



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 9 - DECEMBER 2016
FINANCIAL YEAR ENDING 31 MARCH 2017**

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**St Helena
Government**

Overview of Performance for DECEMBER 2016

Introduction

On 7 December 2016, SHG announced the commencement of a tender exercise to procure an Air Service for St Helena and from Sunday 18 to Monday 19 December 2016, we saw a Lockheed Martin C130J Hercules aircraft, operated by the Royal Air Force and commissioned by DFID, successfully conduct a technical flight at St Helena Airport.

Domestic Abuse referrals were up 60% on December 2015.

St Helena continues to see the suffering effects of lack of rainfall throughout 2016, with Island reservoir levels having decreased from previous months to approximately 11% of total capacity.

St Helena Waste Management Services now offers a new Secure Data Disposal Service at the Horse Point Landfill Site.

Visitor numbers are around 7% lower in 2016 than 2015.

Summary of Key Performance Indicators

Some of the headlines for December are as follows:

1. Total population on EMIS 4,500 of which there were 1,797 (39.9% of total population) occasions of service, consisting of (735 nurse led clinics - 1,062 Doctor Led Clinics).
2. Immunisation Programme decreases to 87.5% coverage for December.
3. Out of 20 adults weighed in December, 80% were overweight and out of 21 infants weighed, 23.8% of infants measured were overweight.
4. We received 272 stay-over tourist visitors for the month, which gives a year-to-date figure of 1,197, a 7% decrease compared with the previous financial year.
5. In Safeguarding, adult clients receiving 1-1 work has increased to 53% and 90% of assessments were completed within timescales.
6. A total of 5,689 tickets were sold for the third quarter (October to December) for Public Transport use, which gives an overall total of 17,202 tickets sold to date.
7. Total electricity produced by renewable resources for December increases to 31.14%, with seven unplanned electricity interruptions

Committments given during BAM

For December work is currently ongoing to deliver the energy strategy and NASAS and SHG are working on a sports SLA .

Actual TC expenditure against budget as at 31 December 2016 is £76K (12%) underspent, mainly due to posts/consultancies not filed or required within the period.
YTD actual expenditure against budget as at 31 December 2016 is £531k (9%) underspent, which is mainly due to consultant costs anticipated delayed, not approved or no longer required within the period.

ESH Recurrent Expenditure is 81.28% of spend against budget for the month of December and YTD is 101.80% of spend against budget.

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Approximately £2,444,982 capital spend at the end of December 2016 for the Capital Programme.

Summary of Financial Performance

The overall performance on the recurrent budget for the reporting period, April to December 2016 is favourable. The Consolidated Fund report shows the management of total expenditure within budget. Under spends on the majority of heads of expenditure have resulted in a surplus of £1.1M in comparison with the budgeted deficit of £0.6M for this period.

Budgeted expenditure for the year to date was £27.5M and actual expenditure was £25.4M. This represents an under spend of £2.1M and a favourable variance of 8% against the expenditure budgeted for the year to date.

Actual revenue has fallen behind budget. Actual revenue was £26.5M in comparison with the budget of £26.9M. This represents an under collection of £0.4M and an adverse variance of 1%.

Budgeted and actual performance continues to be closely monitored to mitigate the risk of unauthorised excess expenditure. Application for Supplementary Appropriation and Withdrawal Warrants were made to Legislative Council this month to account for the changes in Directorate needs since the budget was initially approved. These applications requested a net increase of £11K. The Supplementary Appropriation Ordinance effecting this change, will be issued in January 2017.

Key Revenue and Expenditure Variances

The Analysis of Revenue report shows that Corporation Tax and Customs Dues from tobacco imports, account for the majority of the adverse revenue variance. Anticipated revenue has not been generated in line with the budget to date.

The Consolidated Fund Report provides an analysis of the favourable expenditure variance of £2.1M. Under spends in excess of £100K are reported for Health, Technical Co-operation, Payments on behalf of the Crown, Safeguarding, Environment and Natural Resources, Human Resources and Education. Brief comments on these under spends are provided below.

Health £762k - The majority of the under spend relates to aero medical evacuation.

Technical Co-operation £533k - As previously reported there have been delays in recruiting to several Consultancy and TC positions.

Payments on Behalf of the Crown £399k - The majority of the under spend is recorded under Other Employee Costs and Contracts.

Safeguarding £295k - The under spend relates to Legal fees and employee costs that have not been incurred in line with planned spend.

