



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 10 - JANUARY 2017
FINANCIAL YEAR ENDING 31 MARCH 2017**

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Introduction

Despite recent rainfalls St Helena reservoir levels still remains low for January, reading at around 11% of total storage capacity.

On 10 January 2017, St Helena Safeguarding Children's Board launched a four week campaign to raise awareness amongst parents and children of the dangers of the internet and using the web safely and SHG Benefits Office are currently reviewing and updating claims for Basic Island Pension.

15th January 2017 saw the arrival of a Falcon 20 aircraft, operated by Guardian Air for another emergency medevac transferring three patients to Capetown. Following this on 18 January 2017, we saw the arrival of a Beechcraft King Air aircraft operated by TAB Charters with a team from Flight Calibration Services Ltd (FCSL) to undertake routine calibration flights in connection with the navigation aids at St Helena Airport.

Summary of Key Performance Indicators

Some of the headlines for January are as follows:

1. Overall crime down to 13, with Domestic Offences at 0, Domestic Incidents at 1 and Sexual Offences at 0.
2. Immunisation Programme increases to 99.3% coverage for January.
3. Out of 10 adults measured in January, all were overweight and out of 7 children measured, 6 were overweight.
4. We received 315 stay-over tourist visitors for the month, which gives a year-to-date figure of 1,514, a 3% decrease compared with the same period (April-Jan) of the previous financial year. (Figures subject to change)
5. In Safeguarding, adult clients receiving 1-1 work has increased to 53% and 100% of assessments were completed within timescales.
6. Total electricity produced by renewable resources for January decreased to 20.97%, with three unplanned electricity interruptions.

Committments given during BAM

Within the month of January SHG requested Expressions of Interest to take the island forth to 85% renewable energy which will have a positive impact on all aspects of island life.

Actual TC expenditure against budget as at 31 January 2017 is £46K (8%) overspent, mainly due to various posts start-up and EoC costs, remote support, substantive costs and invoice not anticipated within this period.

YTD actual expenditure against budget as at 31 January 2017 is £486k (7%) underspent, which is mainly due to consultancy and post costs delayed, not approved or no longer required within the period. Also a number of posts filled later than anticipated.

ESH Recurrent Expenditure is 74% of spend against budget for the month of January and YTD is 101.87% of spend against budget.

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Approximately £2,817 capital spend at the end of January 2017 for the Capital Programme.

Summary of Financial Performance

The overall performance on the recurrent budget for the reporting period, April to January is favourable. The Consolidated Fund report shows the management of total expenditure within budget. A surplus of £167K is reported in comparison with the budgeted deficit of £137K for this period.

Budgeted expenditure for the year to date was £30.4M and actual expenditure was £29.1M. This represents an under spend of £1.3M and a favourable variance of 4% against the expenditure budgeted for the year to date.

Actual revenue is lower than budget projections. Actual revenue was £29.3M in comparison with the budget of £30.3M. This represents an under collection of £1M and an adverse variance of 3%.

Budgeted and actual performance continues to be closely monitored to mitigate the risk of unauthorised excess expenditure. Application for Supplementary Appropriation and Withdrawal Warrant will be made to Legislative Council in March to account for further changes in Directorate needs.

Key Revenue and Expenditure Variances

The Analysis of Revenue report shows that Corporation Tax and Customs Dues from tobacco imports and fuel, account for the majority of the adverse revenue variance. Anticipated revenue has not been generated in line with the budget to date.

The Consolidated Fund Report provides an analysis of the favourable expenditure variance of £1.3M. Under spends in excess of £100K are reported for Health, Technical Co-operation, Payments on behalf of the Crown, Human Resources, Education, Environment and Natural Resources and Safeguarding. Brief comments on these under spends are provided below.

Health £603k - The majority of the under spend relates to aero medical evacuation.

Technical Co-operation £485k - As previously reported there have been delays in recruiting to several Consultancy and TC positions.

Payments on Behalf of the Crown £345k - The majority of the under spend is recorded under Other Employee Costs and Contracts.

Human Resources £198k - The majority of under spend is recorded under TC Training.

Education £195k -The under spend relates to several areas including Employee Costs, Training Materials and Payments to Other Bodies and Contractors.

