



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 5 AUGUST 2016
FINANCIAL YEAR ENDING 31 MARCH 2017**

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Introduction

Health Directorate reported great progress in August which included;

- * 100% of 2 year olds having up to date vaccinations
- * New Mental Health Team
- * Full quota of GPs
- * Free glasses and hearing aids for under 18s
- * First class dentistry service
- * Nurse-led clinics having being re-established in Half Tree Hollow, Levelwood and Longwood

A draft Energy Strategy was put out for public consultation. The strategy aims to reduce cost of electricity for households and business alike.

St Helena appointed it's first resident Orthopaedic Surgeon, due to rising number of orthopaedic related cases on the island. 100% of Children's Safeguarding referrals that required assessment were completed within set timescales. Health services continue to see significant demand. Government housing stock became available and properties have been allocated.

Summary of Key Performance Indicators

Some of the headlines for August are as follows:

1. Access to Healthcare: A total of 222 patients were seen at Nurse-led clinics along with 1,480 patients having being seen at Doctor clinics.
2. Good endorsement of the immunization programme for under 2 year olds, as at the end of August 58 children are up to date with vaccinations of which 32 babies were seen within the month.
3. We received 33 stay-over tourist visitors for the month, with year to date figure of 617, an 8% increase compared with the previous financial year.
4. Overall crime = 13. Domestic Offences = 2, Domestic Incidents = 4 and Sexual Offences = 2.
5. 23% of referrals led to assessment, all six assessments were completed within timescales – 100%, and 40% of adult clients receiving one to one work.
6. 28.78% of total electricity produced by renewable resources and eight unplanned electricity interruptions.

Committments given during BAM

August saw a number of community initiatives take place which included a number of activities for children and young people through SHG supported organisations.

Recurrent Expenditure against budget for August shows 91.45% and year to date is 94.01%.

Recurrent Expenditure for ESH totalled 91.45% against budget for the month of August and year to date totals 94.01%.

For TC Expenditure, actual expenditure against budget as at 31 August 2016 is £57K (78%) underspent and YTD actual expenditure against budget is £182k (6%) underspent.

Income Tax shows a favourable variance of £36k was achieved for the year to date and Customs Duty shows an adverse variance of £355K for the year to date.

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Approximately £794,362 capital spend at the end of August 2016 for the Capital Programme.

A Prospectus for Change was published in November of 2015, setting out key objectives to be addressed during 2016-19. To date progress has been made in a number of areas, such as the establishment of Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee - allowing employees a 'Voice' in some key public service policy developments; to name a few. But there are others which will be achieved over a longer period of time.

Summary of Financial Performance

Revenue has exceeded expenditure by £1.0M for the period April to August 2016.

Actual revenue for the year to date was £14.1M in comparison with budgeted revenue of £14.4M. This represents an under collection of £0.3M and an adverse variance of 2% against budgeted revenue for the year to date.

Budgeted expenditure for the year to date was £14.6M. Actual expenditure for the same period was £13.0M. This represents an under spend of £1.6M and a favourable variance of 11% against the expenditure budget for the year to date.

Key Revenue and Expenditure Variances

Customs Dues account for the majority of the £0.3M adverse revenue variance. Revenue generated from fuel and tobacco imports were less than anticipated.

The favourable expenditure variance of £1.6M results from under spends on several cost centres. Significant under spends are reported for Health, Shipping, Technical Co-operation, Safeguarding, Human Resources and Environment and Natural Resources.

Health £504k - The majority of the under spend relates to the overseas medical referrals budget as commercial flights did not commence in May 2016 as anticipated.

Shipping £428k - The favourable variance is due to the RMS St Helena shipping subsidy. There were favourable variances on both revenue and running costs.

Technical Co-operation £178k - As previously reported there have been delays in recruitment to several positions.

Safeguarding £157k - Legal fees and grants have not been fully utilised in line with the planned spend.

Human Resources £136k - The under spend results mainly from delays in commencement of training courses.

Environment and Natural Resources £104k - The under spend is mainly due to delay in commencement of contracts.

