



St Helena  
Government

# PUBLIC NOTICE

## VACANCY FOR TEMPORARY HEAD OF NEWS

(Fixed Term: 1 August 2018 – 11 January 2019)

Are you interested in working at the core of St Helena Government and being the ears, eyes and voice of the organisation? If so, why not join the small but busy Press Office team as temporary Head of News.

The temporary Head of News is a senior role in SHG, and is accountable to the Chief Secretary for proactively supporting and advising the Governor, Senior Officials and Councillors on all communication and media matters.

Applicants should ideally have the following:

- Grade C or above in A Level English
- Degree in Communications, Media, Journalism and/or equivalent qualification
- A minimum of five years' experience of working in a busy news environment, working under pressure and to tight deadlines

Applicants should also have strong verbal communication skills and the ability to produce high quality written work. An in-depth knowledge of media handling and public relations skills are also essential as well as demonstrable experience of dealing with high level, sensitive and controversial issues.

Salary for the post is at Grade F commencing at £18,114 per annum.

For further details regarding the duties of the post and for a copy of the job profile, you can contact Head of News, Kerisha Stevens, on telephone no: 22368 or via email: [kerisha.stevens@sainthelena.gov.sh](mailto:kerisha.stevens@sainthelena.gov.sh).

Application forms are available from Corporate Human Resources and on the SHG website at: [www.sainthelena.gov.sh/vacancies](http://www.sainthelena.gov.sh/vacancies), and should be submitted to Mrs Clare O'Dean, Corporate Human Resources, The Castle, or e-mail [clare.odean@sainthelena.gov.sh](mailto:clare.odean@sainthelena.gov.sh) by no later than 4pm on Wednesday, 27 June 2018.

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance. SHG reserves the right to have information provided on the application form independently verified.

*SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.*

**Corporate Services**

**June 2018**

Corporate Services, St Helena Government, The Castle, Jamestown, Island of St Helena, South Atlantic Ocean, STHL 1ZZ

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