

Minutes of the Meeting of the Executive Council held on 10<sup>th</sup> July 2018 at 9.30am in the  
Council Chamber

Present: Her Excellency the Governor (Mrs L Honan)  
Chief Secretary (Mrs S O’Bey)  
Financial Secretary (Mr D Richards)  
Attorney General (Mrs S O’Donnell)  
The Hon A A Green  
The Hon L A Henry  
The Hon C Scipio O’Dean  
The Hon D F Thomas  
The Hon R K Yon

In attendance: Head of Governor’s Office (Ms L McMorrان)  
Head of Corporate Support (Mrs C A George)  
Clerk of Councils (Miss L H Buchanan)

**OPEN SESSION**

27.1 Welcome

The Governor welcomed all present.

27.2 Telecommunications (Amendment) Regulations, 2018 (ExCo Memo 38/2018)

The Financial Secretary introduced this memorandum explaining the background to the item. He also highlighted that Members had raised their concerns about the overall increases that members of the public were currently facing. However, he did confirm that those who are most vulnerable within society would not be affected by the increase, as the Minimum Income Standard would also be uplifted to reflect the proposed increase in landline calls.

Discussions continued on the matter, however a query raised regarding the previous Regulations, resulted in the need for further technical input. Therefore, Members advised and the Governor agreed to defer this item until the next meeting of Executive Council. The Financial Secretary commented that it may be necessary to convene a Special Meeting to deal with this item, as the proposed increases were to take effect from 1 August 2018.

27.3 Confirmation of Open Session Minutes of the 26<sup>th</sup> June 2018

The open session minutes of the 26<sup>th</sup> June 2018 were confirmed.

27.4 Matters Arising from Open Session Minutes of the 26<sup>th</sup> June 2018

27.4.1 (26.3) Matters Arising from the 2016/17 SHG Financial Statements Audit  
(ExCo Memo 31/2018)

**The Attorney General stated that the piece of work relating to the definition of ‘close of accounts’ was a large piece of work and would be ongoing. She also confirmed that she would be meeting with the Assistant Financial Secretary to discuss further work relating to the audit of SHG’s Financial Statements.**

**(Action: Attorney General)**

27.4.2 (26.6) Pharmacists (Qualifications) Regulations, 2018 (ExCo Memo 35/2018)

**The Attorney General confirmed that she had drafted the change to the Pharmacy and Poisons Ordinance and that a similar correction would need to be made to the Dentists Ordinance and the Medical Practitioners Ordinance. She informed Members that she would be working with the Health Committee to progress the matter.**

**(Action: Attorney General)**

27.5 Any Other Business (Open Session)

27.5.1 Protocols for the Recording Executive Council

It was confirmed that open sessions of Executive Council would be recorded and available for members of public to listen to. All agreed that a protocol should be set up to outline rules and procedures for the recording of Executive Council and Council Committee meetings. **The Attorney General agreed to work with the Head of Press to produce protocols for the recording of open meeting sessions.**

**(Action: Attorney General)**

27.5.2 ExCo Tracker Document

All were urged to complete any outstanding tasks that they have, which were outlined in the ExCo Tracker document.

27.5.3 Guidelines for Executive Council

It was confirmed that a revised guide for the operations of Executive Council had been drafted but that agreement on the document was still needed. **A copy of the draft would be sent to the Chief Secretary, who would then take the matter forward.**

**(Action: Chief Secretary)**

27.5.4 Legislation Changes

The Attorney General stated that there should be a system that allows for the fast tracking of legislation changes that come from the Attorney General Chambers. Members agreed that this would be a useful tool in processing necessary changes to Legislation that may arise with little or no notice and which do not require public consultation. **The Attorney General agreed to create a document outlining clear guidelines for this process, she would then send this document to Members for their approval.**

**(Action: Attorney General)**