



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 6 SEPTEMBER 2016
FINANCIAL YEAR ENDING 31 MARCH 2017**

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**St Helena
Government**

Overview of Performance for SEPTEMBER 2016

Introduction

September has seen the commencement of works in the Half Tree Hollow Community Development Area, with the main road being the first phase of works. GCSE results were below the predicted grades anticipated, especially in Maths. Work has also commenced on an Island Sport Strategy, which shall be taken forward by the New Sports Champion. Councillor Cruyff Buckley was elected by Council as the new Sports & Physical Activity Champion for St Helena.

Catherine Turner, departed the Island to attend the first Overseas Territories (OTs) Human Rights Conference for OTs Human Rights Commissions and practitioners – which was held in London from 12 to 14 September 2016. Renewable energy production increased to 33.65%.

Summary of Key Performance Indicators

Some of the headlines for September are as follows:

1. Total population on EMIS 4,500 of which a total of 2,203 of the population accessed healthcare during the month of September.
2. Public Transport - 5439 tickets sold for the second quarter July to September. Total sold to date as at September is 11,101 tickets.
3. We received 79 stay-over tourist visitors for the month, with year to date figure of 696, a 2% increase compared with the previous financial year.
4. Secondary Education - August 2016 GCSE Results were as follows:
5+ passes including English and Maths - 22%
GCSE English - 57% Mathematics - 29%
5. Draft Climate Change Policy approved and ready for public consultation.
6. Overall crime = 7. Domestic Offences = 2, Domestic Incidents = 0 and Sexual Offences = 0.
7. Total electricity produced by renewable resources increases for September to 33.65%, with eleven unplanned electricity interruptions.

Committments given during BAM

September saw a favourable variance of £40k for year to date budget Income Tax and an adverse variance of £409k for year to date budget Customs Duty.

The St Helena Community College was launched at beginning of September with a range of Community Education (general adult education), Technical/Vocational, Higher Education and Professional Courses on offer. Nine individuals have signed up for Higher Education courses.

Actual TC expenditure against budget as at 30 September 2016 is £180K (24%) underspent and YTD actual expenditure against budget as at 30 September 2016 is £358k (9%) underspent, which is mainly due to posts/consultancies not filled or required in the reporting period

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Approximately £1,541,966 capital spend at the end of September 2016 for the Capital Programme.

Summary of Financial Performance

The overall performance on the recurrent budget for the reporting period, April to September 2016 is favourable. The Consolidated Fund report shows the management of total expenditure within budget. Whilst revenue continues to come in under budget, under spends on several heads of expenditure have resulted in a surplus of £0.8M in comparison with the budgeted deficit of £0.7M for this period.

Budgeted expenditure for the year to date was £17.9M and actual expenditure was £16.1M. This represents an under spend of £1.8M and a favourable variance of 10% against the expenditure budgeted for the year to date.

Actual revenue for the year to date was £16.9M in comparison with budgeted revenue of £17.2M. This represents an under collection of £0.3M and an adverse variance of 2% against budgeted revenue for the year to date. The under collection remains at a similar level to that reported in the previous month.

Performance for this half year and plans for the remainder of the year are being reviewed by Corporate Finance and Directorates to confirm whether budgets continue to reflect service plans for 2016/17.

Key Revenue and Expenditure Variances

The Analysis of Revenue report shows that Customs Dues account for the majority of the £0.3M adverse revenue variance. Revenue generated from fuel and tobacco imports are less than budgets as quantities imported are less than anticipated.

The Consolidated Fund Report provides an analysis of the favourable expenditure variance of £1.8M. Under spends in excess of £100K are reported for Health, Shipping, Technical Co-operation, Environment and Natural Resources, Safeguarding and Human Resources. Brief comments on these under spends are provided below.

Health £476k - The majority of the under spend relates to aero medical evacuation (£330k) and salaries (£81k).

Shipping £397k - The favourable variance is due to the RMS St Helena shipping subsidy. There were favourable variances on both revenue and running costs.