Environment and Natural Resources £227k - The majority of the under spend is recorded under Payments to Contractors.

Human Resources £205k - The majority of under spend is recorded under TC Training.

Education £143k -The under spend relates to several areas including Employee Costs, Training Materials and Payments to Other Bodies and Contractors.

Capital Programme

Expenditure to date on the Capital Programme is approximately £2,900m, of which £2,444m is DFID funding.

Works commencing on site for Hutts Gate Reservoir, Gents Bath and Ruperts sewerage upgrade. ExCo has approved for the Electrical Ringed Network Project to go ahead and works continue on No. 15 and 16 Government Landlord Housing at Piccolo Hill, of which should be completed in January 2017.

Additional works outside main hospital continue and works for Dispensary relocation and the Dental Surgery Project works are progressing on site and are on track for completion by 31 March 2017.

A project board has being reconstituted to include FCO Prison Advisor for the Prison Project, decision on the location still remains undecided., however topographical surveys will take place on three potential sites. A Project Board has also being established for the Fire Station Project, geotechnical survey of the site has being received from consultants and are now in the process of gathering indicative costs for this.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 9 (December 2016)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↯	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↯	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↯	report on 6 monthly	For vegetables, to December 2016 some 69.4 tonnes of locally produced vegetables has been sold through the main shop outlets. This compares with 137.3 tonnes of vegetables imported, with 77% of these imports accounting for potatoes. For meat production some 68.1 tonnes of meat was produced for slaughter. No data is available for imported meat to be able to make a comparison of market share.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 56 serviced rooms of which 45 are ensuite. 18 of the current ensuite rooms are temporarily closed until further notice.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	DECEMBER 2016: 166 Children registered on EMIS aged 0 years - 2 years 11 months 31 days. A total of 24, 2 year 11 month 31 day old infants were invited for immunisation in December, resulting in an 87.5% attendance (i.e 21 out of a possible 24 infants immunised).		↔		Immunisation programme: 3 infants did not attend clinic. Letters have been issued regarding the next session for immunisation. Diabetes: Data in respect of Diabetic HbA1c reflects that a further 26% of the diabetic population had at least 2 tests conducted during the preceding year.
6	Health & Wellbeing	Obesity (not diabetes-specific) New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	Baseline 2016 = 0%	Dietician to be in post and developed a concept for structured interventions	DECEMBER 2016: 21 Infants weighed from 0 – 2 years 11 months 30 days: = infants weighed 1 (male) was over 75 centile. 2 (males) 0 (female) were over = 90th (m). 0 (male) and 2 (females) were over 98th. 23.8% of infants measured in December are overweight. DECEMBER 2016: EMIS population of adult (>18 years) = adults screened during the month - 20 adults weighed during the month and 80% were found to be overweight. Patients screened for obesity = 20 Overweight BMI 25 - 29.9 = 9 30 - 39.9 = 5 Obese BMI Morbidly BMI 40+ = 2		↔	Smoking Cessation programme: 1.1 smoking cessation offering champix medication is a service currently being offered by the Community Nursing Officer and Pharmacist. It is pleasing to report that Community nurses offering 'brief intervention' in nurse-led district clinics has resulted in an uptake in self referrals (i.e. people requesting support for smoking cessation). Access to Healthcare: population on EMIS = 4500. A total of 1797 patients (39.9% of total population) accessed healthcare during the month of December (735 nurse led clinics - 1062 Doctor led clinics). During the holiday period both the HTH and Jamestown Outpatient clinics remained opened. Home visits continued throughout this period.	
7	Health & Wellbeing	Diabetes New Target 2016/17: % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	Oct 2016 - 93%	80%	DECEMBER 2016: Current Diabetic Register on EMIS 787 / Total HbA1c (January 2016 – December 2016) = 670 = 85% . Total HbA1c diabetic Annual review 339 = 50.5% There were 8 newly diagnosed diabetics type 2.				
8	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	2 Mental Health Admissions per year.	DECEMBER 2016 - There was one psychiatric admission under the Mental Health Act, section 7.		↔		