Environment and Natural Resources £172k - The majority of the under spend is recorded under Payments to Contractors.

Safeguarding £166k - The under spend relates to Legal fees and employee costs that have not been incurred in line with planned spend.

Capital Programme

Expenditure to date on the Capital Programme is approximately £3m, of which £2,8m is DFID funding.

Works are continuing on site for Hutts Gate Reservoir, Gents Bath and Ruperts sewerage upgrade. The Electrical Ringed Network Project has not started as CSH need to obtain 'digging license' from ENRD. Works are completed at No.15 and 16 Government Landlord Housing at Piccolo Hill. Works on Government Landlord Housing at Moores Flats continue and should be completed by end of February 2017.

Additional works outside main hospital continue and works for Dispensary relocation and the Dental Surgery Project are all progressing on site, but unlikely to be completed by 31 March 2017 if materials does not arrive on time.

The Project board established that the Sundale site is no longer suitable for a Prison. Councillors have agreed and message has been communicated to the public. Revised proposal expected by 22 February 2017. Site surveys have been completed for three sites and a further site is being considered . MPSS support are supporting the project from a technical and project management perspective.

The Project Manager for the MPSS have visited the proposed Fire Station site at Alarm Forest and is now working with the consultant to pull together indicative costs to remediate and stabilise the hill side, which will inform whether or not SHG should pursue detail design on this site.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 10 (January 2017)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↯	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↯	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↯	report on 6 monthly	For vegetables, to December 2016 some 69.4 tonnes of locally produced vegetables has been sold through the main shop outlets. This compares with 137.3 tonnes of vegetables imported, with 77% of these imports accounting for potatoes. For meat production some 68.1 tonnes of meat was produced for slaughter. No data is available for imported meat to be able to make a comparison of market share.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 56 serviced rooms of which 45 are ensuite. 18 of the current ensuite rooms are temporarily closed until further notice.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	99.3% (February 2016 – January 2017)		↔		
6	Health & Wellbeing	Obesity (not diabetes-specific) New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	Baseline 2016 = 0%	Accurate baseline to be established for (a) % of children (b) % of adults Dietician to be in post and developed a concept for structured interventions	JANUARY 2017: (a) of 7 children measured 6 were overweight. (b) of 10 adults measured all were overweight. Adults weighed in January, 2017 = Total of 277 Adults weighed with a BMI > 30 = 108 = 38% of the population in January weighed had a BMI > 30.		↔		
7	Health & Wellbeing	Diabetes New Target 2016/17: % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	Oct 2016 - 93%	80%	87.4% (February 2016 – January 2017)		↔		
8	Health & Wellbeing	Safe provision of an appropriate range of Mental Health services on island. Ensure all acute mental health admissions are safely managed.	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	Interim acute facilities utilised pending construction of a secure purpose-built inpatient unit	There were no psychiatric admissions in January 2017.		↔		
9	Health & Wellbeing	Encourage Smoking Cessation % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	(a) 2% of smokers screened and given brief intervention to have stopped smoking. (b) 10% smoker screened and given brief intervention and NRT to have stopped smoking (c) 20% of smokers screened and given group Cessation sessions, plus NRT to have stopped smoking	JANUARY 2017: (a) 0.7% smokers screened (b) 7.73% of total population had brief intervention and NRT (c) 0% screened and given group cessation sessions		↔		
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of occasions per month that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions per month that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions per month of home support visits for palliative / end-of-life care	A = 2000 B = 30 C = 20		(a) = 2121 (January 2017) Jamestown – 1727 Half Tree Hollow – 70 Levelwood – 20 Longwood – 48 Home Visits – 256 (b) = 36 (c) = 27		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	Prediction: Maths 37% Reading 37% SPAG 48%	July 2016 results Reading 71% Level 4+ SPAG 44% Level 4+ Maths 51% Level 4+		↑	Results reported on yearly	<p>Primary Baseline assessments for all students in Yrs 3 - 6 were completed and being used by teachers in setting targets and planning progress. A new primary maths scheme is in place and well received by teachers, students and parents alike. The Primary Advisor is working in SPSS teaching the Year 6 class, both alleviating staff shortages and providing a model classroom for other teachers. All schools have submitted School Improvement Plans. 1 primary student in alternative provision.