Technical Co-operation £348k - As previously reported there have been delays in recruitment to several positions.

Environment & Natural Resources £199k - The under spend is mainly due to delay in the commencement of contracts.

Safeguarding £133k - Legal fees and employee costs have not been incurred in line with planned spend.

Human Resources £129k - The under spend results from delays in commencement of training courses.

Capital Programme

Harpers 3 enlargement is now completed, completion certificate to be issued. Tenders have been advertised for Hutts Gate Reservoir, Gents Bath and Ruperts sewerage upgrade and Fire Systems upgrade for Prince Andrew School due to be completed in October.

A final closed Hospital Project Board to be held in October.

Tenders for relocation of the Dispensary from first floor to ground floor of the Hospital Admin building have been advertised and will close in October.

Strategic and operational brief on the Prison project will be received from consultants in October. A decision on the location of the Prison still remains undecided. Consultants completed a walkover the Fire Station site at Alarm Forest and will now undertake a geotechnical survey and report on this.

Expenditure to date on the Capital Programme is approximately £1.823m, of which £1,541k is DFID funding.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 6 (September 2016)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↻	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↻	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↻	report on 6 monthly	Data for the first 6 month period shall be available at the end of October when shop sales data and slaughter data is passed on to us.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 53 serviced rooms of which 42 are ensuite. A further 5 rooms are now scheduled for availability by December 2016.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	SEPTEMBER 2016 Children immunised at aged 2 years old on EMIS POPULATION = 91 2 year old received immunisation in September = 29 children		↔		
6	Health & Wellbeing	Obesity (not diabetes-specific) New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	Baseline 2016 = 0%	Dietician to be in post and developed a concept for structured interventions	SEPTEMBER 2016 EMIS population of Centile value Infants 0 – 2 years 11 months 30 days = 10 infants weighed >75 - <90 = 4 (1 MALE, 3 FEMALE), >90 = 5 (3 MALE, 2 FEMALE), >98 = 1 MALE SEPTEMBER 2016 EMIS population of adult (>18 years) = 25 adults screened during the month- BMI 30 - 39 = 5 BMI >40= 4 No School screening took place during September		↔	Immunisation programme continues to receive a good uptake of immunisation offered. Smoking Cessation programme. Commencement of 1.1 smoking cessation offering champix, service offered by the Community Nursing Officer/Pharmacist. Uptake in recent referrals. Planned commencement of group sessions in Stoptober with involvement of Community Nurses and Health Promotion. (Update in Smoking cessation at Level 2, training is currently being carried out by Community Nursing Officer). Access to Healthcare: population on EMIS 4,500 a total of 2,203 of the population accessed healthcare during the month of September.	
7	Health & Wellbeing	Diabetes New Target 2016/17: % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	August 2016 - Collection of baseline data is proceeding	80%	Diabetic Register on EMIS 782 Females = 437 Males = 345 HbA1c obtained in September 2016 = 59 HbA1c IFCC <48 mmols - blood glucose <7.8 mmols average blood glucose level : Total = 11 HbA1c IFCC : 49 mmols - 64 mmols: (7.9mmols - 10.1 mmols average blood glucose level Total = 18 >65 mmols - (10.3 mmols average blood glucose level: Total = 30 Annual HbA1c screening = 27 6month HbA1c screening= 20 3 Month HbA1c Screening = 7 Diagnosis = 5 SEPTEMBER 2016 - 7 newly diagnosed Type 2 diabetic.		↔		
8	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	2 Mental Health Admissions per year.	September 2016 - No admissions under the Mental Health Ordinance, two patients were in hospital for alcohol detoxification		↔		
9	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	95% EMIS status 15% of smokers	September 2016 = Patients and offered smoking interventions via CNO on 1.1 basis. 2 = brief intervention	4	↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of occasions that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions of home support visits for palliative / end-of-life care	No baseline - new target - tbd by Oct 2016		Access to Healthcare:- Nurse-Led and Doctors clinics in SEPTEMBER 2016. Nurse Led Clinics at various district clinics and Jamestown. Diabetic clinic - 32 patients seen Well women clinic- 20 patients seen HTH Family planning- 31 patients seen Longwood clinic clinic - 124 patients seen 36 Levelwood clinic - 40 Child health clinic - 29 seen Nurse-Led Clinic Jamestown August = 323 Cape Villa = 3 Community Nurses home visits = 189 Harford Pre School immunisation 3 - 5 year olds = 13 children Doctor Led Clinics at various district clinics and Jamestown September 2016 Jamestown = 995 Longwood = 36 HTH = 89 Levelwood = 34 Gynaecology = 29 Orthopaedic = 180 Community Care Centre = 26 B) Visits made by Dr to patient at home = 1 C) Nurses Support visits to palliative care clients at home = 30		↔		
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	Prediction: Maths 37% Reading 37% SPAG 48%	July 2016 results Reading 71% Level 4+ SPAG 44% Level 4+ Maths 51% Level 4+		↑	Results reported on yearly	Primary Year 6 students completed their SATs exams in June and July. Overall, results were much better than predicted in Reading and Maths and near predictions in SPAG (Spelling, Punctuation and Grammar).
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	Prediction: 29%	August 2016 GCSE results 5+ passes including English and Maths 22% English GCSE 57% Mathematics 29%		↔	Results reported on yearly	GCSE GCSE Results from PAS were somewhat below predictions, largely because of underperformance in mathematics. English results rose significantly from 2015. There were some areas of strong performance: • Design & Technology 100%) compared to UK 60.9% • ICT 83% A-C compared to UK 67.9% • Coordinated Sciences 100% compared to UK 87.2% • Physical Education 88% compared to UK 68.4% • History 75% compared to UK 66.1%
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	0		↔		Areas in need of further development included Core Science (for lower ability students) which had a very low success rate (9%) and vocational subjects such as Construction. Because of changes to the qualifications structure in the UK, only a very limited number of GCSE-equivalent qualifications are currently to St Helena in technical subjects and those that are available typically require about 4 times the time allocation of a typical GCSE. Students in these subjects can only earn a Level 1 qualification during their time at PAS. A Levels Overall the AS and A level results for this year are very encouraging. There were 14 students in Sixth Form in 2015/16. In all, a total of 33 AS and A levels exam were taken with just one student gaining a U grade in Further Maths which brings the pass rate to 97%; a successful year. The average overall grade gained at A or AS level was a C.
