



# **St Helena Government**

## **PERFORMANCE REPORT**

**FOR PERIOD 11 - FEBRUARY 2017  
FINANCIAL YEAR ENDING 31 MARCH 2017**

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Analysis of Revenue



**St Helena  
Government**

## Overview of Performance for FEBRUARY 2017

### Introduction

On 27 February 2017, water restrictions were being lifted, as Island reservoir levels had reached the 50% target with levels being recorded at 62%.

Tuesday, 7 February 2017, saw another emergency aero-medical evacuation flight arrive at St Helena Airport to transfer a newborn baby along with her parents to Cape Town as well as a chartered flight within the month and the Air Service tender process closed on 6 February 2017, with evaluation procedures currently ongoing.

### Summary of Key Performance Indicators

Some of the headlines for February are as follows:

1. Overall crime down to 10, with Domestic Offences at 1, Domestic Incidents at 2 and Sexual Offences at 1.
2. Immunisation Programme decreases to 81% coverage for February.
3. 39% of adults measured in February were overweight and 86% of children measured were overweight.
4. 92.5% of registered diabetes clients have had their blood glucose and HbA1c tested at least once during the preceding year.
5. In Safeguarding, adult clients receiving 1-1 work has increased to 54% and 100% of assessments were completed within timescales.
6. Eight reports received by "Report It, Sort It" and allocated for action in February.
7. Total electricity produced by renewable resources for February decreases further to 16.37%, with nine unplanned electricity interruptions.

### Committments given during BAM

Actual TC expenditure against budget as at 28 February 2017 is £37K (7%) underspent, mainly due to various posts unfilled/no longer required for period. Invoice for work carried out received later than anticipated. Unpaid leave and Locum Obs & Gynae visit different period than anticipated.

YTD actual expenditure against budget as at 28 February 2017 is £516k (7%) underspent, which is mainly due to consultancy and post costs delayed, not approved or no longer required within the period. Also a number of posts filled later than anticipated. Start-up costs not required for replacement, Locum Obs and gynae visit different period than anticipated and midterm leave not taken as anticipated.

ESH Recurrent Expenditure is 124% of spend against budget for the month of February and YTD is 93% of spend against budget.

### **Corporate Risk Management**

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review. Some will remain whereas others will be removed.

Approximately £2,847 capital spend at the end of February 2017 for the Capital Programme.

### **Summary of Financial Performance**

The Consolidated Fund report for the reporting period April 2016 to February 2017 shows the management of total expenditure within budget. Actual expenditure has however exceeded revenue resulting in a deficit of £790K in comparison with the budgeted deficit of £259K for this period.

Budgeted expenditure for the year to date was £33.3M and actual expenditure was £33.2M. This represents an under spend of £0.1M and a favourable variance of 0.3% against the expenditure budgeted for the year to date.

Actual revenue is lower than budget projections. Actual revenue was £32.4M in comparison with the budget of £33.0M. This represents an under collection of £0.6M and an adverse variance of 1.8%.

Budgeted and actual performance continues to be closely monitored to mitigate the risk of unauthorised excess expenditure. Application for Supplementary Appropriation and Withdrawal Warrant will be made to Legislative Council in March to account for further changes in Directorate needs including expenditure in relation to additional grant funding awarded by DFID.

### **Key Revenue and Expenditure Variances**

The Analysis of Revenue report shows that Customs Dues account for the majority of the adverse revenue variance. Anticipated revenue has not been generated in line with the budget to date.

The Consolidated Fund Report provides an analysis of the favourable expenditure variance of £0.1M. This variance comprises underspends on heads of expenditure totalling £1.6M and overspends totalling £1.5M. Under spends in excess of £100K are reported for Technical Co-operation, Health, Education, Safeguarding and Human Resources. Overspends of £100k are reported for Shipping and Payments on behalf of the Crown. Brief comments on these under and over spends are provided below.

**Technical Co-operation £514k underspend** - As previously reported there have been delays in recruiting to several Consultancy and TC positions.

**Health £313k underspend** - The majority of the under spend relates to aero medical evacuation.

**Education £196k underspend** - The under spend relates to several areas including Employee Costs and Payments to Other Bodies and Contractors.

**Safeguarding £191k underspend** - The under spend relates to Legal fees and employee costs that have not been incurred in line with planned spend.

**Human Resources underspend £177k** - The majority of under spend is recorded under TC Training.

**Shipping - £805k overspend** - The majority of the overspend relates to the requirement to continue operating the RMS beyond July 2016.

**Payments on Behalf of the Crown £580k overspend** - The majority of the reported overspend results from expenditure incurred in relation to the water shortage mitigation. Additional funding has been granted by DFID and the budget will be revised to reflect the increase following the approval of the Supplementary Appropriation Ordinance in March 2017.

