

PUBLIC NOTICE

VACANCY FOR TRAINEE SHELTER ACCOMMODATION AND HOME CARE MANAGER

We are looking for an enthusiastic, passionate and driven leader to join our team to help us deliver upon our vision of:

Working together to promote the wellbeing and safety of vulnerable children and adults in the community of St Helena.”

The role of **Trainee Sheltered Accommodation and Home Care Manager** is a key role within the directorate. You will be part of the directorate’s leadership team and work with the Assistant Director on all aspects of Safeguarding with a lead focus upon delivering effective and safe Sheltered Accommodation services and take the lead on reviewing and implementing a sustainable and cost effective Home Care Service. This will be a supportive and learning opportunity so you feel empowered and prepared to take the service forward in a full management capacity within the next 6 – 12 months.

A background and experience in either residential settings and or Adult Community Health or Social Care Services setting is desirable alongside the ability to work in a flexible and supportive manner. Strong communication skills are an essential part of this role, as you will work closely with other directorates, the community and our political leaders to ensure that we are delivering the best possible care for vulnerable people in our community.

We need somebody who is committed to supporting inclusion for people at every level in society, someone who will work with their staff to ensure that people achieve their potential and have purposeful and fulfilling lives within the community of St Helena.

The successful candidate will possess the following experience and qualifications:

- GCSE Maths and English Language at grade C or above
- Valid Driving Licence Class A essential
- At least 1 year’s middle management experience in health and social care field of work, preferably with older people
- Good financial management skills

Salary for this post commences at Grade D10, £13, 517.00 per annum.

If this person sounds like you then we would like to hear from you. If you would like an informal discussion about the role please call Stephanie Jones (Director) on 22713. For an application form please contact Sasha Osborne on sasha.osborne@sainthelena.gov.sh or call her at Brick House on 22713.

The closing date for completed applications is on Thursday, 19th October 2018. Applications should be submitted through Directors, where applicable to Sherrilee Phillips, HR & Admin Officer, Safeguarding Directorate, Brick House or emailed to sherrilee.phillips@sainthelena.gov.sh

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance. SHG reserves the right to have information provided on the application form independently verified.

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.

Stephanie Jones
Director
Safeguarding Directorate

02nd October 2018