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access- step change. Visitor predictions TBD once access provision is known.	September 2016: 79 stay over visitors 2016/17 YTD: 696, a 2% increase compared with the previous financial year.		↔		
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.	St Helena Airport is certified and open; however work is underway to manage issues of turbulence and wind shear experienced by the Air Service Provider - Comair Implementation Flight on Runway 02 (northern approach). Scheduled Commercial Operations will not commence at St Helena Airport until this work is concluded. In the meantime, flights have taken place on Runway 20 (southern approach). We welcomed two flights in September - a Medevac flight and a charter flight carrying two crew and nine passengers.		↔		St Helena Airport is certified and open; however work is underway to manage issues of turbulence and wind shear experienced by the Air Service Provider - Comair Implementation Flight on Runway 02 (northern approach). Scheduled Commercial Operations will not commence at St Helena Airport until this work is concluded. In the meantime, flights have taken place on Runway 20 (southern approach). We welcomed two flights in September - a Medevac flight and a charter flight carrying two crew and nine passengers.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516.80) with services tailored around tourism and improved routes to meet local demand	5851 tickets sold from July to September		↔	data reported on Quarterly	Revised timetables were introduced on 1 October 2016 following a mini-review of routes A,B,C & D Total sold to date as at September is 11,513 tickets.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% July = 28.07% May = 21.1% August = 28.78% June = 18.70% Sept = 33.65%		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 July = 5 May = 3 August = 8 June = 9 Sept = 11		↔		
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%		↔		
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections	56.3% (2013/14)	70.8%			⊘	report on annually	
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔ ⊘	report on biannually due Oct 2016	September has seen the commencement of works at the HTH CDA, with the main road being the first phase of the infrastructure works. Works will also be commencing at the 8 New Ground apartment units, which includes a complete rewire, new roof and internal and external refurbishment. Housing has also met with EU Infrastructure consultant regarding additional funding to continue with much needed improvements to all GLH properties. This will include rewiring, including fire safety checks and installation of hot water or if possible solar panels.
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		In September work commenced on an Island Sport Strategy which will see an NGO as the lead agency. This was a commitment in the Social Policy Plan and will be driven forward by the New Sports Champion.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Apprentice recruited and training being addressed. CEO attended overseas conference. 82 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 17 issues are currently being investigated.
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14 July = 15 August = 13 Sept = 7		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/Incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1. August = Domestic Offences was 2 and Domestic Incidents was 4. Sept = Domestic Offences was 2 and Domestic Incidents were 0		↔		Crime reduction continues to be in track with a dramatic fall in September. Work is being undertaken to try and identify why the sudden fall occurred. Domestic violence and domestic abuse should hit the stated target. This possibly reflects a natural level of offending. Sexual offences may well miss the target. I feel that there is sufficient trust and confidence in the Police that these figures do not signify a level of under reporting.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 Sept = 0 May = 2 June = 0 July = 0 August = 2		↑		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for July = 2 August - 40 referrals to the service in total, which led to 9 single assessments so 23% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for August = 5 September - 19 referrals. All the referrals were for open cases where assessments are already being completed. 6 single assessment were completed which equates to 32% of all referrals led to assessment. All assessments were completed within timescales - 100% No section 57 enquiries were undertaken in September.		↑		September is traditionally a quiet month for Children's Services and this has allowed us to focus on the upcoming Supreme Court and ensure LAC reviews and final evidence is in place for November.
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% August - 40% May - 26% September - 40% June - 26% July = 40%		↔		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife - Invasive species removal work continues in areas of Peaks National Park (pheasant-tail fern, flax, bilberry and whiteweed), replanted with native species. Nursery propagation continues. Environmental Monitoring (Soils, Air Quality, Noise, Water Quality, Water levels and flows) - Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now being changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment as the air quality monitoring kit, purchased under the Darwin funded project (though not strictly fit for purpose) has undergone factory recalibration by the supplier in Ireland and is now with RJI for shipment back to St Helena.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management – Glass waste significantly reduced through separate collection and disposal for recycling (SHG working in partnership with private sector). All other key waste streams require establishment of commercial recycling to achieve KPI. Bio-remediation pad at HPLS is under construction. Communal Wheelie Bin Housings Project implemented to safeguard communal bins during windy weather, preventing damage to bins/private property. Capital Program funded Olympic and Eco bins ordered and due on island in Dec 2016. Secure Data Disposal Service being tested, prior to official launch. Energy Use - Draft Climate Change Policy approved by ENRC ready for public consultation. EMD part of working group towards delivering the Energy Strategy. Funding - BEST Small grant project underway.
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			⊘	report on annually	
33	ENRD	Energy Use	More efficient use of energy per head of population	5%			⊘	report on annually	
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%			⊘	report on annually	
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day		↑		
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	8 reports received for September - 2 reports still being dealt with, all others completed and closed		↑		
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%		↔		Council Committee terms of reference remains with members for further discussion.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	One report received and answered; one report received for information held by Solomon & Co plc. Requester referred to Solomons		↑		All outstanding requests have been dealt with and closed.