## Capital Programme

Expenditure to date on the Capital Programme is approximately £3m, of which £2,8m is DFID funding.

Construction works are nearing completion on Hutts Gate Reservoir, with lining to be installed in April 2017, and Gents Bath and Ruperts sewerage upgrade due for completion at 31st March. The Electrical Ringed Network Project has started and due for completion in July 2017 and works have completed at Government Landlord Housing at Moore's Flats.

Additional works outside main hospital are nearing completion and works for Dispensary relocation are completed and the Dental Surgery Project are nearing completion as well..

A preferred site has being identified at Bottom Woods for the New Prison with a topographical survey currently being conducted. Consultants are preparing indicative costs to remediate and stabilise the hill side, which will inform whether or not SHG should pursue with detail design on the Alarm Forest site for the New Fire Station and this information should be received before the end of March with a decision taken soon after.







## SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 11 (February 2017)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↻	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↻	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↻	report on 6 monthly	For vegetables, to December 2016 some 69.4 tonnes of locally produced vegetables has been sold through the main shop outlets. This compares with 137.3 tonnes of vegetables imported, with 77% of these imports accounting for potatoes. For meat production some 68.1 tonnes of meat was produced for slaughter. No data is available for imported meat to be able to make a comparison of market share.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 56 serviced rooms of which 45 are ensuite. 18 of the current ensuite rooms are temporarily closed until further notice.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	81% (March 2016 – February 2017)		↔		
6	Health & Wellbeing	Obesity (not diabetes-specific) <b>New Target 2016/17:</b> Early detection and prevention or reduction of obesity amongst resident population of St Helena.  Percentage of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population): (a) Children measured on an annual basis in school. (b) Adults measured as all patients to one of the Primary Health Clinics or the hospital that are showing excess weight.  <b>Structured Intervention</b> % of children and adults identified during health assessment as being overweight who receive support through a structured intervention.	Baseline 2016 = 0%	Accurate baseline to be established for (a) % of children (b) % of adults  Dietician to be in post and developed a concept for structured interventions	FEBRUARY 2017: (a) 86% of children measured were overweight. (b) 39% of adults measured all were overweight.  Dietician to take up post at the end of March 2017. TBC.		↔		
7	Health & Wellbeing	Diabetes <b>New Target 2016/17:</b> % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	Oct 2016 - 93%	80%	92.5% (March 2016 – February 2017)		↑		
8	Health & Wellbeing	Safe provision of an appropriate range of Mental Health services on island. Ensure all acute mental health admissions are safely managed.	1.55% Mental Health patients of total population.  5 Mental Health Admissions per year.	Interim acute facilities utilised pending construction of a secure purpose-built inpatient unit	There were no psychiatric admissions in February 2017.		↔		
9	Health & Wellbeing	Encourage Smoking Cessation % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	(a) 2% of smokers screened and given brief intervention to have stopped smoking. (b) 10% smoker screened and given brief intervention and NRT to have stopped smoking (c) 20% of smokers screened and given group Cessation sessions, plus NRT to have stopped smoking	FEBRUARY 2017: 15% smokers screened 7.41% of total population had brief intervention and NRT 0% screened and given group cessation sessions		↔		



