

# PUBLIC NOTICE

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## VACANCY FOR CHILDREN'S RESIDENTIAL HOME SUPERVISOR

The Safeguarding Directorate has a vacancy for a Supervisor at the Children's Residential Home. The Supervisor will be responsible for providing high quality care and protection to children of all ages, residing in the Home. This is a one year fixed term contract.

Potential candidates should possess Grade C or above in GCSE Mathematics and English, an NVQ in Health and Social Care Level 3, experience in dealing with children and young people and a valid Driving Licence, Class A.

Some of the key tasks of the role are:

- Assist in assessing the children's needs and promoting their independence.
- Participate in Looked after Child reviews and contribute towards the child's care plan and attend any multi agency meetings as deemed necessary.
- To ensure health and safety standards are maintained for the Children's Residential Home.
- To be responsible for maintaining the staff roster and ensuring safe cover at all times when children are resident.

The salary for this post is grade D, commencing at £11, 034.00 per annum.

For further information please contact Ms. Adele McMahon, Team Manager, Children's Services on telephone number 23312 or on email address [adele.mcmahon@sainthelena.gov.sh](mailto:adele.mcmahon@sainthelena.gov.sh)

Application forms and a job profile are available from the Human Resources & Admin Officer, Brick House and should be completed and submitted, through Directors where applicable, to Sherrilee Phillips, at Brick House or via email address [Sherrilee.phillips@sainthelena.gov.sh](mailto:Sherrilee.phillips@sainthelena.gov.sh) by no later than Thursday, 19<sup>th</sup> October 2018.

*All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance. SHG reserves the right to have information provided on the application form independently verified.*

*SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.*

Stephanie Jones  
Director

03<sup>rd</sup> October 2018

**Safeguarding Directorate**