REPORT ON KEY BAM AREAS PERIOD 6 (September 2016)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	Initial debrief sessions on the process undertaken during 2015/16 took place in April. Work continues on the 10 Year Plan which will be fundamental to developing budgets later in the financial year. Initial budget ceilings for the next 3 year planning cycle are being developed to discuss with elected members. Strategic Planning and Budgeting Guidelines are being finalised to be issued to directorates to provide the context and assumptions to be considered the development of their budgets.	
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2016/17 = £5,122K Budget Income Tax (Apr - Sep 2016) = £2,004K Actual Income Tax collected (Apr - Sep 2016) = £2,044K Favourable variance achieved of £40K for the year to date.</p> <p>Total Budget Customs Duty for 2016/17 = £5,952K Budget Customs Duty (Apr - Sep 2016) = £2,853K Actual Customs Duty (Apr - Sep 2016) = £2,444K Adverse variance of £409K for the year to date.</p>	
2	Statistical Data		<p>Return of Statistician. ToRs agreed for recruitment of successor. Recruitment now pending - waiting on post to be advertised.</p> <p>Publication of Q2 2016 Statistical News Update.</p> <p>Draft contract for support for National Accounts work referred to finance/ corporate procurement.</p> <p>Supporting Connect St Helena with analysis of utilities usage by customer type to inform revision of tariffs.</p> <p>Focus on addressing backlog in routine returns and collating updates for 2016 State of the Island/ BAM information report.</p>	
	Social		In September work commenced on an Island Sport Strategy which will see an NGO as the lead agency. This was a commitment in the Social Policy Plan and will be driven forward by the New Sports Champion.	