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10	Health & Wellbeing	<b>New Target 2016/17: Access to Healthcare</b> (a) Total number of occasions per month that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions per month that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions per month of home support visits for palliative / end-of-life care	A = 2000 B = 30 C = 20 (Nov 2016)		(a) 1916 (February 2017 = Doctor 1141 and Nurse-led 775 inclusive) Jamestown – 1547 Half Tree Hollow – 88 Levelwood – 16 Longwood – 30 Home Visits – 235  (b) = 28  (c) = 44		↔		
11	Education	<b>Primary Education</b> % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	<u>Prediction:</u> Maths 37% Reading 37% SPAG 48%	<b>July 2016 results</b> Reading 71% Level 4+ SPAG 44% Level 4+ Maths 51% Level 4+		↑	Results reported on yearly	There are no real changes in schools from February 2017 and existing work continues on track. As in all recent reports, staffing continues to be a major challenge for schools and this difficulty will increase later in the school year. Recruitment continues but has not been notably successful at teacher level.  <b>St Helena Community College</b> The demand for SHCC courses continues to increase and enrolment is now far beyond early projections. At the end of February, enrolment figures stood at 354 students registered for a total of 434 courses. This is in contrast to a predicted registration of 175 registrations at this point.
12	Education	<b>Secondary Education</b> % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	<u>Prediction:</u> 29%	<b>August 2016 GCSE results</b> 5+ passes including English and Maths 22% English GCSE 57% Mathematics 29%		↔	Results reported on yearly	At the same time, there has still been no progress in identifying appropriate accommodation for SHCC, resulting in severe scheduling issues for teaching spaces. There is also increasing demand on limited IT resources. The clerical and administration demands of SHCC are being strained by the demand.
13	Education	<b>NEETS</b> The number of young people not in education, employment or training	0 (2013)	0	0		↔		
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access – step change. Visitor predictions TBD once access provision is known.	February 2017: 179 stay over visitors 2016/17 YTD: 1,693, a 9% decrease compared with previous financial year.  February 2017: 9 plane passenger arrivals 2016/17 YTD: 162		↔		These figures might be subject to amendment pending confirmation of queries from the Immigration Office. Once confirmed necessary changes will be made.
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.	St Helena Airport is certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 20 (northern approach) have been concluded.  There were two flights into St Helena Airport during February 2017: one Medevac flight and one charter flight.  The Air Service Tender process closing date was Monday 6th February 2017 and the evaluation process is currently ongoing.		↔		St Helena Airport is certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 20 (northern approach) have been concluded.  There were two flights into St Helena Airport during February 2017: one Medevac flight and one charter flight.  The Air Service Tender process closing date was Monday 6th February 2017 and the evaluation process is currently ongoing.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2.516.80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold from April to June 5851 tickets sold from July to September 5689 tickets sold from October to December		↔	data reported on Quarterly	Revised timetables were introduced on 1 October 2016 following a mini-review of routes A,B,C & D  Total number of tickets sold to date is 17,202.
17	UTILITIES Connect STH	<b>Sustainability</b> % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% July = 28.07% Oct = 30.94% Jan = 20.97%  May = 21.1% August = 28.78% Nov = 28.11% Feb = 16.37%  June = 18.70% Sept = 33.65% Dec = 31.14%		↔		
18	UTILITIES Connect STH	<b>Reliability</b> Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 July = 5 Oct = 4 Jan = 3  May = 3 August = 8 Nov = 9 Feb = 9  June = 9 Sept = 11 Dec = 7		↔		Nothing notable to report this month. Renewable energy is behind last year's output and electricity disruptions remain favourable as a result of the attention the electricity distribution network is receiving.
19	UTILITIES Connect STH	<b>Water</b> % of customers with access to treated and tested water	90%	100%	90%		↔		
20	UTILITIES SURE	<b>Communications</b> % of households with internet connections	56.3% (2013/14)	70.8%			↔	report on annually	
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔	report on biannually due Oct 2016	Once the housing assitant is in post it has been agreed that a tenancy audit will be conducted and completed by December 2017. The housing officer has also been appointed as a member of the adult safeguarding board.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		SHG requested Expressions of Interest to take the Island to 85% renewable energy which will have a positive impact on all aspects of island life.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Our apprentice has completed her probation and her training is well under way. 114 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 22 issues are currently being investigated. New Commissioners have been identified and are being appointed.
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14 July = 15 August = 13 Sept = 7 Oct = 9 Nov = 8 Dec = 20 January = 13 February = 10		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1. August = Domestic Offences was 2 and Domestic Incidents was 4. Sept = Domestic Offences was 2 and Domestic Incidents were 0 Oct = Domestic Offences was 0 and Domestic Incidents were 2 Nov = Domestic Offences was 2 and Domestic Incidents were 2 Dec = Domestic Offences was 6 and Domestic Incidents were 1 Jan = Domestic Offences was 0 and Domestic Incidents were 1 Feb = Domestic Offences was 1 and Domestic Incidents were 2		↔	Recorded crime performance is well below the monthly target with the expectation that we will see a 20% reduction for the year.  Domestic abuse, domestic incidents and sexual offences levels are stable. I am satisfied that the community has the confidence to report these type of offences to the Police.	
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through a multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 May = 2 June = 0 July = 0 August = 2 Sept = 0 Oct = 0 Nov = 2 Dec = 2 January = 0 February = 1		↔		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for July = 2 August - 40 referrals to the service in total, which led to 9 single assessments so 23% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for August = 5 September - 19 referrals. All the referrals were for open cases where assessments are already being completed. 6 single assessment were completed which equates to 32% of all referrals led to assessment. All assessments were completed within timescales - 100% No section 57 enquiries were undertaken in September. October - 24 referrals received from which 12 resulted in single assessments being completed. This equates to 50% of all referrals resulting in assessment. 90% of assessments were completed within timescales. November - 26 referrals to the service. 6 of these resulted in single assessments being undertaken by staff. This equates to 24% of referrals resulting in assessment. All assessments were completed within timescales (100%) of which 2 Section 57 investigations were completed jointly with the Police. December 2016 - 22 referrals received for Children's Services from which 5 resulted in a single assessment which equals 24% of referrals resulting in assessment. 90% of these assessments were completed within timescales. January 2017 - 35 referrals received to the service, 3 of which resulted in a Single Assessment which equals 8%. All assessments were completed within timescales February 2017 - 27 referrals received, 5 of which resulted in a Single assessment which equals 19%. There was one S57 investigation undertaken jointly with the police. All assessments were completed within timescale.		↑	February has been a varied month in terms of referral themes. The responses to referrals has demonstrated positive multi-agency working as strategy meetings and discussions have been organised swiftly in response to referrals and intelligence received by both Children's Services and the police.  There has been one S57 investigation which included ABE interview of a child following a disclosure of abuse. The criminal investigation continues and the Social Work assessments of another connected child are underway.  Relationships with colleagues on Ascension continue to demonstrate positive joint working as referrals have been shared between the two locations and actioned accordingly.  Keep Safe Work continues this month with four children, and Safer Families work continues with one family	
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% May - 26% June - 26% July = 40% August - 40% September - 40% October - 49% November - 52% December - 53% January - 53% February - 54%		↑		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife - Nursery propagation continued at Peaks Nursery. Clearance of invasive species and planting of endemic species in Byron's Gut, Community Patch and Diana's in the Peaks National Park. Routine stimming of Peaks trails.  Environmental Monitoring (Soils, Air Quality, Noise, Water Quality, Water levels and flows) - Photo-point monitoring at the Peaks National Park was done in February 2017 to determine change over time at key habitat sites. Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment, pending the recruitment of new staff to take this work forward.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management - All key waste streams require establishment of commercial recycling to achieve KPI. Recurrent budget funded Communal Wheelie Bin Housings Project nearing completion. Capital Programme

