



## ARCHIVES RESEARCH FEES

With effect from 1 April 2019, the following fees are payable for requests for research by Archives staff at the Archives:

- 1) Non-residents - a minimum fee of £41.75 for the first two hours and £20.85 per hour thereafter
- 2) Residents - a minimum fee of £18.90 plus an additional charge of £3.20 per hour, or part thereof to the nearest 30 minutes, for research requests which take more than seven hours to complete
- 3) Requests to copy documents from the Archives will be charged as follows:
  - any image copied using personal equipment - £1.00 per image
  - A4 size using the Archives equipment - £2.00 per copy.

C A George (Mrs)  
Head of Corporate Support

01 March 2019