

AGENDA

Land Development Control Authority Meeting

Date : Thursday, 03 September 2026
Time : 10 am
Venue : The St Helena Community College Main Hall, Jamestown

1. Attendance and Welcome
2. Declarations of Interest
3. Confirmation of Minutes of 23 July and 6 August 2026
4. Matters Arising from Minutes of 6 August 2026
5. Building Control Activities – July 2026
6. Current Planning Applications: 48
7. Applications for LDCA Determination – 3 September 2026:

1) **Application 2026/28**

- Requested : **FULL** Development Permission
- Proposal : Construction of Waste Water Treatment Works (WWTW) to treat sewage from Jamestown
- Location : The Sand Yard, Jamestown
- Applicant : Economic Development Investment Programme (EDIP)
- Official : Patricia Coyle, CPO

2) **Application 2026/37**

- Requested : **FULL** Development Permission
- Proposal : Installation of Metal Royal Mail Box
- Location : Blue Point
- Applicant : St Helena Tourism, C/o Marcella Mittens
- Official : Petra Joshua, SPO, Ag (authorised by Patricia Coyle, CPO)

3) **Application 2026/56**

- Requested : **FULL** Development Permission
- Proposal : Installation of Metal Royal Mail Box
- Location : Sampson's Battery
- Applicant : St Helena Tourism, C/o Marcella Mittens
- Official : Petra Joshua, SPO, Ag (authorised by Patricia Coyle, CPO)

4) **Application 2026/75 (Retrospective)**

- Requested : **FULL** Development Permission
- Proposal : Installation of Photovoltaic Panels
- Location : The Mule Yard, Jamestown

- Applicant : Stephen McDaniel
- Official : Petra Joshua, SPO, Ag (authorised by Patricia Coyle, CPO)

5) **Application 2026/76 (Retrospective)**

- Requested : **FULL** Development Permission
- Proposal : Installation of a Covered Area
- Location : The Mule Yard, Jamestown
- Applicant : Stephen McDaniel
- Official : Petra Joshua, SPO, Ag (authorised by Patricia Coyle, CPO)

8. **Minor Variations approved by CPO/CPO, Ag**

Application 2019/70/MV2

- Requested : Minor Variation
- Proposal : To reduce the size of the Platform on the Staircase at the rear of the Building to provide more space, Internal Layout Changes resulting in an increase in the size of glazing and re-alignment of Windows on the North West and South East Elevations. This was in respect of development residential service plots, govt landlord housing, green space, retail park, roads and parking that was approved on 6 January 2020.
- Location : Bottom Woods CDA
- Applicant : Property Service, St Helena Government
- Official : Shane Williams, CPO, Ag
- Approved : 18 June 2026

Application 2025/78/MV1

- Requested : Minor Variation of Modification Two
- Proposal : To Change the Building to add a Window and enlarge another Window to provide more natural light and ventilation. This was in respect of Change of Use from Use Class D1 to “House of Multiple Occupation” (Sui Generis) that was approved on 10 November 2025.
- Location : Ex Longwood School
- Applicant : Head of Property, St Helena Government
- Official : Patricia Coyle, CPO
- Approved : 7 August 2026

9. **Discharge of Planning Conditions by CPO**

Application 2025/100 (DoC 6)

- Requested : Discharge of Condition Six
- Proposal : Prior to first use of the facility, a Maintenance/Management Plan to be submitted to the CPO for approval. Once approved the plan shall be implemented in accordance with the approved details.
- Location : Longwood Green
- Applicant : Property Services, St Helena Government
- Official : Patricia Coyle, CPO

- Approved : 29 July 2026

Application 2025/08 (DoC 3)

- Requested : Discharge of Condition Three
- Proposal : Once a suitable replacement Fountain has been obtained, its details including any colour application to be submitted to the CPO for approval prior to the works being undertaken. Once approved the Fountain shall be implemented in accordance with the approved details.
- Location : Castle Gardens, Jamestown
- Applicant : Property Services, St Helena Government
- Official : Patricia Coyle, CPO
- Approved : 12 August 2026

10. Modification of development permission by CPO

Application 2025/78 (Mod 2)

- Requested : Modification to Conditions 1 and 2 and Deletion of Condition 3
- Proposal : The Modification was to extend the approved time period in Condition 1, alter the layout and external appearance of the building known as the North building including the new plan and elevations details in Condition 2 and removing Condition 3.
- Location : Ex Longwood School
- Applicant : Head of Property, St Helena Government
- Official : Patricia Coyle, CPO
- Approved : 24 July 2026

11. Strategic Planning Matters – CPO Feedback

- 1) Jamestown Conservation Management Plan
- 2) LDCP Review

12. Any Other Business

13. Next Meeting: 1 October 2026

14. Closed Items