



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 4 JULY 2016
FINANCIAL YEAR ENDING 31 MARCH 2017**

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Introduction

The Performance tracker is both a performance and progress report and whereas some indicators are reported upon annually such as GCSE results, it is important to provide a monthly commentary. Renewable energy accounted for over 28% of all energy used. Primary school results were better than predicted which is testament to the pupils and the teachers of our primary schools. The island welcomed two more flights successfully and work on the Jamestown Hotel project has commenced with the first phase completed. Community health care continues to develop, however it is clear that the island needs a bespoke mental health unit for acute and complex cases. A glass recycling scheme has reduced the amount of glass going to landfill and is now being used by the private sector. Safeguarding services have increased day-care provision with 38 clients accessing the service in July.

Summary of Key Performance Indicators

Some of the headlines for June are as follows:

1. 4 June 2016, first ever successful medevac flight to transfer a patient to Capetown.
2. Primary Schools Year 6 students complete their SATS exams, results expected in July.
3. Prince Andrew Year 11 & 13 students complete GCSE, AS and A Level exams – results expected in August but maybe slightly delayed due to shipping schedule.
4. Housing continues to be a significant issue on the island with 55 applications on the register.
5. 58 stay over tourist visitors, 16% reduction from previous year 2015/16.
6. Arrangements made for 7 scholarship students to study in the UK.
7. Diabetic population for June records 14 persons obese and 4 morbidly obese.
8. 5662 tickets sold for use of Public Transport, for the first quarter (April to June).

Committments given during BAM

Expenditure to date on the Capital Programme is approximately £1.28m, of which £771k is DFID funding.

With regards to the Social area, the Mental Health ordinance is now embedded and the Community Development Organisation is working to recruit and promote volunteering. Also further work has being undertaken to promote healthy living within the schools.

Recurrent Expenditure for ESH totalled 100% against budget for the month of July and year to date totals 97.07%.

A revised Apprenticeship Policy approved by Education Committee and work underway for launch of the St Helena Community College in September 2016.

Corporate Risk Management

In respect of the risks on the Combined Performance Report there has been no major change, and are currently up for review.

Approximately £771,369 capital spend at the end of July 2016 for the Capital Programme. Pay and Grading currently in progress and scheduled for completion in October 2016. Cadre reviews for Nurses, Teachers and Police have being completed and are currently progressing on care staff within Safeguarding and proposals are being consulted on for developing strategies for Talent Management and Succession Planning.

Summary of Financial Performance

Revenue has exceeded expenditure by £1.1M for the period April to July 2016.

Actual revenue for the the year to date was £11.5M in comparison with budgeted revenue of £11.7M. This represents an under collection of £0.2M and an adverse variance of 1.3% against budgeted revenue for the year to date.

Budgeted expenditure for the year to date was £11.7M. Actual expenditure for the same period was £10.4M. This represents an under spend of £1.3M and a favourable variance of 10.9% against the expenditure budget for the year to date

Key Revenue and Expenditure Variances

Customs Dues account for the majority of the £0.2M adverse revenue variance. Revenue generated from fuel and tobacco imports were less than anticipated.

The favourable expenditure variance of £1.3M results from under spends on the majority of cost centres. Significant under spends are reported for Shipping, Health, Technical Co-operation, Human Resources and Safeguarding.

Shipping £463k - The favourable variance is due to the RMS St Helena shipping subsidy. There were favourable variances on both revenue and running costs.

Health £338k - The majority of the under spend relates to the overseas medical referrals budget as commercial flights did not commence in May 2016 as anticipated.

Technical Co-Operation £126k - As previously reported there have been delays in recruitment to several positions.

Human Resources £124k - The under spend results mainly from delays in commencement of training courses.

Safeguarding £95k - Legal fees and grants have not been fully utilised in line with the planned spend

Capital Programme

Works continue on the sewerage network systems for HTH and Jamestown and Harpers 3 works are ongoing, with contractors having installed the lining of the reservoir and minor works are being completed to the surroundings. The EIA has been received for the HTH and Jamestown sewerage system and ExCO has approved planning application for the enlargement of the Hutts Gate reservoir.

