

PUBLIC NOTICE

CONTRACT FOR SERVICES IN THE EDUCATION & EMPLOYMENT DIRECTORATE

The Education and Employment Directorate is urgently seeking interest from persons who are able to offer contractual services as a Temporary Teaching Assistant within the Secondary sector. This contract for services is being advertised locally and some of the main duties will include:

- Planning, preparing and evaluating programmes of work to cater for the learning needs of groups of pupils and/or individuals.
- Working with individual pupils to support the teaching process including teaching SEN programmes of study.
- Responsible for evaluating the effectiveness of teaching and learning resources used for pupils learning.
- Actively involved with the preparation of individual pupil work plans.

The rate payable will be at £5.16 per hour.

Applicants should ideally have GCSEs in English and Maths at Grade C or above or equivalent qualification. Recent and relevant work experience would be desirable. The ideal candidate must be self-motivated, have good interpersonal skills and a sense of humor.

For further details and a list of duties, interested persons can contact Mrs Penny Bowers, Headteacher, Prince Andrew School on telephone no 24290 or email penelope.bowers@princeandrew.edu.sh

The Education & Employment Directorate is committed to safeguarding and promoting the welfare of children and expects all staff to uphold these principles. All appointments are subject to a satisfactory medical check, references and vetting or DBS clearance. SHG reserves the right to have information provided on the application form independently verified.

Expressions of interest should be submitted to the Human Resources Officer at the Education Learning Centre or e-mail gillian.lithgow@sainthelena.gov.sh by no later than 4pm on Tuesday, 23 April 2019.

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria will be guaranteed an interview.

Mrs. Wendy Benjamin
Director of Education & Employment

9 April 2019