REPORT ON KEY BAM AREAS PERIOD 6 (September 2016)

No.	Area		Performance Report	RAG Status
3	Education		<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: Accredited teacher training continues for 28 staff members studying for the Certificate in Teaching and Learning. The Directorate is currently recruiting a new cohort of teacher trainees to begin training in September 2016</p> <p>Apprenticeships: Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p>Labour Market Strategy: The St Helena Community College was launched at the beginning of September with a range of Community Education (general adult education), Technical/Vocational, Higher Education and Professional Courses on offer. 9 individuals have signed up for Higher Education courses.</p>	
DAPM AREAS	4	Capital Programme	Expenditure & Delivery	
	5	Capital Programme	Hospital	
	6	Capital Programme	Prison & CBU	

REPORT ON KEY BAM AREAS PERIOD 6 (September 2016)

No.	Area		Performance Report	RAG Status
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme is subject to 'special measures' and a Programme Improvement Plan (PIP) is to be implemented. The PIP which includes specific objectives for critical projects must be met by 31st October 2016. Objectives and monthly milestones have been received from Accountable Officers which will be monitored closely by the PMU, PDG and DFID. PDG has scrutinised the draft PIP and it has been signed off by SHG and DFID. The non-PIP projects have been approved by EXCO and monthly milestones have been received from Accountable Officers. The non-PIP projects have commence.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	<p>Actual expenditure against budget as at 30 September 2016 is £180K (24%) underspent. This is mainly due to the following posts/consultancies not filled or required in the reporting period: Firearms Trainer, Advisory Teacher (Maths) x 2, Locum Lab Manager, Radiographer, EMIS Consultancy, Dietician and Psychologist, CPNs, Radiographer. Paediatrician CPN's, Teacher Training Adviser, Police Sergeant, Financial Secretary.</p> <p>YTD actual expenditure against budget as at 30 September 2016 is £358k (9%) underspent. This is mainly due to the above delays, including delay of Consultant costs during period , Environmental call-down, Orthopaedic Surgeon, Paediatrician. Posts not filled for period or filled later than anticipated - Clinical Psychologist, Dietician, Resident Orthopaedic Surgeon, CPN, Teacher Training Advisor, Maths Teachers x 2, Senior Veterinary Officer, Tutor Constable, Crown Counsel (Civil), Director of Safeguarding, Financial Secretary, Posts no longer required in period -CPN, Locum Lab Manager, Detective Constable (PP), Some start-up/incoming costs less than predicted: Dental Officer Delays in invoicing for secondment officer: Detective Constable (Investigations) Delay in utilising MTL costs: Assistant CS (Performance)</p>	
10	Economic Development	Recurrent Expenditure	146 % of spend against budget for the month of September (High percentage for month was due to invoices from previous month now received YTD is 98% of spend against budget	



SHG RISK REPORT PERIOD 6 (September 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £1,541,966 capital spend at the end of September 2016.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	