Capital Programme

Works continue on the sewerage network systems for HTH and Jamestown and minor works on Harpers 3 which are expected to be completed end of September 2016. A further presentation will be made to ExCo before planning applications are submitted for the sewerage systems in HTH & Jamestown and Hutts Gate reservoir has been advised for open tender.

Certificate has now been issued under the Main Hospital Refurbishment contract, although some minor works are still continuing.

A variation order has been issued to overseas consultants to undertake the strategic and operational brief on the Prison project. Meeting has been held with UK consultants in August along with the Prison Manager and FCO Advisor. A decision on the location of the Prison is still to be decided.

Expenditure to date on the Capital Programme is approximately £1.32m, of which £794k is DFID funding.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 5 (August 2016)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↯	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↯	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↯	report on 6 monthly	Enabling activities continue in support of agriculture in the form of implementation of partnership projects for commercial egg production, covered production for increase in vegetable supplies, the Ex ADA Infrastructure Project to increase appropriate agricultural storage space, and the provision of agricultural services. ANRD has worked with the Public Health Division over the quarter to provide a draft Code of Practice to ensure home slaughtering practices continue for small livestock and standards of slaughter and hygiene are enhanced.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 53 serviced rooms of which 42 are ensuite. A further 5 rooms are now scheduled for availability by December 2016.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	August 2016 - EMIS population 58 children age 2 years old at the end of month and up to date with vaccinations 32 babies seen in August.		↔		
6	Health & Wellbeing	Obesity (not diabetes-specific) New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	Baseline 2016 = 0%	Dietician to be in post and developed a concept for structured interventions	August 2016 EMIS population of Centile value Infants 0 – 2 years 11 months 30 days = infants weighed = 32. Babies weighed within centile value >75 - <90 = 30 Babies weighed centile value >90 = 2 (2 male) August 2016 EMIS population of adult (>18 years) = 150 adults screened during the month of August. BMI above 30 - 39 = 4 (2 Females - 2 Males) BMI >40 = 1 (1 Female)		↔	Good uptake of Immunization programme for the under 2 year olds. In relation to the obesity indicator the proposed dietician withdrew from the post in early September and the position has been readvertised. No School screening was conducted during the month. School Nurse post to be readvertised. Dietician post to be readvertised.	
7	Health & Wellbeing	Diabetes New Target 2016/17: % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	August 2016 - Collection of baseline data is proceeding	80%	Total diabetic population on EMIS 757. Diabetic patients (type 1 and type 2) who had an HbA1c test in August 2016 = 81 Nurse led consultations seen in Diabetic Clinic = 16 Annual review diabetic patients HbA1c 32 (22 females - 10 males) 6month review for lifestyle changes/treatment effective HbA1c = 25 (16 female - 9 male) 3month review following change of treatment HbA1c = 11 (10 female - 1 male)		↔	Community Nurses and Mental Health Team supporting each other with support visits and assessments at home visits. Diabetic KPI: A TC Senior Community Nurse post has been filled and due to commence work on Island at end of November. She has Diabetic skills and knowledge at Degree level. This will enable the Diabetic Clinic to be increased from one day a week to 2 days a week and an increase Diabetic education, prevention and promotion of 'life style changes' will be initiated. 2 referrals to Community Nursing Officer for 1:1 Smoking Cessation. An increase in the community nursing team x 1 commenced in post. One healthcare assistant to commence post at beginning of November.	
8	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	2 Mental Health Admissions per year.	August 2016 - No admissions under the Mental Health Act, three patients were in hospital for alcohol detoxification		↔		
9	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	95% EMIS status 15% of smokers	2048 smokers registered on EMIS 16 seen in August 1 Brief intervention given in Diabetic clinic 2 referrals for smoking cessation		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of occasions that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions of home support visits for palliative / end-of-life care	No baseline - new target - tbd by Oct 2016		A) Nurse led clinics - August 2016 Diabetic clinic - 16 patients seen women clinic - 38 patients seen Family planning - 15 patients seen clinic - 79 patients seen 15 Levelwood clinic - 12 Child health clinic - 32 seen Nurse-Led Clinic Jamestown August = 345 Home Visits August = 172 Doctor clinics - August 2016 Jamestown = 1035 Levelwood = 32 Gynaecology = 32 Orthopaedic = 228 Care Centre = 28 B) Visits made by Dr to patient at home = 0 C) Nurses Support visits to palliative care clients at home = 22	Well HTH Longwood clinic - 50 Longwood = HTH = 75 Community	↔		
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	Prediction: Maths 37% Reading 37% SPAG 48%	July 2016 results Reading 71% Level 4+ SPAG 44% Level 4+ Maths 51% Level 4+		↑	Results reported on yearly	Year 6 students completed their SATs exams in June and July. Overall, results were much better than predicted in Reading and Maths and near predictions in SPAG (Spelling, Punctuation and Grammar). Reading results were somewhat lower than in 2015 and SPAG was significantly lower, with Maths slightly higher.
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	Prediction: 29%	2017 Results pending Prediction:29%		⊘	Results reported on yearly	Results have been received for Year 11 and Year 13 students at PAS and these are currently being analysed by the school. A formal report will be made to Education Committee on 21 September before being made public. The Education Directorate's main focus in August was on preparing for the launch of the St Helena Community College. SHCC will expand the range and number of courses on offer to the adult population of St Helena, with new offerings in higher education and professional courses.
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	0		↔		
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access – step change. Visitor predictions TBD once access provision is known.	August: 33 stay over visitors YTD: 617, an 8% increase compared with the previous financial year.		↔		
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.			↔		St Helena Airport is certified and open; however work is underway to manage issues of turbulence and wind shear experienced by the Air Service Provider - Comair Implementation Flight. Commercial Operations will not commence at St Helena Airport until this work is concluded
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516.80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold for the first quarter April to June		↔	data reported on Quarterly	A mini-review of the timetables has been carried out (as required in the contract with Joshua's Taxis). Some minor changes will be made to the timetables during September 2016. Usage is gradually increasing with a 12% increase in 'hop-on, hop-off' ticket sales compared with the first quarter of 2015/16.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% July = 28.07% May = 21.1% August = 28.78% June = 18.70%		↔		
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 July = 5 May = 3 August = 8 June = 9		↔		
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%		↔		
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections	56.3% (2013/14)	70.8%			⊘	report on annually	