</p> <p>During the period October - November the new Yr 3 cohort undertook baseline assessments in English and Maths and Yr 4 and Yr 6 classes their CATs. The results of these assessments will now be used with the current data to monitor and track progress of students through primary schooling. Implementation of the resources supporting the new curriculum in English, Science, History, Geography and ICT is being monitored and adapted as required to support students needs. Work on installing cabling in the primary schools has started. It is hoped that with an improved internet connection on-line testing will be able to take place in individual schools rather than at PAS. This will also support the implementation of SIMS in primary in due course.</p> <p>Secondary Teachers are using baseline assessments for all students in Yrs 7 - 10 for planning and target setting. PAS has put in place a Numeracy strategy and continues to work as well on literacy across the school. PAS's School Improvement Plan has been developed with staff and is being implemented. The school has worked with ENRD to address water issues successfully. Power fluctuations caused serious server damage at PAS, which resulted in school internet and email being down for several days and compromised distance learning provision as a result, but operations were restored sooner than expected through the support of IT staff. 1 secondary student in full-time alternative provision. Staff movement in the IT department have created a deficit in delivery of ICT. The directorate is working to address this.</p>
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	Prediction: 29%	August 2016 GCSE results 5+ passes including English and Maths 22% English GCSE 57% Mathematics 29%		↔	Results reported on yearly	
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	0		↔		
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access - step change. Visitor predictions TBD once access provision is known.	January 2017: 315 stay over visitors 2016/17 YTD: 1,514, a 3% decrease compared with the same period (April - Jan) of previous financial year. January 2017: 9 plane passenger arrivals 2016/17 YTD: 153		↔		These figures might be subject to amendment pending confirmation of queries from the Immigration Office. Once confirmed necessary changes will be made.
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.	St Helena Airport is certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 20 (northern approach) have been concluded. There were several flights into St Helena Airport including a charter flight and a Medevac flight as well as a series of calibration flights from 18th-22nd January. The Air Service Tender process was launched on 7th December and the closing date for submissions was extended from 27th Jan to 1200 hours Monday 6th February 2017. This was to allow bidders additional time to complete the proposals and reflect the latest information available.		↔		St Helena Airport is certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 20 (northern approach) have been concluded. There were several flights into St Helena Airport including a charter flight and a Medevac flight as well as a series of calibration flights from 18th-22nd January. The Air Service Tender process was launched on 7th December and the closing date for submissions was extended from 27th Jan to 1200 hours Monday 6th February 2017. This was to allow bidders additional time to complete the proposals and reflect the latest information available.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516.80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold from April to June 5851 tickets sold from July to September 5689 tickets sold from October to December		↔	data reported on Quarterly	Revised timetables were introduced on 1 October 2016 following a mini-review of routes A,B,C & D Total number of tickets sold to date is 17,202.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% July = 28.07% Oct = 30.94% Jan = 20.97% May = 21.1% August = 28.78% Nov = 28.11% June = 18.70% Sept = 33.65% Dec = 31.14%		↔		
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 July = 5 Oct = 4 Jan = 3 May = 3 August = 8 Nov = 9 June = 9 Sept = 11 Dec = 7		↔		The wind yield in January was lower than expected, this being due to a combination of low wind speeds and breakdowns requiring parts to be shipped in from overseas.
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%		↔		
20	UTILITIES SURE	Communications % of households with internet connections	56.3% (2013/14)	70.8%			↔	report on annually	
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔	report on biannually due Oct 2016	Since the last reporting period the housing office has dealt with 6 homeless applicants, all 6 are being temporarily housed until a permanent solution can be sought. There are still issues of overcrowding and it is imperative to begin building new homes to deal with the increasing number of people being evicted from the private sector and the increasing number of applicants on the housing register. The demand for affordable housing is rising steadily.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		SHG requested Expressions of Interest to take the Island to 85% renewable energy which will have a positive impact on all aspects of island life.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Our apprentice has completed her probation and her training is well under way. 117 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 19 issues are currently being investigated. New Commissioners have been identified and are awaiting appointment.