9	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	95% EMIS status 15% of smokers	DECEMBER 2016: 773 registered smokers on EMIS. 7 (0.9%) smokers seen during the month of December 2016. 4 patients (out of a smoking population of 773) currently receiving Smoking Cessation Advice. Patients offered smoking interventions via CNO on 1.1 basis = 4 Patients successfully quit after 6 weeks of smoking cessation = 4 Brief intervention = 3		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of occasions per month that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions per month that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions per month of home support visits for palliative / end-of-life care	A = 2000 B = 30 C = 20		Access to Healthcare:- Nurse-Led and Doctors clinics in December 2016. Nurse Led Clinics at various district clinics and Jamestown. Diabetic clinic - 30 patients seen Well Women clinic - 45 patients seen 1.1 Family Planning - 18 patients seen Smoking Cessation - 4 Ophthalmic Assistant Diabetic Retinopathy review - 63 invited (7 DNA'd) = 56 patients seen HTH clinic - 61 patients seen (including Sandy Bay = 20 and Blue Hill = 0) Longwood clinic - 24 Levelwood clinic - 10 Child Health clinic - 26 Nurse-Led Clinic (Jamestown) = 222 Cape Villa = 2 Ebony View = 3 CCC = 0 Community Nurses home visits = 226 Harford Pre-School immunisation 3 - 5 year olds = 0 Palliative Care Nurses support visit: 28 CNO on call/call outs = 8 Total access to healthcare through Nurse Led Clinics in December: 735 Doctor Led clinics at various district clinics and Jamestown in December 2016: Jamestown = 689 Longwood = 26 HTH = 68 Levelwood = 25 Gynaecology = 26 Orthopaedic = 142 Visiting Specialist = 0 Community Care Centre = 82 Visits made by Dr to patient at home = 4 Total access to healthcare through Doctor Led Clinic = 1062		↔		
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	<u>Prediction:</u> Maths 37% Reading 37% SPAG 48%	<u>July 2016 results</u> Reading 71% Level 4+ SPAG 44% Level 4+ Maths 51% Level 4+		↑	Results reported on yearly	Primary Baseline assessments for all students in Years 3 - 6 were completed and are being used by teachers in setting targets and planning progress. A new primary maths scheme is in place and has been well received by teachers, students and parents alike. The Primary Advisor is working in SPPS and is teaching the Year 6 class, both alleviating staff shortages and providing a model classroom for other teachers. All schools have submitted School Improvement Plans. 1 primary student in alternative provision.
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	<u>Prediction:</u> 29%	<u>August 2016 GCSE results</u> 5+ passes including English and Maths 22% English GCSE 57% Mathematics 29%		↔	Results reported on yearly	During the period October - November the new Year 3 cohort undertook baseline assessments in English and Maths and the Year 4 and Year 6 classes their CATs. The results of these assessments will not be used with the current data to monitor and track progress of students through their primary schooling. Implementation of the resources supporting the new curriculum in English, Science, History, Geography and ICT is being monitored and adapted as required to support students needs.
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	0		↔		Secondary Teachers are using baseline assessments for all students in Years 7 - 10 for planning and target setting. PAS has put in place a Numeracy strategy and continues to work as well on literacy across the school. PAS's School Improvement Plan has been developed with staff and is being implemented. The school has worked with ENRD to address water issues successfully. Power fluctuations caused serious server damage at PAS, which resulted in school internet and email being down for several days and compromised distance learning provision as a result, but operations were restored sooner than expected through the support of IT staff. 1 secondary student in full-time alternative provision.
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access - step change. Visitor predictions TBD once access provision is known.			↔		December 2016: 272 stay over visitors 2016/17 YTD: 1,197, a 7% decrease compared with the previous financial year. December 2016: 13 plane passenger arrivals 2016/17 YTD: 144
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.			↔		St Helena Airport is certified and open, however scheduled Commercial Operations will not commence until work being currently undertaken to manage issues of turbulence and wind shear on Runway 20 (northern approach) have been concluded. There were two charter flights to St Helena Airport and on 18th December we welcomed a non-commercial flight. This was a Lockheed Martin C130J Hercules technical flight operated by the Royal Air Force (RAF) which conducted an assessment of the operating and landing conditions at St Helena Airport and will subsequently provide a flight report. The Air Service Tender process was launched on 7th December to procure a successful air provider or providers for St Helena Island. The closing date for submissions is 27th Jan 2017.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516.80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold from April to June 5851 tickets sold from July to September 5689 tickets sold from October to December		↔	data reported on Quarterly	Revised timetables were introduced on 1 October 2016 following a mini-review of routes A,B,C & D Total number of tickets sold to date is 17,202.