SHG RISK REPORT PERIOD 6 (September 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Pay and Grading review currently in progress with a completion date scheduled for October 2016. Cadre Reviews completed for Nurses, Teachers and Police. Cadre review currently in progress for care staff in Safeguarding ODI and CHR are working together on developing strategies for Talent Management and Succession Planning – proposals are currently being consulted on.	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A Prospectus for Change was published in November 2015, setting out key activities to be addressed during 2016-19 to make SHG 'a better place to work and do business with'. The targets for the public service have taken account of the results of the employee opinion survey undertaken in May 2015. Some of the targets will take a while to achieve, for example, reviewing health and safety legislation, whereas others can be actioned more quickly. Progress has been made in a number of areas, in particular the establishment Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee, allowing employees a 'Voice' in some key public service policy developments; establishment of a Partnership Forum; training for Employee Representative Committee members; development of, in consultation with employees, of the Vision, Mission and values for the public service; a consultant has been recruited to undertake a Pay and Grading review; talent management and succession planning initiatives ongoing; additional budget secured for training of employees to succeed TC staff; strategic planning documentation has been simplified, mobile phones in use by senior staff in SHG.	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	



SHG RISK REPORT PERIOD 6 (September 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



St Helena Government

BALANCE SHEET **PERIOD 6 (SEPTEMBER 2016)**

CLOSING BALANCE

	30 September 2016	31 March 2016
	£	£
Buildings	23,092,116	22,065,921
Infrastructure	372,345	1,398,541
Plant, Machinery & Equipment	4,299,922	3,260,022
IT Networks & Equipment	524,358	522,191
Assets Under Construction	230,713,959	225,559,168
NET FIXED ASSETS	259,002,700	252,805,843
OTHER ASSETS		
Housing Loans	253,668	275,390
TOTAL OTHER ASSETS	253,668	275,390
CURRENT ASSETS		
Cash	1,098,976	954,386
Bank Accounts	464,008	(75,382)
Short-term Investments	5,803,403	5,782,065
Prepayments	16,048,190	19,648,128
Debtors	1,659,536	1,521,501
Accrued Income	561,668	4,452,716
Stock	998,888	983,216
Advance Accounts	56,637	76,386
TOTAL CURRENT ASSETS	26,691,306	33,343,016
CURRENT LIABILITIES		
Creditors	511,800	638,605
Accruals	1,851,360	2,216,326
Income received in advance	3,238,101	1,480,203
Income Tax received in advance	1,044,365	623,925
Defined Contribution Pension Liability	89,835	63,056
Other funds owing to third parties	908,231	1,419,282
Suspense Accounts	10,800	0
TOTAL CURRENT LIABILITIES	7,654,492	6,441,397
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	47,110,938	33,456,579
Staff Benefits	727,580	734,241
TOTAL LONG TERM LIABILITIES	47,838,518	34,190,820
NET ASSETS	230,454,664	245,792,032
RESERVES		
Reserves and Funds	42,730,287	43,254,495
Unposted Profit	187,724,377	202,537,537
TOTAL RESERVES	230,454,664	245,792,032