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			⊘	report on annually	funded Fire Alarm System fitting in WRB at HPLS project nearing completion.
33	ENRD	Energy Use	More efficient use of energy per head of population	5%			⊘	report on annually	Energy Use - Climate Change Policy updated with further process pending. Climate Change Action Plan document commenced. Energy Strategy published, with a key target of 100% renewables achieved by 2022. EMD part of working group towards delivering the Energy Strategy.
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%			⊘	report on annually	Funding - BEST Small grant project underway. Three new Darwin Plus projects awarded (from April 2017) : Establishment of the national framework for invasive plant management in St Helena, Oceanographic influences on the St Helena pelagic ecosystem and a biosecurity fellowship.
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day in February		↑		
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	8 reports received and allocated for action in February		↑		
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%		↔		Council Committee terms of reference remains with members who have committed to finalising before Council is dissolved at the end of May 2017.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	Two requests received in February which are still being delat with and have exceeded the 20 working day limit.		↑		

## REPORT ON KEY BAM AREAS PERIOD 11 (February 2017)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	The three year budget for 2017/18 – 2019/20 has been developed by Directorates. Following confirmation from DFID on the aid settlement package, budgets will be discussed with Elected Members and considered by Legislative Council at the Budget Session scheduled for 24 March 2017.	
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2016/17 = £5,122K            Budget Income Tax (Apr – Feb 2017) = £4,725K            Actual Income Tax collected (Apr – Feb 2017) = £4,398K            Adverse variance achieved of £327K for the year to date.</p> <p>Total Budget Customs Duty for 2016/17 = £5,952K            Budget Customs Duty (Apr – Feb 2017) = £5,600K            Actual Customs Duty (Apr – Feb 2017) = £4,681K            Adverse variance of £919K for the year to date.</p>	
2	Statistical Data		<p>Preparations for Qtr 1 Retail Price Index Collection</p> <p>Routine Returns</p> <p>Update of Statistical Yearbook for Publication</p> <p>Ongoing Census Outputs</p>	
	Social		SHG requested Expressions of Interest to take the Island to 85% renewable energy which will have a positive impact on all aspects of island life.	
3	Education		<p><b>Funding formula for staffing and financing schools:</b> For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p><b>Teacher Training:</b> 4 local trainees in full-time study with Open University            2 trainees in overseas studies            28 local staff in Level 4 Cambridge PDQ course</p> <p><b>Apprenticeships:</b>            Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p><b>Labour Market Strategy:</b> Interest and engagement with the new St Helena Community College continues to be very strong. Electrical training at levels 2 and 3 was completed in October for 14 individuals; 4 completed Level 3. 6 students began degree-level studies with Open University; 10 began ILM studies. There are currently 54 apprentices undertaking training.</p>	