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔ ⊘	report on biannually due Oct 2016	Since the last reporting period the housing service has allocated 6 of the 10 vacant properties, 4 are transfers and 2 are homeless applicants. Currently there are still 4; 3 bedroom vacant properties available however these will require remedial works to be done before they can be allocated. The Housing officer also attended 3 case conferences with safeguarding.
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		August saw a number of community initiatives take place which included a number of activities for children and young people through SHG supported organisations such as New Horizons and IN-Venture (Creative St.Helena). Work has commenced on an energy strategy that aims to reduce the cost of electricity for households and business alike.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Administration assistant recruited. Training being addressed. First Quarterly report delivered. 79 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 19 issues are currently being investigated.
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14 July = 15 August = 13		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1. August = Domestic Offences was 2 and Domestic Incidents was 4.		↔		Crime reduction continues to be in track to come under the target figure. Domestic violence and domestic abuse should hit the stated target. This possibly reflects a natural level of offending. Sexual offences may well miss the target. I feel that there is sufficient trust and confidence in the Police that these figures do not signify a level of under reporting.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 May = 2 June = 0 July = 0 August = 2		↑		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for July = 2 August - 40 referrals to the service in total, which led to 9 single assessments so 23% of referrals led to assessment. However, all six assessments were completed in timescales - 100%. Section 57 investigations for August = 5		↑		August has resulted in a higher level of referrals at around 40. The department has been actively leading a number of child protection investigations (three active) and jointly where appropriate with the Police. Several families have been re-referred and feature disproportionately highly in August which has distorted the figures. The department is seeking to actively work with identified needs and with other services to support their needs through multi-agency planning meetings. We continue to work on the Guardianship Act and have now decided to appoint a Guardian in order to move forward. No St Helenians came forward to take up this role or were interested when asked. Staff have completed further training in Case Management and staff continue to work through their on line training.
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% May - 26% June - 26% July = 40% August - 40%		↔		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife - Invasive species removal work continues in areas of Peaks National Park (quinine and pheasant-tail fern, flax, fuchsia and banana), replanted with native species. Nursery propagation increased. Board walk additions near Peaks Hut. Environmental Monitoring (Soils, Air Quality, Noise, Water Quality, Water levels and flows) - Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now been changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment as the air quality monitoring kit, purchased under the Darwin funded project (though not strictly fit for purpose) has undergone factory recalibration by the supplier in Ireland and is now with RJI for shipment back to St Helena.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management - Glass waste significantly reduced through separate collection and disposal for recycling (SHG working in partnership with private sector). All other key waste streams require establishment of commercial recycling to achieve KPI. Bio-remediation pad at HPLS is under construction. Additional Business Cases for equipment to support improved waste management services e.g. Land Rover and Trailer (for collecting recyclable waste and Eco bins for the deposit of recyclable wastes) submitted for funding consideration under the Capital Programme 2017-2020.
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			⊘	report on annually	
33	ENRD	Energy Use	More efficient use of energy per head of population	5%			⊘	report on annually	Energy Use - Draft Climate Change Policy approved by ENRC for further consultation. EMD part of working group towards delivering an Energy Policy. Policy has changed to a Strategy. Work in progress.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%				report on annually	has changed to a strategy. Item in progress. Funding - Proposal for Darwin Plus Marine Project (oceanography) submitted.
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day				One report remains outstanding from May 2016 which concerns the Mule Yard. Pot holes have been filled, but costs are being looked into regarding other resurfacing work. Confirmation is still awaited on this. The reporter has been informed that the matter is still being dealt with. ENRD has been asked to provide an update.
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	6 reports received for August - 20 working day completion period for 2 of those will not expire until September. One of these concerns use of a drone to take aerial photographs. This is being dealt with by the Access Office				
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%				AG Chambers has amended the Council Committee terms of reference and they have being submitted back to members for further discussion.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	No requests received during August				All outstanding requests have been dealt with and closed.