Certificate has now been issued under the Main Hospital Refurbishment contract, although some minor works are still to be completed.

A variation order has been issued to overseas consultants to undertake the strategic and operational brief on the Prison project. Meeting to be held with UK consultants in August along with the Prison Manager and FCO Advisor.

Consultants have visited the island for R2 and Rupert's Development and Fire Station projects and Fire Systems are currently being installed at Prince Andrew School, due to be completed in October.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 4 (JULY 2016)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	33% (2013/14)	40%			↻	report on annually	
2	Economic Development Statistics	Private Sector Expenditure (in National Accounts)	£15,584,000 (2011/12) £16,382,000 (2012/13)	TBD once year end accounts complete			↻	report on annually	
3	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production	Meat 86% Vegetables 40%	Meat 95% Vegetables 60%			↻	report on 6 monthly	Enabling activities continue in support of agriculture in the form of implementation of partnership projects for commercial egg production, covered production for increase in vegetable supplies, the Ex ADA Infrastructure Project to increase appropriate agricultural storage space, and the provision of agricultural services. ANRD has worked with the Public Health Division over the quarter to provide a draft Code of Practice to ensure home slaughtering practices continue for small livestock and standards of slaughter and hygiene are enhanced.
4	Economic Development ESH	Accommodation Available serviced rooms	39 rooms (2011/12)	113 rooms			↔		Currently 53 serviced rooms of which 42 are ensuite. A further 5 rooms are scheduled for availability by September 2016.
5	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	31 two year olds, 93.5% of the total population	100%	July 2016 - 58 children age 2 years old at the end of month and up to date with vaccinations. 18 babies seen in July		↔		Diabetic nurse still filtering through the diabetic register to code patients that is obese using the following codes:- Class 1 - 22KC, Class 2 = 22KD, Class 3 = 22KE. No School screening was conducted during the month. No structured intervention done during the month due to absence of Dietician. Once the Dietician is in post by the end of November children along with their parents will be invited for sessions. "Dietician to be in post and developed a concept for structured interventions".
6	Health & Wellbeing	Obesity (not diabetes-specific) New Target 2016/17: % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. % of total screened population who are overweight (target is a sustained reduction of excess weight as a percentage of total population)	Baseline 2016 = 0%	Dietician to be in post and developed a concept for structured interventions	JULY 2016 EMIS population of Centile value Infants 0 – 2 years 11 months 30 days: = infants weighed >75 - <90 =3 (2 =M 1= F) >90 = (1 FEMALE) JULY 2016 EMIS population of adult (>18 years) = 40 adults screened during the month-BMI 30-39 = 10 (6 Females 4 Males) BMI >40= 1 (1 Female)		↔	For two weeks in July the Mental Health Service was back to one CPN as three CPNs and a support worker transferred a patient who required inpatient care to Cape Town. Despite a recruitment campaign and the adaptation of St John's Villa to make it more secure it was not possible to care for this patient safely. What this highlights is the need for secure therapeutic accommodation for patients with mental health problems. There is a need for both long term accommodation as well as a unit attached to the hospital for people in an acute phase of a mental illness. It is just as important that there are skilled staff to care for these patients. It must be recognised that it is very resource intensive to provide safe and therapeutic care not just in terms of numbers of staff but also training and support for staff who work in this very challenging area. Diabetic KPI: A TC Senior Community Nurse post has been filled and due to commence work on Island at end of November. She has Diabetic skills and knowledge at Degree level. This will enable the Diabetic Clinic to be increased from one day a week to 2 days a week and an increase Diabetic education, prevention and promotion of 'life style changes' will be initiated. James town Nurse Led Clinic: These stats have been missed out on the nurse led clinics. The nurse in OPD carries out Triage and drop in treatment during OPD hours 08.30 - 16.00 hours 5 days a week and in future will be included in the monthly stats.	
7	Health & Wellbeing	Diabetes New Target 2016/17: % of registered diabetes clients who have had their blood glucose and HbA1c tested at least once during the preceding year.	August 2016 - Collection of baseline data is proceeding	80%	Total diabetic population on EMIS 757. Total of Diabetic patients (type 1 and type 2) who had an HbA1c test from July 2015 - July 2016 = 361		↔		
8	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per year reduced due to better community support	1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	2 Mental Health Admissions per year.	JULY 2016 One acute admission under Section 6 of the Mental Health Ordinance, 24 hour assessment and then discharged		↔		
9	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%	95% EMIS status 15% of smokers	2048 smokers registered on EMIS seen in July 1 Brief intervention given in Diabetic clinic 1 on smoking cessation		↔		