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14 July = 15 August = 13 Sept = 7 Oct = 9 Nov = 8 Dec = 20 January = 13		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1. August = Domestic Offences was 2 and Domestic Incidents was 4. Sept = Domestic Offences was 2 and Domestic Incidents were 0 Oct = Domestic Offences was 0 and Domestic Incidents were 2 Nov = Domestic Offences was 2 and Domestic Incidents were 2 Dec = Domestic Offences was 6 and Domestic Incidents were 1 Jan = Domestic Offences was 0 and Domestic Incidents were 1		↔		January has been a quiet month for reported crime and in particular for reported sexual offences and domestic offences. Overall crime remains well within the reduction target for the performance year.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 May = 2 June = 0 July = 0 August = 2 Sept = 0 Oct = 0 Nov = 2 Dec = 2 January = 0		↔		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for July = 2 August - 40 referrals to the service in total, which led to 9 single assessments so 23% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for August = 5 September - 19 referrals. All the referrals were for open cases where assessments are already being completed. 6 single assessment were completed which equates to 32% of all referrals led to assessment. All assessments were completed within timescales - 100% No section 57 enquiries were undertaken in September. October - 24 referrals received from which 12 resulted in single assessments being completed. This equates to 50% of all referrals resulting in assessment. 90% of assessments were completed within timescales. November - 26 referrals to the service. 6 of these resulted in single assessments being undertaken by staff. This equates to 24% of referrals resulting in assessment. All assessments were completed within timescales (100%) of which 2 Section 57 investigations were completed jointly with the Police. December 2016 - 22 referrals received for Children's Services from which 5 resulted in a single assessment which equals 24% of referrals resulting in assessment. 90% of these assessments were completed within timescales. January 2017 - 35 referrals received to the service, 3 of which resulted in a Single Assessment which equals 8%. All assessments were completed within timescales		↑	This month has seen an increase of referrals made regarding cases already actively open to the department. This is positive as it suggests that agencies are more actively making referrals when they have new concerns, whereas historically it seems that partner agencies may assume that all issues will be known to the department. There have been a number of referrals in relation to younger teenagers out late at night which would not meet the threshold for an assessment. This issue is being responded to appropriately by services and community resources in order to work together to safeguard children outside of their homes. There have been two cases during January which involved 16/17 year old being potentially homeless. Although numbers are low the work has been time consuming for those involved. This has highlighted the need for future planning for such cases where threshold is not necessarily met for progressing to accommodate a child and them becoming looked after, but where families are not able to provide accommodation due to family breakdown. At age 17 there is no suitable accommodation for this and housing are not able to provide accommodation prior to 18.	
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% May - 26% June - 26% July = 40% August - 40% September - 40% October - 49% November - 52% December - 53% January - 53%		↑		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife - Nursery propagation continued at Peaks Nursery. Clearance of invasive species (25 sacks of Pheasant-tail fern removed) and planting of endemic species in Byron's Gut in the Peaks National Park. Environmental Monitoring (Soils, Air Quality, Noise, Water Quality, Water levels and flows) - Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now been changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment, pending the recruitment of new staff to take this work forward.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management - All key waste streams require establishment of commercial recycling to achieve KPI. Bio-remediation pad at HPLS ready for use. Secure Data Disposal Service at HPLS ready for use. Recurrent budget funded Communal Wheelie Bin Housings Project commenced. Capital Program funded Olympic and Eco bins distributed to Key areas. Capital Programme funded Fire Alarm System fitting in WRB at HPLS project commenced.
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			⊘	report on annually	Energy Use - Climate Change Policy updated with further process pending.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
33	ENRD	Energy Use	More efficient use of energy per head of population	5%				report on annually	Energy Strategy published, with a key target of 100% renewables achieved by 2022. EMD part of working group towards delivering the Energy Strategy. Funding - BEST Small grant project underway. Three new Darwin Plus projects awarded (from April 2017) : Establishment of the national framework for invasive plant management in St Helena, Oceanographic influences on the St Helena pelagic ecosystem and a biosecurity fellowship.
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%				report on annually	
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day in January				
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	3 reports received and allocated for action in January				
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%				Council Committee terms of reference remains with members who have committed to finalising before Council is dissolved at the end of May 2017.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	No requests received in January.				