REPORT ON KEY BAM AREAS PERIOD 5 (August 2016)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	Initial debrief sessions on the process undertaken during 2015/16 took place in April. Work continues on the 10 Year Plan which will be fundamental to developing budgets later in the financial year. Initial budget ceilings for the next 3 year planning cycle are being developed to discuss with elected members. Strategic Planning and Budgeting Guidelines are being finalised to be issued to directorates to provide the context and assumptions to be considered the development of their budgets.	
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis: Total Budget Income Tax for 2016/17 = £5,122K Budget Income Tax (Apr - August 2016) = £1,634K Actual Income Tax collected (Apr - August 2016) = £1,670K Favourable variance achieved of £36K for the year to date. Total Budget Customs Duty for 2016/17 = £5,952K Budget Customs Duty (Apr - August 2016) = £2,501K Actual Customs Duty (Apr - August 2016) = £2,146K Adverse variance of £355K for the year to date.	
2	Statistical Data		Statistician Off-Island. Local team continuing to progress with Census analysis, Housing Frame and addressing backlog in routine data updates.	
	Social		August saw a number of community initiatives take place which included a number of activities for children and young people through SHG supported organisations such as New Horizons and IN-Ventive (Creative St.Helena). Work has commenced on an energy strategy that aims to reduce the cost of electricity for households and business alike.	