## REPORT ON KEY BAM AREAS PERIOD 11 (February 2017)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	4	Capital Programme	Expenditure & Delivery	Expenditure to date on the Capital Programme is approximately £3m, of which £2.8m is DFID funding. Construction works are nearing completion on the Hutts Gate Reservoir. The lining will be installed in April. Gents Bath and Ruperts Sewerage upgrade are also due for completion on the 31st March. The Electrical ringed network project have commenced and works are due to be completed in July 2017. Works are completed at No 15 & 16, Government Landlord Housing, Piccolo Hill and also Moors Flats.	Yellow
	5	Capital Programme	Hospital	Works are nearing completion for the follow on works at the General Hospital. The vinyl for the flooring have arrived on Island and is currently being installed. The DB board Mammography machine has arrived on Island. The contractors are currently installing the DB board and machine so that it will be ready when the technician arrives on Island to complete the commission. Due to the RMS St Helena having to go into Dry Dock, it was necessary to push the arrival of the Technician into April. Works for the relocation off the Dispensary from the first floor to the ground floor of the Hospital Admin Building are completed. Staff are now relocating stores and equipment to the ground floor. The upgrade of the 3rd Dental surgery room are nearing completion. The technician required to commission the dental equipment had to also be pushed back into April due to the RMS.	Green
	6	Capital Programme	Prison & CBU	A preferred site has been identified at Bottom Woods and a topographical survey is currently been conducted for the New Prison. Turner & Townsend will proceed to RIBA Stage 2 (Concept Design) by the end of March 2017. The consultants are still preparing indicative costs to remediate and stabilise the hill side, which will inform whether or not SHG should pursue with detail design on the Alarm Forest site for the New FireStation. This information should be received before the end of March and a decision taken soon after.	Yellow
	7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme was subjected to 'special measures' and a Programme Improvement Plan (PIP) was implemented. The PIP concluded on the 31st October. The infrastructure Advisor have advised that SHG have pass the PIP, a back to office report was also prepared by the advisor and is being reviewed internally.	Yellow
	8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	Yellow

## REPORT ON KEY BAM AREAS PERIOD 11 (February 2017)

No.	Area		Performance Report	RAG Status
9	Technical Co-Operation	Technical Co-operation expenditure	<p>Actual expenditure against budget as at 28 February 2017 is £37K (7%) underspent. This is mainly due to a number of posts unfilled/no longer required for period (i.e MO(Anae), TC, DC, DoENRD)</p> <p>Invoice for work carried out received later than anticipated (OMFS)</p> <p>Unpaid leave (OT)</p> <p>Locum Obs &amp; Gynae visit different period to anticipated.</p> <p>YTD actual expenditure against budget as at 28 February 2017 is £516k (7%) underspent. This is mainly due a number of consultancies and posts delayed, not approved or no longer required, there were also a number of posts that were filled later than anticipated.</p> <p>Consultant costs anticipated during period delayed, not approved or no longer required (ECD, AC, PAE, FAT, SMS, RadP, OS, Opt, LRAD, EMIS, Nut, PSY, LLM, CM)</p> <p>Posts not filled for period or filled later than anticipated (RM, DIE, ROS, CPN, TTA, AST (M) x2, TC, CCC, FS, SN, replacement RAD, DC(PP), PS, SFM, HoOD, ATS, CPsy)</p> <p>Start-up cost not required for replacement (AG)</p> <p>Locum Obs &amp; Gynae visit different period to anticipated</p> <p>Midterm leave not taken as anticipated (DO)</p>	
10	Economic Development	Recurrent Expenditure	<p>124% of spend against budget for the month of February</p> <p>YTD is 93% of spend against budget</p>	



## SHG RISK REPORT PERIOD 11 (February 2017)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £2,847 capital spend at the end of February 2017.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	<p>Pay and Grading review completed. CLG has endorsed the establishment of job families across SHG and the first phase of the project is complete with 7 additional job families recommended. Phase 2 is to commence shortly which will involve the appointment of champions within each directorate and the project team looking at progression within the indicial cadres, pay structure and relevant competency and/qualification frameworks applicable.</p> <p>A 'Fast Track' Programme is currently being developed to identify potential future leaders from within SHG. Further communication on how this will work, will shortly issue from Corporate HR and the aim is to encourage as many talented individuals across the public service to volunteer for this programme and achieve their full potential. The implementation date is scheduled for 1 April 2017.</p>	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	<p>A Prospectus for Change was published in November 2015, setting out key activities to be addressed during 2016-19 to make SHG 'a better place to work and do business with'. The targets for the public service have taken account of the results of the employee opinion survey undertaken in May 2015.</p> <p>Some of the targets will take a while to achieve, for example, reviewing health and safety legislation, whereas others can be actioned more quickly. Progress has been made in a number of areas, in particular the establishment Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee, allowing employees a 'Voice' in some key public service policy developments; establishment of a Partnership Forum; training for Employee Representative Committee members; development of, in consultation with employees, of the Vision, Mission and values for the public service; completion of a Pay and Grading Review and the development of Job Families; introduction of annual salary increments for SHG employees; a simplified performance appraisal system introduced; talent management and succession planning initiatives ongoing; additional budget secured for training of employees to succeed TC staff; strategic planning documentation has been simplified, mobile phones in use by senior staff in SHG; use of Twitter and Hashtag to enhance external communications.</p>	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	