REPORT ON KEY BAM AREAS PERIOD 10 (January 2017)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	The three year budget for 2017/18 – 2019/20 has been developed by Directorates. Following confirmation from DFID on the aid settlement package, budgets will be discussed with Elected Members and considered by Legislative Council at the Budget Session scheduled for 24 March 2017.	
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis: Total Budget Income Tax for 2016/17 = £5,122K Budget Income Tax (Apr – Jan 2017) = £4,400K Actual Income Tax collected (Apr – Jan 2017) = £3,884K Adverse variance achieved of £516K for the year to date. Total Budget Customs Duty for 2016/17 = £5,952K Budget Customs Duty (Apr – Jan 2017) = £5,248K Actual Customs Duty (Apr – Jan 2017) = £4,542K Adverse variance of £706K for the year to date.	
2	Statistical Data		Preparations for Qtr 1 Retail Price Index Collection Routine Returns Update of Statistical Yearbook for Publication Ongoing Census Outputs	
	Social		SHG requested Expressions of Interest to take the Island to 85% renewable energy which will have a positive impact on all aspects of island life.	



REPORT ON KEY BAM AREAS PERIOD 10 (January 2017)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	3	Education	<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: 4 local trainees in full-time study with Open University 2 trainees in overseas studies 28 local staff in Level 4 Cambridge PDQ course</p> <p>Apprenticeships: Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p>Labour Market Strategy: Interest and engagement with the new St Helena Community College continues to be very strong. Electrical training at levels 2 and 3 was completed in October for 14 individuals; 4 completed Level 3. 6 students began degree-level studies with Open University; 10 began ILM studies. There are currently 54 apprentices undertaking training.</p>		
	4	Capital Programme	Expenditure & Delivery	Expenditure to date on the Capital Programme is approximately £3m, of which £2.8m is DFID funding. Works are continuing on the Hutts Gate Reservoir, Gents Bath and Ruperts Sewerage upgrade. The Electrical ringed network project have still not start as CSH need to obtain 'digging license' from ENRD first. Once this is obtained then works can start on site. Works are completed at No 15 & 16, Government Landlord Housing, Piccolo Hill. Works on the Government Landlord housing at Moors Flats are continuing but should be completed at the end of February.	
	5	Capital Programme	Hospital	Works are continuing on site for the follow on works at the General Hospital. The vinyl for the flooring however did not arrive on Island so the contractor have been checking with the supplier when this can be received. If the vinyl is not received in time to be fitted before the 31st March then this contract will be extended time and this was no fault of the contractor. The DB board required for the Mammography room cannot be purchase on Island so this has now been sourced through Siemens and will be fitted by the electricians that carried out the main Hospital rewiring. Works for the relocation off the Dispensary from the first floor to the ground floor of the Hospital Admin Building and works on the dental surgery are all progressing on site but are also affected by the vinyl flooring.	



REPORT ON KEY BAM AREAS PERIOD 10 (January 2017)

No.	Area		Performance Report	RAG Status
6	Capital Programme	Prison & CBU	The Project board has decided that the Sundale site is no longer suitable for a Prison. Councillors have agreed and the message has been communicated to the public. Revised proposal expected by 22/2. Site surveys have been completed for three sites and a further site is being considered. MPSS support are supporting the project from a technical and project management perspective. The Project Manager for the MPSS have been to the proposed Fire Station site at Alarm Forest. The PM is now working with the consultant to pull together indicative costs to remediate and stabilise the hill side, which will inform whether or not SHG should pursue detail design on the site.	
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme was subjected to 'special measures' and a Programme Improvement Plan (PIP) was implemented. The PIP concluded on the 31st October. The infrastructure Advisor have advised that SHG have pass the PIP, a back to office report was also prepared by the advisor and is being reviewed internally.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget as at 31 January 2017 is £46K (8%) overspent. This is mainly due to Medical Officer (x2), Financial Accountant start-up and EoC costs, Government Economist remote support & substantive costs as well as P&G invoice not anticipated in period. YTD actual expenditure against budget as at 31 January 2017 is £486k (7%) underspent. This is mainly due to a number of consultancies and posts delayed, not approved or no longer required. There were also a number of posts that were filled later than anticipated. Consultant costs anticipated during period delayed, not approved or no longer required (ECD, AC, PAE, FAT, SMS, RadP, OS, Opt, LRAD, EMIS, Nut, PSY, LLM). Posts not filled for period or filled later than anticipated (RM, DIE, ROS, CPN, TTA, AST (M) x2, TC, CCC, FS, SN, replacement RAD, DC(PP), PS, FM).	
10	Economic Development	Recurrent Expenditure	74% of spend against budget for the month of January YTD is 87% of spend against budget	

