

## YOUR OBLIGATIONS

- ⇒ Ensure that all information given is correct to the best of your knowledge.

***Warning: It is a criminal offence to make a false declaration.***

- ⇒ Inform the Directorate immediately should you receive additional income.  
*(Your benefits will only be altered for the time in which you receive the additional income)*

- ⇒ Inform the Directorate immediately should there be changes in your Household circumstances e.g.

*Death or departure of spouse or partner*

*Departure of children or having reached school leaving age.*

*Being admitted to a Care Facility*

- ⇒ Please refer to Changes of Circumstances Leaflet for more details.

All information contained in this pamphlet is in accordance with the Social Security Ordinance 2010.

## DO YOU WANT TO KNOW MORE? PLEASE CONTACT

**Mr Anthony Hopkins– Claims Manager**

**Miss Roxanne Coleman– Claims Officer**

**Or**

**Mrs Gail Beard– Claims Officer**

**at**

**Corporate Finance  
Post Office, First Floor  
Jamestown—St Helena Island  
South Atlantic Ocean**

Telephone Number: **22605**

Or email:

Anthony on [anthony.hopkins@sainthelena.gov.sh](mailto:anthony.hopkins@sainthelena.gov.sh)

Roxanne on [roxanne.coleman@sainthelena.gov.sh](mailto:roxanne.coleman@sainthelena.gov.sh)

Gail on [gail.beard@sainthelena.gov.sh](mailto:gail.beard@sainthelena.gov.sh)



## CORPORATE FINANCE



## KNOW YOUR RIGHTS AND OBLIGATIONS

## Applications for IRB

To be able to apply for Income Related Benefits (IRB) on behalf of your household you must fall within one of the following categories:

- ⇒ Age 16-64 years and is not employed full time on St Helena.
- ⇒ Between the age of 16-64 years and is certified by the doctor as being permanently unfit for work or suffering from an acute illness.
- ⇒ Certified disabled and unfit for work
- ⇒ Aged 65 or over.
- ⇒ Carer of one or more children under the age of 5yrs or of a disabled child.

## Status for applying for Benefits

Persons applying for benefits must be resident on St Helena.

## Continuation of Benefits for Persons Receiving Off Shore Medical Treatment

A continuation of benefits will only be paid to persons who have been referred for medical treatment off shore which is certified by a medical doctor.

## Personal Allowance

A personal allowance of £10.00 per week is given for each adult in the household who is working .

## Rates of Benefits

### The current rates of benefits are as follows:

Applicant of household £65.10 per week.

For every additional adult within the household £38.00 per week.

For the first three children within the household - 40% of such minimum income level £26.04 per week.

For the fourth child within the household - 30% of such minimum income level £19.53 per week.

100% payment of rent for Government Landlord House.

Up to £33.36 per week for private renting.

100% of the interest on the loan paid for the property living in.

## Other Assets/ Income

**Property Valued** on St Helena or abroad other than the dwelling on which the household resides which the first £3,000.00 be ignored then assume an income of £1.00 per £1,000.00 per week

**Bank Account** held on St. Helena or abroad which the first £3,000.00 will be ignored then assume an income of £1.00 per £1,000.00 per week.

All assets held by each member of the household will be added together and calculated as part of the household income as stated and will be applied as above.

**Pensions and Child Maintenance** are taken into full.

**Careers Allowance and Better Life Allowance (BLA)** is ignored when calculating the household income.

## Medical Treatments

All persons within the household who are in receipt of IRB are entitled to free prescriptions and medical treatments.

## Steps to take when applying for IRB

### Step 1 :

Make an appointment with the Adjudication Officers of the Corporate Finance and request an interview in respect of an application for benefits.

### Step 2:

You will be interviewed by one of the Adjudication Officers who will question you on your financial and personal status  
**(all information is kept strictly confidential)**

### Step 3:

You will be informed after a week if your application for benefits has been approved.

## Review and Appeal's Procedures

A person who is aggrieved by the decision of the Adjudication Officer may, within 14 days of being informed of the Adjudication Officer's decision, request that such decision be reviewed by the Head of Finance, Miss Connie Stevens

A person who is aggrieved by the decision of the Head of Finance may, within 14 days of being informed of that decision, appeal to the Magistrate Court against such decision.