REPORT ON KEY BAM AREAS PERIOD 5 (August 2016)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	3	Education	<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: Accredited teacher training continues for 28 staff members studying for the Certificate in Teaching and Learning. The Directorate is currently recruiting a new cohort of teacher trainees to begin training in September 2016</p> <p>Apprenticeships: Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p>Labour Market Strategy: Extensive work is underway for the launch of the St Helena Community College in September 2016..</p>		
	4	Capital Programme	Expenditure & Delivery	Expenditure to date on the Capital Programme is approximately £1.32m, of which £794k is DFID funding. Works are continuing on the upgrading of the HTH and Jamestown sewerage networks. The HTH network will incorporate the prison sewerage and also the potential outflow expected from the HTH CDA. Minor works to the surroundings around Harpers 3 are continuing and should be completed at the end of September 2016. The EIA has been received for the HTH and Jamestown sewerage system and presented to ExCo. A further presentation will be made to ExCo before planning applications are submitted for the sewerage systems in HTH & Jamestown. Hutts Gate reservoir has been advised for open tender. Fire Systems are currently being installed at Prince Andrew School, works will be completed in October.	
	5	Capital Programme	Hospital	The taking over certificate has been issued under the Main Hospital Refurbishment contract. Works that still needs to be completed but do not hinder the day to day operation of the Hospital, is the installation of the bumper rails on the first floor. Additional works outside of the main Hospital contract that are also completed are the concrete ramp and the installation and commissioning of the PABX system. Works on the Nissan Hut & Oxygen Plant fence are 90% completed and will be completed in September. A Tender has been advertised for some further follow on works that has been identified outside the scope of works for the main Hospital contract. This tender was closed on the 26th August and a successful contractor has been identified. Works will start on site in September.	
	6	Capital Programme	Prison & CBU	A variation order has been issued to overseas consultants to undertake the strategic and operational brief on the Prison project. A meeting has been held with the consultants in the UK, in August; with the Prison Manager and FCO advisor also present. A decision on the location of the Prison still needs to be decided.	



REPORT ON KEY BAM AREAS PERIOD 5 (August 2016)

No.	Area		Performance Report	RAG Status
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme is subject to 'special measures' and a Programme Improvement Plan (PIP) is to be implemented. The PIP which includes specific objectives for critical projects must be met by 31st October 2016. Objectives and monthly milestones have been received from Accountable Officers which will be monitored closely by the PMU, PDG and DFID. PDG has scrutinised the draft PIP and it has been signed off by SHG and DFID. The non-PIP projects have been approved by EXCO and monthly milestones have been received from Accountable Officers.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget as at 31 August 2016 is £57K (78%) underspent. This is mainly due to the following posts/consultancies not filled or required in the reporting period: Firearms Trainer, Advisory Teacher (Maths) x 2, Locum Lab Manager, Radiographer, EMIS Consultancy, Dietician and Psychologist. YTD actual expenditure against budget as at 31 August 2016 is £182k (6%) underspent. This is mainly due to the above delays, including posts being taken up later than expected.	
10	Economic Development	Recurrent Expenditure	91.45 % of spend against budget for the month of August YTD is 94.01% of spend against budget	



SHG RISK REPORT PERIOD 5 (August 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £794,362 capital spend at the end of August 2016.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Pay and Grading review currently in progress with a completion date scheduled for October 2016. Cadre Reviews completed for Nurses, Teachers and Police. Cadre review currently in progress for care staff in Safeguarding ODI and CHR are working together on developing strategies for Talent Management and Succession Planning – proposals are currently being consulted on.	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A Prospectus for Change was published in November 2015, setting out key activities to be addressed during 2016-19 to make SHG 'a better place to work and do business with'. The targets for the public service have taken account of the results of the employee opinion survey undertaken in May 2015. Some of the targets will take a while to achieve, for example, reviewing health and safety legislation, whereas others can be actioned more quickly. Progress has been made in a number of areas, in particular the establishment Core Leadership and Business Delivery Groups, the establishment of an Employee Representative Committee, allowing employees a 'Voice' in some key public service policy developments; establishment of a Partnership Forum; training for Employee Representative Committee members; development of, in consultation with employees, of the Vision, Mission and values for the public service; a consultant has been recruited to undertake a Pay and Grading review; talent management and succession planning initiatives ongoing; additional budget secured for training of employees to succeed TC staff; strategic planning documentation has been simplified, mobile phones in use by senior staff in SHG.	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	

SHG RISK REPORT PERIOD 5 (August 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



St Helena Government

PERIOD 5 (AUGUST 2016)