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	New Target 2016/17: Access to Healthcare (a) Total number of occasions that patients accessed primary health care at a District Clinic, by location. (b) Total number of occasions that elderly or disabled patients were seen by a Doctor in a residential care facility or own home (c) Total number of occasions of home support visits for palliative / end-of-life care	No baseline - new target - tbd by Oct 2016		A) Nurse led clinics - July 2016 Diabetic clinic - 41 patients seen women clinic- 22 patients seen Family planning- patients seen clinic -61 patients seen clinic - 21 Levelwood clinic - 4 Child health clinic - 18 seen Nurse-Led Clinic Jamestown between April 2016 - July 2016. April - 318 May-374 June-325 July -254 Doctor clinics - July 2016 Jamestown = 1022 Levelwood = 28 Gynaecology = 33 Orthopaedic = 161 B) Visits made by Dr to patient at home = 1 C) Support visits to palliative care clients at home = 19	Well HTH Longwood Longwood = HTH = 85	↔		
11	Education	Primary Education % of pupils achieving level 4+	Reading 54% Writing 68% Maths 55%	Prediction: Maths 37% Reading 37% SPAG 48%	Schools have begun making projections of Year 6 students' end-of-primary results. These are well below last year's results. Prediction: Reading 37% Maths 37% Spelling, Punctuation and Grammar 48%		⊘	Results reported on yearly	Year 6 students completed their SATs exams in June, with high performing students advancing on to the advanced tier of examinations in July. Initial results from the primary school examinations in Reading, SPAG (Spelling, Punctuation and Grammar) and Maths are shown for July, with a full report including assessments in Science and Writing to follow in August. Overall, results were much better than predicted in Reading and Maths and near predictions in SPAG (Spelling, Punctuation and Grammar). Reading results were somewhat lower than in 2015 and SPAG was significantly lower, with Maths slightly higher. Ability assessments indicated that the 2016 group was significantly weaker than the 2015 cohort, so the only surprising result was the improvement in Maths.
12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	19% (2012)	Prediction: 29%	PAS has analysed student performance and is predicting results that are above 2016 results but well below the school's original target. Prediction:29%		⊘	Results reported on yearly	Year 11 and Year 13 students at PAS completed the last for the GCSE, AS and A level examinations. Results are expected in August, but the shipping schedule means that there were very significant delays in dispatching examination papers. There is a real possibility that results may also be delayed as a result.
13	Education	NEETS The number of young people not in education, employment or training	0 (2013)	0	1 (This individual has been contacted and provided with support to apply for an apprenticeship placement to begin as soon as possible.)		↔		
14	Transport Statistics Office	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	Onset of air access- step change. Visitor predictions TBD once access provision is known.	July: 112 stay over tourist visitors YTD: 571, an 10% reduction from the previous financial year.		↔		
15	Transport Access Office	Air Access is achieved	The construction of the airport is well advanced and delivering certification and operational readiness is priority	St Helena is operationally ready and welcomes international commercial flights.			↔		St Helena Airport is certified and open; however work is underway to manage issues of turbulence and wind shear experienced by the Air Service Provider - Comair Implementation Flight. Commercial Operations will not commence at St Helena Airport until this work is concluded. We welcomed two flights in July a Medevac flight and a charter flight both of which were carried out successfully.
16	Transport Corporate Support (Carol)	Number of people using public transport	18070 tickets sold (2013/14)	A further 10% increase (target 2,516,80) with services tailored around tourism and improved routes to meet local demand	5662 tickets sold for the first quarter April to June		↔	data reported on Quarterly	Some of the new routes and journeys introduced since the new contract commenced in March 2016 are underutilised. The service provider has agreed to provide additional publicity about certain routes, such as the last night travel to and from Jamestown at weekends, as ticket sales on these routes have been poor.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	60%	April = 29.3% July = 28.07% May = 21.1% June = 18.70%		↔		
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	134 (13/14)	35	April = 9 July = 5 May = 3 June = 9		↔		
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water	90%	100%	90%		↔		
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections	56.3% (2013/14)	70.8%			⊘	report on annually	