RPI's

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report				RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events	
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% July = 28.07% Oct = 30.94%	May = 21.1% August = 28.78% Nov = 28.11%	June = 18.70% Sept = 33.65% Dec = 31.14%		↔		Renewable energy continues to perform in line with last year. During the summer months electricity interruptions are traditionally favourable. There is no intention at the present time to increase access to treated water.		
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 July = 5 Oct = 4	May = 3 August = 8 Nov = 9	June = 9 Sept = 11 Dec = 7		↔				
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%				↔				
20	UTILITIES SURE	Communications % of households with internet connections	56.3% (2013/14)	70.8%					⊘	report on annually			
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.					↔ ⊘	report on biannually due Oct 2016	Since the last reporting period the housing service has been instructed to make amendments to some of our housing policies, to be more streamlined for those applying for government housing and to deal with issues of misrepresentation with regard to new applicants. Works will commence shortly on the New Ground Estate, these works will take approximately 4 months. The housing service is still pursuing implementing housing legislation and it is hopeful that a draft will be ready in Mid 2017.		
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%				↔		Work is currently ongoing to deliver the energy strategy and NASAS and SHG are working on a sports SLA for the Island.		
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena					↑		Commission now established and operational. Our apprentice has complete her probation and her training is well under way. 117 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 19 issues are currently being investigated. New Commissioners have been identified and are awaiting appointment.		
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. Oct = 9	May = 17 Nov = 8	June = 14 Dec = 20	July = 15	August = 13	Sept = 7			
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1. August = Domestic Offences was 2 and Domestic Incidents was 4. Sept = Domestic Offences was 2 and Domestic Incidents were 0 Oct = Domestic Offences was 0 and Domestic Incidents were 2 Nov = Domestic Offences was 2 and Domestic Incidents were 2 Dec = Domestic Offences was 6 and Domestic Incidents were 1						↔	Crime in December showed a slightly higher total than the five year average. However, overall crime remains well within the reduction target for the performance year. The target to increase reporting for domestic Incidents and offences are below the target but there was a Police involvement in the White Ribbon event in November which is part of their work to encourage the reporting of DA incidents / offences. In December 6 Domestic Abuse offences were reported which reflects the trends elsewhere at Christmas and the level of reporting may also be as a result of the increased awareness.	
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 Sept = 0	May = 2 Oct = 0	June = 0 Nov = 2	July = 0 Dec = 2	August = 2		↔	The target to increase the number of sexual offences reported remains below the target although two offences were reported in December.	
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for July = 2 August - 40 referrals to the service in total, which led to 9 single assessments so 23% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for August = 5 September - 19 referrals. All the referrals were for open cases where assessments are already being completed. 6 single assessment were completed which equates to 32% of all referrals led to assessment. All assessments were completed within timescales - 100% No section 57 enquiries were undertaken in September. October - 24 referrals received from which 12 resulted in single assessments being completed. This equates to 50% of all referrals resulting in assessment. 90% of assessments were completed within timescales. November - 26 referrals to the service. 6 of these resulted in single assessments being undertaken by staff. This equates to 24% of referrals resulting in assessment. All assessments were completed within timescales (100%) of which 2 Section 57 investigations were completed jointly with the Police. December 2016 - 22 referrals received for Children's Services from which 5 resulted in a single assessment which equals 24% of referrals resulting in assessment. 90% of these assessments were completed within timescales.							↑	December saw a 60% rise in referrals for Domestic Abuse on last December's figures. The Department continues to work in collaboration with the Safe Haven and the Police to ensure families are kept safe. Multi-agency attendance at Child Protection Case Conferences is improved which enables robust partnership planning for children. The Department is offering a number of specialist programmes to families, both voluntary and where directed by the Court. This clearly has an impact on capacity with much of the work being undertaken outside of office hours.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% August - 40% November - 52% May - 26% September - 40% December - 53% June - 26% October - 49% July = 40%		↑		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 – selection of indicative habitats March 2016 – completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife – Routine walking trail maintenance, new tables installed in nursery. Nursery propagation continues at Peaks Nursery, including she cabbage seedlings, whitewood, dogwood and Diana's Peak grass. Environmental Monitoring (Soils, Air Quality, Noise, Water Quality, Water levels and flows) – Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now being changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment, pending the recruitment of new staff to take this work forward.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management – All key waste streams require establishment of commercial recycling to achieve KPI. Bio-remediation pad at HPLS is constructed and ready for use. Communal Wheelie Bin Housings Project approved (with conditions). Capital Program funded Olympic and Eco bins received on island, distribution by end of January 2017. Secure Data Disposal Service at HPLS approved and ready for use.
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			⊘	report on annually	Energy Use - Climate Change Policy updated following public consultation, with further process pending. Energy Strategy published, with a key target of 100% renewables achieved by 2022. EMD part of working group towards delivering the Energy Strategy.
33	ENRD	Energy Use	More efficient use of energy per head of population	5%			⊘	report on annually	Funding - BEST Small grant project underway. Three new Darwin Plus projects awarded (from April 2017) : Establishment of the national framework for invasive plant management in St Helena, Oceanographic influences on the St Helena pelagic ecosystem and a biosecurity fellowship.
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%			⊘	report on annually	
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day in December		↑		
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	7 reports received and dealt with for December		↑		
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%		↔		Council Committee terms of reference remains with members who have committed to finalising before Council is dissolved at the end of May 2017.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	No requests received this month. However, a request received in October is still outstanding and is being dealt with by Corporate Finance.		↑		One request received towards the end of the month which was answered on 5 December. However, the request received in October is still outstanding and is being dealt with by Corporate Finance.