CLOSING BALANCE

	31 August 2016	31 March 2016
	£	£
Buildings	23,092,116	22,065,921
Infrastructure	372,345	1,398,541
Plant, Machinery & Equipment	4,079,674	3,260,022
IT Networks & Equipment	524,358	522,191
Assets Under Construction	230,656,775	225,559,168
NET FIXED ASSETS	258,725,268	252,805,843
OTHER ASSETS		
Housing Loans	259,544	275,390
TOTAL OTHER ASSETS	259,544	275,390
CURRENT ASSETS		
Cash	1,046,490	954,386
Bank Accounts	413,361	(75,382)
Short-term Investments	4,177,538	5,782,065
Prepayments	16,291,687	19,648,128
Debtors	754,832	1,521,501
Accrued Income	253,829	4,452,716
Stock	1,050,687	983,216
Advance Accounts	76,891	76,386
TOTAL CURRENT ASSETS	24,065,315	33,343,016
CURRENT LIABILITIES		
Creditors	348,162	638,605
Accruals	1,820,408	2,216,326
Income received in advance	689,111	1,480,203
Income Tax received in advance	727,791	623,925
TOTAL CURRENT LIABILITIES	3,585,472	4,959,059
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	47,110,938	33,456,579
Defined Contribution Pension Liability	85,593	63,056
Staff Benefits	733,700	734,241
Other funds owing to third parties	1,680,571	1,419,282
TOTAL LONG TERM LIABILITIES	49,610,802	35,673,158
NET ASSETS	229,853,853	245,792,032
RESERVES		
Reserves and Funds	41,954,312	43,254,495
Unposted Profit/(Loss)	187,899,541	202,537,537
TOTAL RESERVES	229,853,853	245,792,032



**St Helena
Government**

**CONSOLIDATED FUND REPORT
PERIOD 5 (AUGUST 2016)**

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION
HEALTH
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING
Total Recurrent

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
90,529	87,739	2,790	222,000	222,000
0	0	0	0	0
0	0	0	0	0
103,945	134,247	(30,302)	343,000	343,000
3,878,518	4,175,313	(296,795)	11,187,000	11,187,000
9,417,749	9,395,000	22,749	22,531,000	23,012,000
0	0	0	0	0
0	0	0	0	0
0	0	0	481,000	0
113,461	112,145	1,316	270,000	270,000
287,974	289,161	(1,187)	694,000	694,000
197,797	202,460	(4,663)	509,000	509,000
27,315	30,834	(3,519)	74,000	74,000
14,117,288	14,426,899	(309,611)	36,311,000	36,311,000

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
509,167	577,026	67,859	1,267,000	1,267,000
96,296	232,155	135,859	635,000	635,000
3,023,505	3,201,393	177,888	7,860,000	7,860,000
554,580	532,183	(22,397)	1,246,000	1,246,000
395,831	392,768	(3,063)	986,000	986,000
1,143,861	1,083,370	(60,491)	3,415,000	3,430,000
458,333	458,334	1	1,100,000	1,100,000
1,419,895	1,433,150	13,255	3,677,000	3,677,000
77,677	506,000	428,323	681,000	681,000
1,120,410	1,196,719	76,309	3,021,000	3,021,000
1,737,388	2,241,496	504,108	5,570,000	5,570,000
1,153,197	1,256,856	103,659	3,099,000	3,099,000
1,329,501	1,486,720	157,219	3,754,000	3,754,000
13,019,641	14,598,170	1,578,529	36,311,000	36,326,000

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(418,638)	(489,287)	70,649
(96,296)	(232,155)	135,859
(3,023,505)	(3,201,393)	177,888
(450,635)	(397,936)	(52,699)
3,482,687	3,782,545	(299,858)
8,273,888	8,311,630	(37,742)
(458,333)	(458,334)	1
(1,419,895)	(1,433,150)	13,255
(77,677)	(506,000)	428,323
(1,006,949)	(1,084,574)	77,625
(1,449,414)	(1,952,335)	502,921
(955,400)	(1,054,396)	98,996
(1,302,186)	(1,455,886)	153,700
1,097,647	(171,271)	1,268,918

Capital

CORPORATE SUPPORT, POLICY & PLANNING
Total Capital

0	0	0	0	0
0	0	0	0	0

30,000	0	(30,000)	0	0
30,000	0	(30,000)	0	0

(30,000)	0	(30,000)
(30,000)	0	(30,000)

