



St Helena
Government

PUBLIC NOTICE

VACANCY Communications Officers

The Public Service is looking for two Communications Officers to join the small but busy Press Office team for a six-month period

Communications Officer (COVID-19)

St Helena Government (SHG) is rebooting its COVID-19 Communications and Education Campaign to ensure that St Helena residents are provided with evidence-based information and all the latest updates on COVID-19 and St Helena's response to the pandemic.

You will lead on all COVID-19 related communications activities.

(Please request a Job Description for full details)

Communications Officer (Internal Communications)

With the Fit for the Future Programme well underway internal communications has never been more important to ensure that our employees are kept informed about what's happening in the organisation.

You will help to deliver successful internal communications to support the delivery of the Transformation Programme.

(Please request a Job Description for full details)

If you are passionate about communications and want to play a leading role in making sure people are informed and educated then these new and exciting roles could be for you.

We are looking for someone who is enthusiastic and passionate, with a media or communications background and related experience. Someone who is able to manage their own workload with minimal support. Working with different people across all levels is also an advantage.

(If you would like to apply for both roles please just submit one application form but mark on the application form you are applying for both roles)

Interested? Find out more by having an informal chat with Head of News, Kerisha Yon on tel: 22368, via email: kerisha.yon@sainthelena.gov.sh

Salary for the post is Band C – starting at £8,613 per annum
The deadline for applications is **4pm, Tuesday 1 December 2020**

Application forms are available from Corporate Human Resources or from the SHG website at www.sainthelena.gov.sh/vacancies and should be submitted through Directors (where applicable) to Dianne Venning, Human Resources Officer, The Castle or email recruitment@sainthelena.gov.sh

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.