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
21	Community & Housing Housing	Increased community capacity through better informed and engaged residents	Customer satisfaction using 2014 survey as benchmark	New Tenancy Audit to be completed in August 2016.			↔	report on biannually due Oct 2016	Housing continues to be a significant issue on the island with 55 applications currently on the housing register. These are prioritised and in June, 2 safeguarding referrals were allocated accommodation. Some of the issues that are being raised are around overcrowding and potential homelessness. The housing Service will be conducting the following external works for the period 2016/2017 financial year to Harbour View No's 1 to 5, No 1, 2 and 3 Main Street, No 19 Barracks Square, No 3 China Lane, No 15 and 16 Piccolo and No's 1 to 6 Moors Flats. These works form part of the planned maintenance programme to improve the current standard of the housing stock.
22	Community & Housing Social	% of actions from SPP Implementation Plan completed	33 actions in the SPP Implementation Plan	100%	90%		↔		Around 90% of actions have commenced, some of which are completed and some ongoing. The Mental Health Ordinance is now embedded and that the Community Development Organisation is working to recruit and promote volunteering. Elsewhere a further work was undertaken to promote healthy living which will be rolled out to schools in July.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)	St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena			↑		Commission now established and operational. Administration assistant recruited. Training being addressed. First Quarterly report delivered. 79 Clients on database. While these do not all have current Human Rights issues, all have come seeking help. Some have been assisted, others have been referred to the relevant agency. 19 issues are currently being investigated.
24	Security Police	Reducing Overall Crime	Reduce overall crime	<Total crime for 2015/16 (241)	April = 18. May = 17 June = 14 July = 15		↔		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate	Increase the reporting of Domestic Abuse offences/incidents	>Total number of Domestic Offences/incidents for 2015/16 (27)	April = Domestic Offences was 2 and Domestic Incidents was 2. May = Domestic Offences was 2 and Domestic Incidents was 4. June = Domestic Offences was 2 and Domestic Incidents was 4. July = Domestic Offences was 4 and Domestic Incidents was 1.		↔		Recorded crime is stable. Sexual offences, domestic abuse and domestic violence offences may have plateaued. I feel there is confidence in reporting mechanisms and the Services response to allegations so overall we may have reached a natural level of offending.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	>Total number of sex offences in 2015/16 (36) 90% of referrals submitted within 24 hours	April = 3 May = 2 June = 0 July = 0		↑		
28	Security Safeguarding	% of referrals having initial assessments within 14-30 days		90%	April - 100% May - 100% June - 16 referrals to the service in total, which led to 6 single assessments so 38% of referrals led to assessment. However, all six assessments were completed in timescales - 100% Section 57 investigations for June = 0 July - 23 referrals to the service in total, which led to 6 single assessments so 25% of referrals led to assessment. However, all six assessments were completed in timescales - 100% Section 57 investigations for July = 2		↑		We now have a referral system in place that enables us to accurately reflect the level of work that we are doing on a daily basis and in particular our 1-1 work. This is reflected in the jump in our percentage for this month. We have remained focused on those with disabilities in the community continuing work with those that we identify as needing immediate support to address their needs. Day Care in the community has increased this last month with 38 clients receiving some Day Care every week.
29	Security Safeguarding	% of adult clients receiving 1-1 work		50%	April - Approx. 23% May - 26% June - 26% July = 40%		↔		
30	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Benchmark needs establishing October 2015 - selection of indicative habitats March 2016 - completion of first benchmark surveys	Benchmarking (2015/16 - Benchmarking done for 21 terrestrial sites and 22 marine) locations Little or no change			⊘	report on annually	Plants and Wildlife - Cuckold's and Community areas of Peaks National Park cleaned of invasive species (whiteweed, quinine and pheasant-tail fern), replanted with native species. Peaks walking trails routine maintenance. Nursery propagation increased. Air Quality Maintaining good air quality - Due to lack of benchmark data for various reasons we were unable to report on Water quality, therefore this KPI has now been changed to report on Air quality for 2016/17. Air quality monitoring is not being done at the moment as the air quality monitoring kit, purchased under the Darwin funded project (though not strictly fit for purpose) is undergoing factory recalibration by the supplier in Ireland.
31	ENRD	Air Quality Maintaining good air quality	Benchmark 2015/16 Nitrogen dioxide 0.02 ppm Sulphur dioxide 0.41 ppm	Little or no change			⊘	report on annually	Waste Management - Glass waste significantly reduced through separate collection and disposal for recycling (SHG working in partnership with private sector). All other key waste streams require establishment of commercial recycling to achieve KPI. Funding for construction of a Bio-remediation pad at HPLS identified. Engineering completed for an additional bulky waste cell at HPLS (on previously unusable ground). Approved capital funding for a glass crusher has been returned to DfID, as funding is no longer required. Procurement of a fire suppression system for the Waste Reception Building and replacement bird control nets for netted domestic waste cell commenced.
32	ENRD	Waste Management	Reduction in waste sent to landfill	5%			⊘	report on annually	
33	ENRD	Energy Use	More efficient use of energy per head of population	5%			⊘	report on annually	Energy Use - EMD part of working group towards delivering an Energy Policy.
34	ENRD	Funding	Proportion of SHG Environmental Management Costs funded by Eco-tourism	5%			⊘	report on annually	Funding - Proposal for BEST 2.0 Medium grants for nursery expansions and restoration works submitted in partnership with SHNT. Capital Programme business cases, to support improved waste management services, submitted for 2017 to 2020.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
35	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of people acknowledge within 1 working day		100%	100% of people acknowledged within 1 working day		↑		One report remains outstanding from May 2016 which concerns the Mule Yard. Pot holes have been filled, but costs are being looked at to carry out other resurfacing. Confirmation is still awaited on this. The reporter has been informed that the matter is still being dealt with.
36	Efficient, Effective and Open Government Corporate Support Carol	Report It - Sort It % of jobs completed within 20 working days		100%	3 reports received for July - 20 working day completion period will not expire until 19th August		↑		
37	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	70% (2013/14)	100%	Remains at 90%		↔		AG Chambers has ammended the Council Committee terms of reference and they have being submitted back to members for further discussion.
38	Efficient, Effective and Open Government Corporate Support	Open Government Something on access to information or complaints?	% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	95%	No requests received during July		↑		All outstanding requests have been dealt with and closed.