## SHG RISK REPORT PERIOD 11 (February 2017)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



# St Helena Government

## **BALANCE SHEET** **PERIOD 11 (FEBRUARY 2017)**

### CLOSING BALANCE

	28 February 2017	31 March 2016
	£	£
<b>Buildings</b>	23,809,370	23,809,370
<b>Infrastructure</b>	1,077,752	1,077,752
<b>Plant, Machinery &amp; Equipment</b>	4,665,662	3,233,121
<b>IT Networks &amp; Equipment</b>	524,358	524,358
<b>Assets Under Construction</b>	231,292,927	228,904,310
<b>NET FIXED ASSETS</b>	<b>261,370,069</b>	<b>257,548,911</b>
<b>OTHER ASSETS</b>		
Housing Loans	241,977	275,390
<b>TOTAL OTHER ASSETS</b>	<b>241,977</b>	<b>275,390</b>
<b>CURRENT ASSETS</b>		
Cash	1,111,788	943,547
Bank Accounts	(1,023,787)	(75,382)
Short-term Investments	8,204,892	5,782,065
Prepayments	15,870,198	16,038,721
Debtors	86,607	1,417,199
Accrued Income	407,683	4,269,962
Stock	1,054,261	1,025,544
Advance Accounts	72,539	76,386
<b>TOTAL CURRENT ASSETS</b>	<b>25,784,181</b>	<b>29,478,042</b>
<b>CURRENT LIABILITIES</b>		
Creditors	163,167	461,208
Accruals	1,688,988	2,289,895
Income received in advance	2,836,803	1,652,697
Income Tax received in advance	506,993	623,925
Defined Contribution Pension Liability	142,437	63,056
Other funds owing to third parties	449,786	694,622
Suspense Accounts	1,832	0
Provisions	340,000	413,017
<b>TOTAL CURRENT LIABILITIES</b>	<b>6,130,006</b>	<b>6,198,420</b>
<b>LONG TERM LIABILITIES</b>		
Defined Benefit Pension Liability	60,794,938	60,794,938
Staff Benefits	961,979	975,635
<b>TOTAL LONG TERM LIABILITIES</b>	<b>61,756,917</b>	<b>61,770,573</b>
<b>NET ASSETS</b>	<b>219,509,304</b>	<b>219,333,350</b>
<b>RESERVES</b>		
Reserves and Funds	213,126,227	42,724,664
Unposted Profit	6,383,077	176,608,686
<b>TOTAL RESERVES</b>	<b>219,509,304</b>	<b>219,333,350</b>



# St Helena Government

## CONSOLIDATED FUND REPORT PERIOD 11 (FEBRUARY 2017)

CORPORATE SUPPORT, POLICY & PLANNING  
HUMAN RESOURCES SERVICES  
TECHNICAL CO-OPERATION  
POLICE  
CORPORATE FINANCE  
PAYMENTS ON BEHALF OF THE CROWN  
ECONOMIC DEVELOPMENT  
PENSIONS & BENEFITS  
SHIPPING  
EDUCATION  
HEALTH  
ENVIRONMENT & NATURAL RESOURCES  
SAFEGUARDING  
**Total Recurrent**

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
216,957	204,217	12,740	222,000	222,000
0	0	0	0	0
0	0	0	0	0
240,603	316,182	(75,579)	343,000	343,000
9,373,083	10,426,278	(1,053,195)	11,187,000	11,187,000
21,120,065	20,670,000	450,065	22,531,000	23,012,000
0	0	0	0	0
0	0	0	0	0
0	0	0	481,000	0
251,810	247,189	4,621	270,000	270,000
649,893	636,167	13,726	694,000	694,000
482,498	462,817	19,681	509,000	509,000
56,737	67,830	(11,093)	74,000	74,000
<b>32,391,646</b>	<b>33,030,680</b>	<b>(639,034)</b>	<b>36,311,000</b>	<b>36,311,000</b>