REPORT ON KEY BAM AREAS PERIOD 9 (December 2016)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	Initial debrief sessions on the process undertaken during 2015/16 took place in April. Work continues on the 10 Year Plan which will be fundamental to developing budgets later in the financial year. Initial budget ceilings for the next 3 year planning cycle are being developed to discuss with elected members. Strategic Planning and Budgeting Guidelines are being finalised to be issued to directorates to provide the context and assumptions to be considered the development of their budgets.	
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2016/17 = £7,447K Budget Income Tax (Apr -Dec 2016) = £3,918K Actual Income Tax collected (Apr - Dec 2016) = £3,529K Adverse variance achieved of £388K for the year to date.</p> <p>Total Budget Customs Duty for 2016/17 = £8,561K Budget Customs Duty (Apr - Dec 2016) = £4,402K Actual Customs Duty (Apr - Dec 2016) = £4,159K Adverse variance of £243K for the year to date.</p>	
2	Statistical Data		<p>Post of Statistician advertised (incumbent to leave island on 21st December).</p> <p>New Statistics Assistant Recruited- induction, training and familiarisation ongoing</p> <p>Departure of Graduate Intern</p> <p>Presentation of Update on Population and Economy report to support FAM</p>	
	Social		Work is currently ongoing to deliver the energy strategy and NASAS and SHG are working on a sports SLA for the Island.	



REPORT ON KEY BAM AREAS PERIOD 9 (December 2016)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	3	Education	<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: 4 local trainees in full-time study with Open University 2 trainees in overseas studies 28 local staff in Level 4 Cambridge PDQ course</p> <p>Apprenticeships: Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p>Labour Market Strategy: Interest and engagement with the new St Helena Community College continues to be very strong. Electrical training at levels 2 and 3 was completed in October for 14 individuals; 4 completed Level 3. 6 students began degree-level studies with Open University; 10 began ILM studies. There are currently 54 apprentices undertaking training.</p>		
	4	Capital Programme	Expenditure & Delivery	<p>Expenditure to date on the Capital Programme is approximately £2,900m, of which £2,444m is DFID funding. Works are commencing on site for Hutts Gate Reservoir, Gents Bath and Ruperts Sewerage upgrade. EXCO have given approval for the Electrical Ringed Network Project to go ahead. This will see the Electrical Network routed from Sandy Bay through Fairy land and unto Blue Hill. Works are continuing on site at No 15 & 16, Government Landlord Housing, Piccolo Hill. Works on both houses are due to be completed in January.</p>	
	5	Capital Programme	Hospital	<p>Works under the main Hospital Contract are completed and the taking over certificate have been issued. Additional works outside of the main Hospital contract that are completed are the concrete ramp, installation and commissioning of the PABX system and the Nissan Hut & Oxygen Plant fence. Works are continuing on site for the follow on works, a variation order has been issued under this contract to include the fabrication of the Mammography room. Works for the relocation off the Dispensary from the first floor to the ground floor of the Hospital Admin Building and works on the dental surgery are all progressing on site and are on track to be completed by the 31st March.</p>	
	6	Capital Programme	Prison & CBU	<p>A project board has been reconstituted to include Keith Munns - FCO prisons advisor. A site still needs to be identified, however topographical surveys will take place on three potential sites. Support on the Prison project will be sought through the MPSS. A project board has also been established for the Fire Station project. A geotechnical survey of the site have been received from the consultants. The consultants are now gathering indicative costs for the Fire Station project.</p>	