**St Helena
Government**

**CONSOLIDATED FUND REPORT
PERIOD 6 (SEPTEMBER 2016)**

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)		
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE		
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance
CORPORATE SUPPORT, POLICY & PLANNING	109,531	105,258	4,273	222,000	222,000	592,645	674,042	81,397	1,267,000	1,267,000	(483,114)	(568,784)	85,670
HUMAN RESOURCES SERVICES	0	0	0	0	0	193,331	321,961	128,630	635,000	635,000	(193,331)	(321,961)	128,630
TECHNICAL CO-OPERATION	0	0	0	0	0	3,616,952	3,964,878	347,926	7,860,000	7,860,000	(3,616,952)	(3,964,878)	347,926
POLICE	125,291	159,896	(34,605)	343,000	343,000	636,410	633,650	(2,760)	1,246,000	1,246,000	(511,119)	(473,754)	(37,365)
CORPORATE FINANCE	4,617,890	4,905,961	(288,071)	11,187,000	11,187,000	527,284	489,655	(37,629)	986,000	986,000	4,090,606	4,416,306	(325,700)
PAYMENTS ON BEHALF OF THE CROWN	11,294,752	11,274,000	20,752	22,531,000	23,012,000	1,446,461	1,335,179	(111,282)	3,415,000	3,430,000	9,848,291	9,938,821	(90,530)
ECONOMIC DEVELOPMENT	0	0	0	0	0	550,000	550,000	0	1,100,000	1,100,000	(550,000)	(550,000)	0
PENSIONS & BENEFITS	0	0	0	0	0	1,749,521	1,764,400	14,879	3,677,000	3,677,000	(1,749,521)	(1,764,400)	14,879
SHIPPING	0	0	0	481,000	0	133,701	531,000	397,299	681,000	681,000	(133,701)	(531,000)	397,299
EDUCATION	138,441	134,944	3,497	270,000	270,000	1,375,195	1,471,164	95,969	3,021,000	3,021,000	(1,236,754)	(1,336,220)	99,466
HEALTH	356,856	346,994	9,862	694,000	694,000	2,253,698	2,729,568	475,870	5,570,000	5,570,000	(1,896,842)	(2,382,574)	485,732
ENVIRONMENT & NATURAL RESOURCES	252,421	240,793	11,628	509,000	509,000	1,415,999	1,615,011	199,012	3,099,000	3,099,000	(1,163,578)	(1,374,218)	210,640
SAFEGUARDING	32,440	37,000	(4,560)	74,000	74,000	1,663,122	1,795,625	132,503	3,754,000	3,754,000	(1,630,682)	(1,758,625)	127,943
Total Recurrent	16,927,622	17,204,846	(277,224)	36,311,000	36,311,000	16,154,319	17,876,133	1,721,814	36,311,000	36,326,000	773,303	(671,287)	1,444,590
Capital													
CORPORATE SUPPORT, POLICY & PLANNING	0	0	0	0	0	30,000	0	(30,000)	0	0	(30,000)	0	(30,000)
Total Capital	0	0	0	0	0	30,000	0	(30,000)	0	0	(30,000)	0	(30,000)
Movement on Consolidated Fund	16,927,622	17,204,846	(277,224)	36,311,000	36,311,000	16,184,319	17,876,133	1,691,814	36,311,000	36,326,000	743,303	(671,287)	1,414,590