SHG RISK REPORT PERIOD 10 (January 2017)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £2,817 capital spend at the end of January 2017.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	

SHG RISK REPORT PERIOD 10 (January 2017)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Pay and Grading review completed. Proposal being considered by CLG to establish job families across SHG and expand number of cadres as agreed by Directors. A 'Fast Track' Programme is currently being developed to identify potential future leaders from within SHG. Further communication on how this will work, will shortly issue from Corporate HR and the aim is to encourage as many talented individuals across the public service to volunteer for this programme and achieve their full potential. The implementation date is scheduled for 1 April 2017.	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A Prospectus for Change was published in November 2015, setting out key activities to be addressed during 2016-19 to make SHG 'a better place to work and do business with'. The targets for the public service have taken account of the results of the employee opinion survey undertaken in May 2015. Some of the targets will take a while to achieve, for example, reviewing health and safety legislation, whereas others can be actioned more quickly. Progress has been made in a number of areas, in particular the establishment Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee, allowing employees a 'Voice' in some key public service policy developments; establishment of a Partnership Forum; training for Employee Representative Committee members; development of, in consultation with employees, of the Vision, Mission and values for the public service; a consultant has been recruited to undertake a Pay and Grading review; talent management and succession planning initiatives ongoing; additional budget secured for training of employees to succeed TC staff; strategic planning documentation has been simplified, mobile phones in use by senior staff in SHG.	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	

SHG RISK REPORT PERIOD 10 (January 2017)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: <ul style="list-style-type: none"> - Government Garage - Pest Control - Sanitary Services 	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



St Helena Government

BALANCE SHEET PERIOD 10 (JANUARY 2017)

CLOSING BALANCE

	31 January 2017	31 March 2016
	£	£
Buildings	23,809,370	23,809,370
Infrastructure	1,077,752	1,077,752
Plant, Machinery & Equipment	4,593,044	3,233,121
IT Networks & Equipment	524,358	524,358
Assets Under Construction	231,327,374	228,904,310
NET FIXED ASSETS	261,331,898	257,548,911
OTHER ASSETS		
Housing Loans	245,755	275,390
TOTAL OTHER ASSETS	245,755	275,390
CURRENT ASSETS		
Cash	1,037,346	943,547
Bank Accounts	350,055	(75,382)
Short-term Investments	11,202,318	5,782,065
Prepayments	16,074,892	16,038,721
Debtors	461,413	1,417,199
Accrued Income	124,402	4,269,962
Stock	1,067,608	1,025,544
Advance Accounts	65,126	76,386
TOTAL CURRENT ASSETS	30,383,160	29,478,042
CURRENT LIABILITIES		
Creditors	1,284,808	461,208
Accruals	2,343,787	2,289,895
Income received in advance	9,983,055	1,652,697
Income Tax received in advance	617,936	623,925
Defined Contribution Pension Liability	110,463	63,056
Other funds owing to third parties	466,151	694,622
Suspense Accounts	33,580	0
Provisions	340,000	413,017
TOTAL CURRENT LIABILITIES	15,179,780	6,198,420
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	60,794,938	60,794,938
Staff Benefits	963,850	975,635
TOTAL LONG TERM LIABILITIES	61,758,788	61,770,573
NET ASSETS	215,022,245	219,333,350
RESERVES		
Reserves and Funds	44,141,324	42,724,664
Unposted Profit	170,880,921	176,608,686
TOTAL RESERVES	215,022,245	219,333,350



**St Helena
Government**

**CONSOLIDATED FUND REPORT
PERIOD 10 (JANUARY 2017)**

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION
HEALTH
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING
Total Recurrent