Movement on Consolidated Fund

14,117,288	14,426,899	(309,611)	36,311,000	36,311,000
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13,049,641	14,598,170	1,548,529	36,311,000	36,326,000
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1,067,647	(171,271)	1,238,918
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St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 5 (AUGUST 2016)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	1,454,681	1,458,581	(3,900)	3,488,000	3,488,000
Taxes - Self Employed	8,277	0	8,277	188,000	188,000
Corporation Tax	0	0	0	962,000	962,000
Goods & Services Tax	204,878	175,000	29,878	411,000	411,000
Taxes - Withholding Tax	1,888	0	1,888	73,000	73,000
Customs - Other	1,069,257	1,102,908	(33,651)	2,718,000	2,718,000
Customs - Alcohol	466,844	425,456	41,388	1,100,000	1,100,000
Customs - Tobacco	226,457	376,364	(149,907)	1,000,000	1,000,000
Customs - Petrol	139,332	191,000	(51,668)	382,000	382,000
Customs - Diesel	175,649	302,000	(126,351)	490,000	490,000
Customs - Liquor Duty	2,742	13,334	(10,592)	32,000	32,000
Customs - Excise Duty	66,069	90,000	(23,931)	230,000	230,000
Taxes	3,816,074	4,134,643	(318,569)	11,074,000	11,074,000
Stamp Duty	23,245	17,580	5,665	42,000	42,000
Dog License	2,447	2,765	(318)	7,000	7,000
Firearm License	2,616	2,875	(259)	7,000	7,000
Liquor License	440	0	440	8,000	8,000
Road Traffic License	74,226	65,400	8,826	157,000	157,000
Gaming Machines License	0	0	0	3,000	3,000
Other Licenses & Duty	23	350	(327)	4,000	4,000
Duty & Licenses Received	102,997	88,970	14,027	228,000	228,000
Court Fees & Fines	9,130	8,250	880	20,000	20,000
Light Dues	3,288	2,915	373	7,000	7,000
Cranage	59	0	59	0	0
Dental Fees	10,708	5,735	4,973	14,000	14,000
Fees of Office	10,772	7,500	3,272	18,000	18,000
Medical & Hospital	71,425	72,825	(1,400)	175,000	175,000
Trade Marks	3,434	2,900	534	7,000	7,000
Post Office Charges	758	870	(112)	5,000	5,000
Meat Inspection Fees	2,535	6,880	(4,345)	17,000	17,000
Vet Services	8,000	5,900	2,100	15,000	15,000
Birth, Marriage & Death Fees	1,090	1,110	(20)	4,000	4,000
Land Registration Fees	3,825	4,646	(821)	11,000	11,000
Spraying Fees	1,106	500	606	2,000	2,000
Immigration Fees	19,431	60,207	(40,776)	166,000	166,000
Nationalisation Fees	17	0	17	0	0
Fish & Food Testing	5,292	13,750	(8,458)	21,000	21,000
Planning Fees	9,175	8,750	425	33,000	33,000
GIS Fees	4,493	7,085	(2,592)	17,000	17,000
Company Registration Fees	1,096	1,450	(354)	4,000	4,000
Other Fees	277	900	(623)	6,000	6,000
Fines & Fees Received	165,911	212,173	(46,262)	542,000	542,000
Government Rents	117,003	79,429	37,574	179,000	179,000
Earnings Government Departments	35,600	28,841	6,759	74,000	74,000
Income Received	1,428	0	1,428	1,000	1,000
Commission	167	0	167	0	0
Interest	42,658	20,000	22,658	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	0	0	0	29,000	29,000

Grant-in-Aid	9,375,000	9,375,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	9,417,825	9,395,000	22,825	23,041,000	23,041,000
Profit on Disposal of Assets	5,800	0	5,800	0	0
Proceeds from Sale of Stocks/Stores	1,175	0	1,175	0	0
Other Income	6,975	0	6,975	0	0
Recharges Received	453,475	487,843	(34,368)	1,172,000	1,172,000
TOTAL REVENUE	14,117,288	14,426,899	(309,611)	36,311,000	36,311,000