REPORT ON KEY BAM AREAS PERIOD 4 (JULY 2016)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	Initial debrief sessions on the process undertaken during 2015/16 took place in April. Work continues on the 10 Year Plan which will be fundamental to developing budgets later in the financial year. Initial budget ceilings for the next 3 year planning cycle are being developed to discuss with elected members. Strategic Planning and Budgeting Guidelines are being finalised to be issued to directorates to provide the context and assumptions to be considered the development of their budgets.	
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed and are stated below. These targets are monitored and reported against on a monthly basis:</p> <p>Total Budget Income Tax for 2016/17 = £5,122K Budget Income Tax (Apr - July 2016) = £1,302K Actual Income Tax collected (Apr - July 2016) = £1,361K Favourable variance achieved of £59K for the year to date.</p> <p>Total Budget Customs Duty for 2016/17 = £5,952K Budget Customs Duty (Apr - July 2016) = £2,149K Actual Customs Duty (Apr - July 2016) = £1,917K Adverse variance of £232K for the year to date.</p>	
2	Statistical Data		<p>For June, we are currently working on the following:</p> <ul style="list-style-type: none"> Finalising RPI Updates to Statistical Yearbook Collation of Housing Frame Trade Data Income Tax Analysis Ongoing Census Analysis 	
	Social		The Mental Health Ordinance is now embedded and that the Community Development Organisation is working to recruit and promote volunteering. Elsewhere a further work was undertaken to promote healthy living which will be rolled out to schools in July.	