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
196,877	186,612	10,265	222,000	222,000
0	0	0	0	0
0	0	0	0	0
224,055	289,372	(65,317)	343,000	343,000
8,724,190	9,739,279	(1,015,089)	11,187,000	11,187,000
18,797,115	18,790,000	7,115	22,531,000	23,012,000
0	0	0	0	0
0	0	0	0	0
0	0	0	481,000	0
229,577	224,940	4,637	270,000	270,000
595,864	578,331	17,533	694,000	694,000
453,222	421,026	32,196	509,000	509,000
66,209	61,664	4,545	74,000	74,000
29,287,109	30,291,224	(1,004,115)	36,311,000	36,311,000

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
1,084,801	1,129,887	45,086	1,267,000	1,355,000
376,080	573,740	197,660	635,000	635,000
6,108,367	6,593,663	485,296	7,860,000	7,725,000
1,028,847	1,092,835	63,988	1,246,000	1,286,000
922,748	784,789	(137,959)	986,000	986,000
2,505,495	2,850,114	344,619	3,415,000	3,448,000
916,667	916,667	0	1,100,000	1,100,000
2,901,599	2,992,300	90,701	3,677,000	3,573,000
1,800,792	883,000	(917,792)	681,000	1,386,000
2,325,544	2,520,781	195,237	3,021,000	3,021,000
3,861,888	4,465,276	603,388	5,570,000	5,070,000
2,466,951	2,638,933	171,982	3,099,000	3,100,000
2,775,538	2,941,491	165,953	3,754,000	3,544,000
29,075,317	30,383,476	1,308,159	36,311,000	36,229,000

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(887,924)	(943,275)	55,351
(376,080)	(573,740)	197,660
(6,108,367)	(6,593,663)	485,296
(804,792)	(803,463)	(1,329)
7,801,442	8,954,490	(1,153,048)
16,291,620	15,939,886	351,734
(916,667)	(916,667)	0
(2,901,599)	(2,992,300)	90,701
(1,800,792)	(883,000)	(917,792)
(2,095,967)	(2,295,841)	199,874
(3,266,024)	(3,886,945)	620,921
(2,013,729)	(2,217,907)	204,178
(2,709,329)	(2,879,827)	170,498
211,792	(92,252)	304,044