REPORT ON KEY BAM AREAS PERIOD 9 (December 2016)

No.	Area		Performance Report	RAG Status
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme was subjected to 'special measures' and a Programme Improvement Plan (PIP) was implemented. The PIP concluded on the 31st October. The infrastructure Advisor have advised that SHG have pass the PIP, a back to office report was also prepared by the advisor and is being reviewed internally.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget as at 31 December 2016 is £76K (12%) underspent. This is mainly due to Posts not filled/no longer required from TC during period (FS, DENRD, ATS, FM) YTD actual expenditure against budget as at 31 December 2016 is £531k (9%) underspent. This is mainly due to a number of consultancies and posts delayed, not approved or no longer required, there were also a number of posts that were filled later than anticipated. Consultant costs anticipated during period delayed, not approved or no longer required (P&G, ECD, AC, PAE, FAT, SMS, RadP, OS, Opt, LRAD, EMIS, Nut, PSY, SMS) Posts not filled for period or filled later than anticipated (RM, DIE, ROS, CPN, TTA, AST (M) x2, ATS, TC, CCC, FS, SN, replacement RAD, DC(PP), PS, LLM, FM)	
10	Economic Development	Recurrent Expenditure	81.28% of spend against budget for the month of December YTD is 101.80% of spend against budget	



SHG RISK REPORT PERIOD 9 (December 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £2,444,982 capital spend at the end of December 2016.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	



SHG RISK REPORT PERIOD 9 (December 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Pay and Grading review currently in progress with a completion date scheduled for October 2016. Cadre Reviews completed for Nurses, Teachers and Police. Cadre review currently in progress for care staff in Safeguarding ODI and CHR are working together on developing strategies for Talent Management and Succession Planning – proposals are currently being consulted on.	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A Prospectus for Change was published in November 2015, setting out key activities to be addressed during 2016-19 to make SHG 'a better place to work and do business with'. The targets for the public service have taken account of the results of the employee opinion survey undertaken in May 2015. Some of the targets will take a while to achieve, for example, reviewing health and safety legislation, whereas others can be actioned more quickly. Progress has been made in a number of areas, in particular the establishment Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee, allowing employees a 'Voice' in some key public service policy developments; establishment of a Partnership Forum; training for Employee Representative Committee members; development of, in consultation with employees, of the Vision, Mission and values for the public service; a consultant has been recruited to undertake a Pay and Grading review; talent management and succession planning initiatives ongoing; additional budget secured for training of employees to succeed TC staff; strategic planning documentation has been simplified, mobile phones in use by senior staff in SHG.	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	



SHG RISK REPORT PERIOD 9 (December 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



**St Helena
Government**

BALANCE SHEET
PERIOD 9 (DECEMBER 2016)

CLOSING BALANCE

	31 December 2016	31 March 2016
	£	£
Buildings	23,809,370	23,809,370
Infrastructure	1,077,752	1,077,752
Plant, Machinery & Equipment	4,593,044	3,233,121
IT Networks & Equipment	524,358	524,358
Assets Under Construction	231,306,586	228,904,310
NET FIXED ASSETS	261,311,110	257,548,911
OTHER ASSETS		
Housing Loans	248,160	275,390
TOTAL OTHER ASSETS	248,160	275,390
CURRENT ASSETS		
Cash	895,069	943,547
Bank Accounts	(2,349,259)	(75,382)
Short-term Investments	16,202,318	5,782,065
Prepayments	15,862,333	16,038,721
Debtors	938,944	1,417,199
Accrued Income	467,962	4,269,962
Stock	1,084,597	1,025,544
Advance Accounts	84,968	76,386
TOTAL CURRENT ASSETS	33,186,932	29,478,042
CURRENT LIABILITIES		
Creditors	311,359	461,208
Accruals	2,238,259	2,289,895
Income received in advance	11,858,003	1,652,697
Income Tax received in advance	575,982	623,925
Defined Contribution Pension Liability	104,210	63,056
Other funds owing to third parties	481,234	694,622
Suspense Accounts	59,629	0
Provisions	340,000	413,017
TOTAL CURRENT LIABILITIES	15,968,676	6,198,420
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	60,794,938	60,794,938
Staff Benefits	963,850	975,635
TOTAL LONG TERM LIABILITIES	61,758,788	61,770,573
NET ASSETS	217,018,738	219,333,350
RESERVES		
Reserves and Funds	42,724,664	42,724,664
Unposted Profit	174,294,074	176,608,686
TOTAL RESERVES	217,018,738	219,333,350