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 6 (SEPTEMBER 2016)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	1,730,255	1,748,498	(18,243)	3,488,000	3,488,000
Taxes - Self Employed	57,720	50,000	7,720	188,000	188,000
Corporation Tax	469	0	469	962,000	962,000
Goods & Services Tax	253,701	206,000	47,701	411,000	411,000
Taxes - Withholding Tax	478	0	478	73,000	73,000
Customs - Other	1,237,552	1,333,635	(96,083)	2,718,000	2,718,000
Customs - Alcohol	397,315	521,820	(124,505)	1,100,000	1,100,000
Customs - Tobacco	208,828	465,455	(256,627)	1,000,000	1,000,000
Customs - Petrol	198,121	191,000	7,121	382,000	382,000
Customs - Diesel	335,685	215,000	120,685	490,000	490,000
Customs - Liquor Duty	2,742	16,000	(13,258)	32,000	32,000
Customs - Excise Duty	65,858	110,000	(44,142)	230,000	230,000
Taxes	4,488,724	4,857,408	(368,684)	11,074,000	11,074,000
Stamp Duty	42,911	21,080	21,831	42,000	42,000
Dog License	2,826	3,318	(492)	7,000	7,000
Firearm License	4,600	3,450	1,150	7,000	7,000
Liquor License	840	0	840	8,000	8,000
Road Traffic License	90,481	78,480	12,001	157,000	157,000
Gaming Machines License	0	0	0	3,000	3,000
Other Licenses & Duty	23	750	(727)	4,000	4,000
Duty & Licenses Received	141,681	107,078	34,603	228,000	228,000
Court Fees & Fines	10,502	9,900	602	20,000	20,000
Light Dues	3,431	3,498	(67)	7,000	7,000
Cranage	140	0	140	0	0
Dental Fees	14,359	6,882	7,477	14,000	14,000
Fees of Office	11,779	9,000	2,779	18,000	18,000
Medical & Hospital	93,717	87,390	6,327	175,000	175,000
Trade Marks	5,278	3,480	1,798	7,000	7,000
Post Office Charges	991	1,120	(129)	5,000	5,000
Meat Inspection Fees	3,563	8,256	(4,693)	17,000	17,000
Vet Services	9,737	7,400	2,337	15,000	15,000
Birth, Marriage & Death Fees	1,389	1,410	(21)	4,000	4,000
Land Registration Fees	4,708	5,575	(867)	11,000	11,000
Spraying Fees	1,106	600	506	2,000	2,000
Immigration Fees	21,705	71,148	(49,443)	166,000	166,000
Nationalisation Fees	17	0	17	0	0
Fish & Food Testing	6,552	16,500	(9,948)	21,000	21,000
Planning Fees	10,905	10,500	405	33,000	33,000
GIS Fees	5,192	8,502	(3,310)	17,000	17,000
Company Registration Fees	1,121	1,700	(579)	4,000	4,000
Other Fees	311	1,100	(789)	6,000	6,000
Fines & Fees Received	206,503	253,961	(47,458)	542,000	542,000
Agricultural Gardens	7,516	8,000	(484)	8,000	8,000
Leased House Plots	11,879	8,545	3,334	16,000	16,000
Home to Duty Transport	3,395	120	3,275	1,000	1,000
Commercial Property Rents	17,745	22,463	(4,718)	52,000	52,000
Miscellaneous Receipts	97,719	50,116	47,603	98,000	98,000
Agricultural Buildings	1,852	3,490	(1,638)	4,000	4,000
Government Rents	140,106	92,734	47,372	179,000	179,000



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 6 (SEPTEMBER 2016)

Stamp Sales(Postal)
Stamp Sales(Philatelic)
Sale of Firewood
Sale of Timber Logs
Other Earnings Received
Earnings Government Departments

Other Income Received
Plantation House Tours
Income Received

Commission
Interest
Currency Fund Surplus
Dividends
Argos
Grant-in-Aid
Shipping Subsidy

Treasury Receipts

Profit on Disposal of Assets
Proceeds from Sale of Stocks/Stores
Other Income

Recharges - Customs
Recharges - Other
Recharges Received

TOTAL REVENUE

	REVENUE				
	YEAR TO DATE		Variance	FULL YEAR	
Actual	Budget	Original Budget		Revised Budget	
Stamp Sales(Postal)	13,634	12,300	1,334	34,000	34,000
Stamp Sales(Philatelic)	16,457	15,525	932	26,000	26,000
Sale of Firewood	6,007	5,334	673	11,000	11,000
Sale of Timber Logs	1,264	1,142	122	2,000	2,000
Other Earnings Received	74	0	74	1,000	1,000
Earnings Government Departments	37,436	34,301	3,135	74,000	74,000
Other Income Received	973	0	973	1,000	1,000
Plantation House Tours	721	0	721	0	0
Income Received	1,694	0	1,694	1,000	1,000
Commission	180	0	180	0	0
Interest	44,859	24,000	20,859	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	0	0	0	29,000	29,000
Grant-in-Aid	11,250,000	11,250,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	11,295,039	11,274,000	21,039	23,041,000	23,041,000
Profit on Disposal of Assets	5,800	0	5,800	0	0
Proceeds from Sale of Stocks/Stores	3,571	0	3,571	0	0
Other Income	9,371	0	9,371	0	0
Recharges - Customs	61,120	0	61,120	0	0
Recharges - Other	545,948	585,364	(39,416)	1,172,000	1,172,000
Recharges Received	607,068	585,364	21,704	1,172,000	1,172,000
TOTAL REVENUE	16,927,622	17,204,846	(277,224)	36,311,000	36,311,000