Capital

CORPORATE SUPPORT, POLICY & PLANNING
HEALTH
ENVIRONMENT & NATURAL RESOURCES
Total Capital

0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0

45,000	45,000	0	0	45,000
0	0	0	0	43,000
0	0	0	0	20,000
45,000	45,000	0	0	108,000

(45,000)	(45,000)	0
0	0	0
0	0	0
(45,000)	(45,000)	0

Movement on Consolidated Fund

29,287,109	30,291,224	(1,004,115)	36,311,000	36,311,000
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29,120,317	30,428,476	1,308,159	36,311,000	36,337,000
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166,792	(137,252)	304,044
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St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 10 (JANUARY 2017)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	2,905,933	2,908,166	(2,233)	3,488,000	3,488,000
Taxes - Self Employed	385,802	188,000	197,802	188,000	188,000
Corporation Tax	198,574	962,000	(763,426)	962,000	962,000
Goods & Services Tax	393,130	342,000	51,130	411,000	411,000
Taxes - Withholding Tax	523	0	523	73,000	73,000
Customs - Other	2,144,497	2,256,543	(112,046)	2,718,000	2,718,000
Customs - Alcohol	993,315	907,276	86,039	1,100,000	1,100,000
Customs - Tobacco	487,081	821,819	(334,738)	1,000,000	1,000,000
Customs - Petrol	263,042	382,000	(118,958)	382,000	382,000
Customs - Diesel	439,585	664,000	(224,415)	490,000	490,000
Customs - Liquor Duty	9,532	26,668	(17,136)	32,000	32,000
Customs - Excise Duty	205,264	190,000	15,264	230,000	230,000
Taxes	8,426,278	9,648,472	(1,222,194)	11,074,000	11,074,000
Stamp Duty	73,558	35,160	38,398	42,000	42,000
Dog License	4,304	5,530	(1,226)	7,000	7,000
Firearm License	9,065	5,750	3,315	7,000	7,000
Liquor License	9,493	8,000	1,493	8,000	8,000
Road Traffic License	163,673	130,800	32,873	157,000	157,000
Gaming Machines License	3,000	3,000	0	3,000	3,000
Other Licenses & Duty	756	2,400	(1,644)	4,000	4,000
Duty & Licenses Received	263,849	190,640	73,209	228,000	228,000
Court Fees & Fines	13,474	16,600	(3,126)	20,000	20,000
Light Dues	6,147	5,832	315	7,000	7,000
Cranage	877	0	877	0	0
Dental Fees	25,996	11,472	14,524	14,000	14,000
Fees of Office	16,434	15,000	1,434	18,000	18,000
Medical & Hospital	148,341	145,650	2,691	175,000	175,000
Trade Marks	7,867	5,800	2,067	7,000	7,000
Post Office Charges	3,644	4,450	(806)	5,000	5,000
Meat Inspection Fees	4,459	13,761	(9,302)	17,000	17,000
Vet Services	17,270	11,300	5,970	15,000	15,000
Birth, Marriage & Death Fees	2,679	2,800	(121)	4,000	4,000
Land Registration Fees	16,812	9,291	7,521	11,000	11,000
Spraying Fees	1,486	1,450	36	2,000	2,000
Immigration Fees	36,014	141,292	(105,278)	166,000	166,000
Nationalisation Fees	875	0	875	0	0
Fish & Food Testing	19,593	27,500	(7,907)	21,000	21,000
Planning Fees	15,850	17,500	(1,650)	33,000	33,000
GIS Fees	8,277	14,168	(5,891)	17,000	17,000
Company Registration Fees	2,145	2,900	(755)	4,000	4,000
Other Fees	599	4,050	(3,451)	6,000	6,000
Fines & Fees Received	348,839	450,816	(101,977)	542,000	542,000
Agricultural Gardens	7,791	8,000	(209)	8,000	8,000
Leased House Plots	17,555	13,027	4,528	16,000	16,000
Home to Duty Transport	3,594	200	3,394	1,000	1,000
Commercial Property Rents	33,233	35,653	(2,420)	52,000	52,000
Miscellaneous Receipts	191,942	84,007	107,935	98,000	98,000
Agricultural Buildings	2,079	4,150	(2,071)	4,000	4,000
Government Rents	256,194	145,037	111,157	179,000	179,000
Stamp Sales(Postal)	22,588	26,500	(3,912)	34,000	34,000
Stamp Sales(Philatelic)	17,472	22,525	(5,053)	26,000	26,000



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 10 (JANUARY 2017)

Sale of Firewood
Sale of Timber Logs
Hire of Plant
Other Earnings Received
Earnings Government Departments

Other Income Received
Plantation House Tours
Income Received

Commission
Interest
Currency Fund Surplus
Dividends
Argos
Grant-in-Aid
Shipping Subsidy
Treasury Receipts

Profit on Disposal of Assets
Proceeds from Sale of Assets
Proceeds from Sale of Stocks/Stores
Other Income

Recharges - Customs
Recharges - Other
Recharges Received

TOTAL REVENUE

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Sale of Firewood	9,431	8,890	541	11,000	11,000
Sale of Timber Logs	1,264	1,712	(448)	2,000	2,000
Hire of Plant	1,208	0	1,208	0	0
Other Earnings Received	99	535	(436)	1,000	1,000
Earnings Government Departments	52,062	60,162	(8,100)	74,000	74,000
Other Income Received	973	1,190	(217)	1,000	1,000
Plantation House Tours	10,016	0	10,016	0	0
Income Received	10,989	1,190	9,799	1,000	1,000
Commission	240	0	240	0	0
Interest	47,846	40,000	7,846	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	28,810	28,810	0	29,000	29,000
Grant-in-Aid	18,750,000	18,750,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	18,826,896	18,818,810	8,086	23,041,000	23,041,000
Profit on Disposal of Assets	5,800	0	5,800	0	0
Proceeds from Sale of Assets	3,351	0	3,351	0	0
Proceeds from Sale of Stocks/Stores	220	0	220	0	0
Other Income	9,371	0	9,371	0	0
Recharges - Customs	191,601	0	191,601	0	0
Recharges - Other	901,030	976,097	(75,067)	1,172,000	1,172,000
Recharges Received	1,092,631	976,097	116,534	1,172,000	1,172,000
TOTAL REVENUE	29,287,109	30,291,224	(1,004,115)	36,311,000	36,311,000