**St Helena
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**CONSOLIDATED FUND REPORT
PERIOD 9 (DECEMBER 2016)**

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION
HEALTH
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)		
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE		
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance
	179,020	166,007	13,013	222,000	222,000	938,730	962,538	23,808	1,267,000	1,267,000	(759,710)	(796,531)	36,821
	0	0	0	0	0	313,270	518,145	204,875	635,000	635,000	(313,270)	(518,145)	204,875
	0	0	0	0	0	5,489,123	6,022,210	533,087	7,860,000	7,860,000	(5,489,123)	(6,022,210)	533,087
	205,158	254,537	(49,379)	343,000	343,000	927,069	944,280	17,211	1,246,000	1,246,000	(721,911)	(689,743)	(32,168)
	7,962,228	8,397,230	(435,002)	11,187,000	11,187,000	720,500	729,403	8,903	986,000	986,000	7,241,728	7,667,827	(426,099)
	16,922,115	16,911,000	11,115	22,531,000	23,012,000	2,246,077	2,644,842	398,765	3,415,000	3,430,000	14,676,038	14,266,158	409,880
	0	0	0	0	0	825,000	825,000	0	1,100,000	1,100,000	(825,000)	(825,000)	0
	0	0	0	0	0	2,633,223	2,704,900	71,677	3,677,000	3,677,000	(2,633,223)	(2,704,900)	71,677
	0	0	0	481,000	0	1,124,947	606,000	(518,947)	681,000	681,000	(1,124,947)	(606,000)	(518,947)
	205,652	202,191	3,461	270,000	270,000	2,101,265	2,243,841	142,576	3,021,000	3,021,000	(1,895,613)	(2,041,650)	146,037
	528,636	520,495	8,141	694,000	694,000	3,392,150	4,154,637	762,487	5,570,000	5,570,000	(2,863,514)	(3,634,142)	770,628
	400,760	383,089	17,671	509,000	509,000	2,161,729	2,388,962	227,233	3,099,000	3,099,000	(1,760,969)	(2,005,873)	244,904
	50,799	55,498	(4,699)	74,000	74,000	2,495,486	2,790,526	295,040	3,754,000	3,754,000	(2,444,687)	(2,735,028)	290,341
Total Recurrent	26,454,368	26,890,047	(435,679)	36,311,000	36,311,000	25,368,569	27,535,284	2,166,715	36,311,000	36,326,000	1,085,799	(645,237)	1,731,036
Capital													
CORPORATE SUPPORT, POLICY & PLANNING	0	0	0	0	0	45,000	0	(45,000)	0	0	(45,000)	0	(45,000)
Total Capital	0	0	0	0	0	45,000	0	(45,000)	0	0	(45,000)	0	(45,000)
Movement on Consolidated Fund	26,454,368	26,890,047	(435,679)	36,311,000	36,311,000	25,413,569	27,535,284	2,121,715	36,311,000	36,326,000	1,040,799	(645,237)	1,686,036