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
1,296,107	1,255,979	(40,128)	1,267,000	1,355,000
420,842	597,698	176,856	635,000	635,000
6,634,697	7,148,356	513,659	7,860,000	7,725,000
1,130,587	1,189,487	58,900	1,246,000	1,286,000
980,078	887,174	(92,904)	986,000	986,000
3,750,002	3,169,623	(580,379)	3,415,000	3,448,000
1,008,335	1,008,334	(1)	1,100,000	1,100,000
3,179,549	3,269,300	89,751	3,677,000	3,573,000
1,860,300	1,055,000	(805,300)	681,000	1,386,000
2,574,740	2,770,971	196,231	3,021,000	3,021,000
4,463,687	4,776,470	312,783	5,570,000	5,070,000
2,756,763	2,845,326	88,563	3,099,000	3,100,000
3,080,465	3,271,208	190,743	3,754,000	3,544,000
<b>33,136,152</b>	<b>33,244,926</b>	<b>108,774</b>	<b>36,311,000</b>	<b>36,229,000</b>

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(1,079,150)	(1,051,762)	(27,388)
(420,842)	(597,698)	176,856
(6,634,697)	(7,148,356)	513,659
(889,984)	(873,305)	(16,679)
8,393,005	9,539,104	(1,146,099)
17,370,063	17,500,377	(130,314)
(1,008,335)	(1,008,334)	(1)
(3,179,549)	(3,269,300)	89,751
(1,860,300)	(1,055,000)	(805,300)
(2,322,930)	(2,523,782)	200,852
(3,813,794)	(4,140,303)	326,509
(2,274,265)	(2,382,509)	108,244
(3,023,728)	(3,203,378)	179,650
<b>(744,506)</b>	<b>(214,246)</b>	<b>(530,260)</b>

### Capital

CORPORATE SUPPORT, POLICY & PLANNING  
HEALTH  
ENVIRONMENT & NATURAL RESOURCES  
**Total Capital**

0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

45,000	45,000	0	0	45,000
0	0	0	0	43,000
0	0	0	0	20,000
<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0</b>	<b>108,000</b>

(45,000)	(45,000)	0
0	0	0
0	0	0
<b>(45,000)</b>	<b>(45,000)</b>	<b>0</b>

### Movement on Consolidated Fund

<b>32,391,646</b>	<b>33,030,680</b>	<b>(639,034)</b>	<b>36,311,000</b>	<b>36,311,000</b>
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<b>33,181,152</b>	<b>33,289,926</b>	<b>108,774</b>	<b>36,311,000</b>	<b>36,337,000</b>
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<b>(789,506)</b>	<b>(259,246)</b>	<b>(530,260)</b>
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# St Helena Government

## ANALYSIS OF REVENUE REPORT PERIOD 11 (FEBRUARY 2017)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	3,192,968	3,198,083	(5,115)	3,488,000	3,488,000
Taxes - Self Employed	408,451	188,000	220,451	188,000	188,000
Corporation Tax	364,687	962,000	(597,313)	962,000	962,000
Goods & Services Tax	431,028	377,000	54,028	411,000	411,000
Taxes - Withholding Tax	523	0	523	73,000	73,000
Customs - Other	2,139,976	2,487,270	(347,294)	2,718,000	2,718,000
Customs - Alcohol	921,869	1,003,640	(81,771)	1,100,000	1,100,000
Customs - Tobacco	729,978	910,910	(180,932)	1,000,000	1,000,000
Customs - Petrol	263,042	382,000	(118,958)	382,000	382,000
Customs - Diesel	396,501	577,000	(180,499)	490,000	490,000
Customs - Liquor Duty	9,532	29,334	(19,802)	32,000	32,000
Customs - Excise Duty	220,155	210,000	10,155	230,000	230,000
<b>Taxes</b>	<b>9,078,710</b>	<b>10,325,237</b>	<b>(1,246,527)</b>	<b>11,074,000</b>	<b>11,074,000</b>
Stamp Duty	74,772	38,680	36,092	42,000	42,000
Dog License	4,906	6,083	(1,177)	7,000	7,000
Firearm License	9,095	6,325	2,770	7,000	7,000
Liquor License	9,944	8,000	1,944	8,000	8,000
Road Traffic License	174,343	143,880	30,463	157,000	157,000
Gaming Machines License	3,000	3,000	0	3,000	3,000
Other Licenses & Duty	779	3,600	(2,821)	4,000	4,000
<b>Duty &amp; Licenses Received</b>	<b>276,839</b>	<b>209,568</b>	<b>67,271</b>	<b>228,000</b>	<b>228,000</b>
Court Fees & Fines	15,179	18,300	(3,121)	20,000	20,000
Light Dues	7,205	6,416	789	7,000	7,000
Cranage	1,037	0	1,037	0	0
Dental Fees	28,194	12,620	15,574	14,000	14,000
Fees of Office	20,719	16,500	4,219	18,000	18,000
Medical & Hospital	160,457	160,215	242	175,000	175,000
Trade Marks	9,797	6,380	3,417	7,000	7,000
Post Office Charges	4,109	4,900	(791)	5,000	5,000
Meat Inspection Fees	5,084	15,138	(10,054)	17,000	17,000
Veterinary Services	19,251	13,000	6,251	15,000	15,000
Birth, Marriage & Death Fees	3,002	3,150	(148)	4,000	4,000
Land Registration Fees	17,502	10,220	7,282	11,000	11,000
Spraying Fees	1,474	1,700	(226)	2,000	2,000
Immigration Fees	40,819	153,394	(112,575)	166,000	166,000
Nationalisation Fees	925	0	925	0	0
Fish & Food Testing	19,593	30,250	(10,657)	33,000	33,000
Planning Fees	17,501	19,250	(1,749)	21,000	21,000
GIS Fees	8,852	15,584	(6,732)	17,000	17,000
Company Registration Fees	2,326	3,200	(874)	4,000	4,000
Other Fees	678	4,550	(3,872)	6,000	6,000
<b>Fines &amp; Fees Received</b>	<b>383,704</b>	<b>494,767</b>	<b>(111,063)</b>	<b>542,000</b>	<b>542,000</b>
Agricultural Gardens	7,791	8,000	(209)	8,000	8,000
Leased House Plots	18,618	14,139	4,479	16,000	16,000
Home to Duty Transport	3,641	220	3,421	1,000	1,000
Commercial Property Rents	39,344	42,478	(3,134)	52,000	52,000
Miscellaneous Receipts	187,315	92,012	95,303	98,000	98,000
Agricultural Buildings	2,079	4,315	(2,236)	4,000	4,000
<b>Government Rents</b>	<b>258,788</b>	<b>161,164</b>	<b>97,624</b>	<b>179,000</b>	<b>179,000</b>
Stamp Sales( Postal)	24,497	29,000	(4,503)	34,000	34,000
Stamp Sales( Philatelic)	17,472	24,525	(7,053)	26,000	26,000



