



**St Helena
Government**



PUBLIC NOTICE

PROVIDING INVOICES TO H.M. CUSTOMS & EXCISE UPON IMPORTATION OF GOODS TO ST HELENA

H.M. Customs & Excise have noted a steady increase in the number of individuals importing items to the Island which are not supported by an official **invoice** or suitable documentation that provides evidence as to the value of that particular item(s).

The public is reminded of Section 8 /Sub-Section 5 of the **Customs & Excise Ordinance** which states:

“The owner or his agent shall on presenting entries -

*(a) Submit for verification and filing in the Customs an original or acceptable duplicate **invoice** in respect of the goods to which the entry relates;*

(b) Produce for inspection such other documents as any Customs Officer may reasonably require.”

Furthermore, we also wish to remind the public that all goods imported are subject to further inspection as stated under Section 11 /Sub -Sections 1 to 3 of the same ordinance:

“Owner to permit customs examinations -

(1) Whenever required to do so by any Customs Officer, and at his own expense, the owner or his agent shall- (a) bring any package to the proper place for examination by a Customs Officer and open and unpack such package, (b) repack, on completion of the inspection, and remove such package to the proper place of deposit, (c) facilitate the weighing and measurement of any goods.

(2) Subject to section 30 of this Ordinance, packages shall not be opened except in the presence of a Customs Officer and, where practicable, the owner or his agent.

(3) All imported goods shall be liable to examination by a Customs Officer, notwithstanding the passing of any entry made in respect of them, or the issue of a delivery warrant.

Providing the relevant invoice and/or supporting documentation, make the import of goods much easier, and ensure that the correct Customs Duties are then calculated.

**H.M. Customs & Excise
18 May 2015**