Explanation required for TC Training

Adj to Revenue Ad Valorem -£230K



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 9 (DECEMBER 2016)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	2,613,751	2,618,249	(4,498)	3,488,000	3,488,000
Taxes - Self Employed	361,554	188,000	173,554	188,000	188,000
Corporation Tax	194,919	802,000	(607,081)	962,000	962,000
Goods & Services Tax	358,607	310,000	48,607	411,000	411,000
Taxes - Withholding Tax	513	0	513	73,000	73,000
Customs - Other	1,995,444	2,025,816	(30,372)	2,718,000	2,718,000
Customs - Alcohol	808,290	810,912	(2,622)	1,100,000	1,100,000
Customs - Tobacco	399,975	732,728	(332,753)	1,000,000	1,000,000
Customs - Petrol	263,042	286,500	(23,458)	382,000	382,000
Customs - Diesel	519,951	352,500	167,451	490,000	490,000
Customs - Liquor Duty	2,742	24,002	(21,260)	32,000	32,000
Customs - Excise Duty	170,038	170,000	38	230,000	230,000
Taxes	7,688,826	8,320,707	(631,881)	11,074,000	11,074,000
Stamp Duty	56,649	31,640	25,009	42,000	42,000
Dog License	3,695	4,977	(1,282)	7,000	7,000
Firearm License	7,227	5,175	2,052	7,000	7,000
Liquor License	7,923	5,000	2,923	8,000	8,000
Road Traffic License	151,689	117,720	33,969	157,000	157,000
Gaming Machines License	3,000	3,000	0	3,000	3,000
Other Licenses & Duty	161	1,650	(1,489)	4,000	4,000
Duty & Licenses Received	230,344	169,162	61,182	228,000	228,000
Court Fees & Fines	13,203	14,900	(1,697)	20,000	20,000
Light Dues	5,342	5,248	94	7,000	7,000
Cranage	688	0	688	0	0
Dental Fees	23,588	10,324	13,264	14,000	14,000
Fees of Office	16,203	13,500	2,703	18,000	18,000
Medical & Hospital	122,762	131,085	(8,323)	175,000	175,000
Trade Marks	7,351	5,220	2,131	7,000	7,000
Post Office Charges	1,404	1,850	(446)	5,000	5,000
Meat Inspection Fees	4,459	12,384	(7,925)	17,000	17,000
Vet Services	14,918	10,300	4,618	15,000	15,000
Birth, Marriage & Death Fees	2,293	2,250	43	4,000	4,000
Land Registration Fees	16,127	8,362	7,765	11,000	11,000
Spraying Fees	1,327	1,150	177	2,000	2,000
Immigration Fees	31,207	121,415	(90,208)	166,000	166,000
Nationalisation Fees	825	0	825	0	0
Fish & Food Testing	19,493	24,750	(5,257)	21,000	21,000
Planning Fees	14,310	15,750	(1,440)	33,000	33,000
GIS Fees	8,178	12,752	(4,574)	17,000	17,000
Company Registration Fees	1,901	2,600	(699)	4,000	4,000
Other Fees	442	2,550	(2,108)	6,000	6,000
Fines & Fees Received	306,021	396,390	(90,369)	542,000	542,000
Agricultural Gardens	7,791	8,000	(209)	8,000	8,000
Leased House Plots	15,723	11,957	3,766	16,000	16,000
Home to Duty Transport	3,521	180	3,341	1,000	1,000
Commercial Property Rents	30,056	32,250	(2,194)	52,000	52,000
Miscellaneous Receipts	165,362	75,202	90,160	98,000	98,000
Agricultural Buildings	1,992	3,985	(1,993)	4,000	4,000
Government Rents	224,445	131,574	92,871	179,000	179,000
Stamp Sales(Postal)	21,888	23,000	(1,112)	34,000	34,000
Stamp Sales(Philatelic)	17,043	20,025	(2,982)	26,000	26,000



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 9 (DECEMBER 2016)

Sale of Firewood
Sale of Timber Logs
Hire of Plant
Other Earnings Received
Earnings Government Departments

Other Income Received
Plantation House Tours
Income Received

Commission
Interest
Currency Fund Surplus
Dividends
Argos
Grant-in-Aid
Shipping Subsidy
Treasury Receipts

Profit on Disposal of Assets
Proceeds from Sale of Stocks/Stores
Other Income

Recharges - Customs
Recharges - Other
Recharges Received

TOTAL REVENUE

	REVENUE				
	YEAR TO DATE		FULL YEAR		
	Actual	Budget	Variance	Original Budget	Revised Budget
Sale of Firewood	8,376	8,001	375	11,000	11,000
Sale of Timber Logs	1,264	1,712	(448)	2,000	2,000
Hire of Plant	1,208	0	1,208	0	0
Other Earnings Received	99	0	99	1,000	1,000
Earnings Government Departments	49,878	52,738	(2,860)	74,000	74,000
Other Income Received	973	1,190	(217)	1,000	1,000
Plantation House Tours	9,657	0	9,657	0	0
Income Received	10,630	1,190	9,440	1,000	1,000
Commission	240	0	240	0	0
Interest	47,699	36,000	11,699	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	28,810	28,810	0	29,000	29,000
Grant-in-Aid	16,875,000	16,875,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	16,951,749	16,939,810	11,939	23,041,000	23,041,000
Profit on Disposal of Assets	5,800	0	5,800	0	0
Proceeds from Sale of Stocks/Stores	3,571	0	3,571	0	0
Other Income	9,371	0	9,371	0	0
Recharges - Customs	173,406	0	173,406	0	0
Recharges - Other	809,698	878,476	(68,778)	1,172,000	1,172,000
Recharges Received	983,104	878,476	104,628	1,172,000	1,172,000
TOTAL REVENUE	26,454,368	26,890,047	(435,679)	36,311,000	36,311,000