# St Helena Government

## ANALYSIS OF REVENUE REPORT PERIOD 11 (FEBRUARY 2017)

Sale of Firewood  
Sale of Timber Logs  
Hire of Plant  
Other Earnings Received  
**Earnings Government Departments**

Other Income Received  
Plantation House Tours  
**Income Received**

Commission  
Interest  
Currency Fund Surplus  
Dividends  
Argos  
Grant-in-Aid  
Shipping Subsidy  
**Treasury Receipts**

Profit on Disposal of Assets  
Proceeds from Sale of Assets  
Proceeds from Sale of Stocks/Stores  
**Other Income**

Recharges - Customs  
Recharges - Other  
**Recharges Received**

**TOTAL REVENUE**

	REVENUE				
	YEAR TO DATE		FULL YEAR		
	Actual	Budget	Variance	Original Budget	Revised Budget
Sale of Firewood	9,431	9,779	(348)	11,000	11,000
Sale of Timber Logs	1,264	1,712	(448)	2,000	2,000
Hire of Plant	1,207	0	1,207	0	0
Other Earnings Received	99	1,000	(901)	1,000	1,000
<b>Earnings Government Departments</b>	<b>53,970</b>	<b>66,016</b>	<b>(12,046)</b>	<b>74,000</b>	<b>74,000</b>
Other Income Received	973	1,000	(27)	1,000	1,000
Plantation House Tours	11,058	0	11,058	0	0
<b>Income Received</b>	<b>12,031</b>	<b>1,000</b>	<b>11,031</b>	<b>1,000</b>	<b>1,000</b>
Commission	240	0	240	0	0
Interest	61,354	45,000	16,354	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	28,810	28,810	0	29,000	29,000
Grant-in-Aid	21,041,000	20,625,000	416,000	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
<b>Treasury Receipts</b>	<b>21,131,404</b>	<b>20,698,810</b>	<b>432,594</b>	<b>23,041,000</b>	<b>23,041,000</b>
Profit on Disposal of Assets	5,800	0	5,800	0	0
Proceeds from Sale of Assets	3,351	0	3,351	0	0
Proceeds from Sale of Stocks/Stores	220	0	220	0	0
<b>Other Income</b>	<b>9,371</b>	<b>0</b>	<b>9,371</b>	<b>0</b>	<b>0</b>
Recharges - Customs	197,288	0	197,288	0	0
Recharges - Other	989,541	1,074,118	(84,577)	1,172,000	1,172,000
<b>Recharges Received</b>	<b>1,186,829</b>	<b>1,074,118</b>	<b>112,711</b>	<b>1,172,000</b>	<b>1,172,000</b>
<b>TOTAL REVENUE</b>	<b>32,391,646</b>	<b>33,030,680</b>	<b>(639,034)</b>	<b>36,311,000</b>	<b>36,311,000</b>