

## **70.5 CURRENT SERVICES PROVIDED**

Director spoke about the current services the Directorate provides and whether there were services which could be offered differently or discontinued. Councillor Scipio added that all services provided must be linked to strategic priorities and as they all linked they should remain. With regards to the Scholarship Trust, Councillor Scipio ask to have an update on where we are with this for next meeting.

ACTION: CHAIRPERSON

Councillor Essex added that her only query is the Library Service as there has been ongoing talk involving the Public Library services and archives being a central resource for the island. There could also be a link with the Research Institute. Councillor Essex went on to say that functions have to continue but these might not necessarily have to come directly under the umbrella of Education.

## **70.6 KEY PERFORMANCE INDICATORS (KPIs)**

Director shared the KPI's for 2020-21 and added that these will be used to report to Education Committee.

## **70.7 REVIEW OF EDUCATION COMMITTEE CHECKLIST**

Discussions took place on the Checklist and amendments were made to suit the realistic working targets for the members involved. It was decided and agreed to use a standard template for reporting and distributing information to board members. Chair will forward the template to Director.

Councillor Scipio inquired if an advertisement of the Education Committee meeting is aired on the radio. It was discussed that maybe it needed to be aired so that the public could attend the open sessions if they choose too. Chair added that this recommendation incurred a cost so to avoid this a suggestion was made to put information on the Directorates website and as a Press Release. Chair advised that the Checklist can now be used to make it workable and achievable for all.

ACTION: CHAIRPERSON

## **70.8 ANNUAL AGENDA OF BUSINESS**

Director showed the annual agenda of business. Councillor Scipio added that updates from the SHCC Board and Scholarship Committee needed to be added to this document.



It was confirmed that they both have Terms of Reference and report to the Education Committee.

ACTION: DIRECTOR OF EDUCATION

**70.13 DATE OF NEXT MEETING**

The next meeting of the Education Committee will be held on Wednesday the 15th July 2020 commencing at 0900 hours at the ELC Hall.

There being no further items to discuss the meeting closed.



Hon. Clint Beard

**Chairperson**

**Education Committee**

Date: 15/07/2020