REPORT ON KEY BAM AREAS PERIOD 4 (JULY 2016)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	3	Education	<p>Funding formula for staffing and financing schools: For the 2016/17 school year, the Education Standards budget has been reviewed and costings updated to reflect the true cost of educational delivery in schools.</p> <p>Teacher Training: Accredited teacher training continues for 28 staff members studying for the Certificate in Teaching and Learning. The Directorate is currently recruiting a new cohort of teacher trainees to begin training in September 2016</p> <p>Apprenticeships: Supporting the launch of a Community College is a revised Apprenticeship Policy which has been approved by Education Committee.</p> <p>Labour Market Strategy: Extensive work is underway for the launch of the St Helena Community College in September 2016..</p>		
	4	Capital Programme	Expenditure & Delivery	Expenditure to date on the Capital Programme is approximately £1.28m, of which £771k is DFID funding. Works are continuing on the upgrading of the HTH and Jamestown sewerage networks. The HTH network will incorporate the prison sewerage and also the potential outflow expected from the HTH CDA. The contractors have installed the lining at Harpers 3 resevoir, only minor works are being completed to the surroundings around the resevoir. Consultants have also visited the Island for the R2, Ruperts Redevelopment and Fire Station Projects. The EIA has been received for the HTH and Jamestown sewerage system. ExCo have approved the planning application submitted for the enlargement of the resevoir at Hutts Gate. Fire Systems are currently being installed at Prince Andrew School, works will be completed in October.	
	5	Capital Programme	Hospital	The taking over certificate has been issued under the Main Hospital Refurbishment contract. Works that still needs to be completed but do not hinder the day to day operation of the Hospital is the installation of the bumper rails on the first floor and a small section in the corridor on the ground floor. Additional works outside of the main Hospital contract that are also completed are the concrete ramp and the installation and commissioning of the PABX system. Works on the Nissan Hut & Oxygen Plant fence are 90% completed and will be completed in August. A Tender has been advertised for some further follow on works that has been identified outside the scope of works for the main Hospital contract. This tender will close on the 26th August and if a successful contractor is procured works are estimated to start on site in September.	
	6	Capital Programme	Prison & CBU	A variation order has been issued to overseas consultants to undertake the strategic and operational brief on the Prison project. A meeting will be held with the consultants in the UK, in August; with the Prison Manager and FCO advisor also present.	



REPORT ON KEY BAM AREAS PERIOD 4 (JULY 2016)

No.	Area		Performance Report	RAG Status
7	Capital Programme	Management	The annual review prepared by DFID's infrastructure Advisor was received and the Capital Programme has scored a B, which means that the risk in delivering the Capital programme is considerably high. As a result of scoring a B for two consecutive years the capital programme is subject to 'special measures' and a Programme Improvement Plan (PIP) is to be implemented. The PIP which includes specific objectives for critical projects must be met by 31st October 2016. Objectives and monthly milestones have been received from Accountable Officers which will be monitored closely by the PMU, PDG and DFID. PDG has scrutinised the draft PIP and it has been signed off by SHG and DFID. The non-PIP projects have been approved by EXCO and monthly milestones have been received from Accountable Officers.	
8	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow;	
9	Technical Co-Operation	Technical Co-operation expenditure	Actual expenditure against budget as at 31 July 2016 is £13K (2%) overspent. This is mainly due to the visit of the Psychiatrist taking place earlier than scheduled and a proportion of the end of contract costs for the Sergeant post paid earlier than anticipated. There was also additional recruitment activities. YTD actual expenditure against budget as at 31 July 2016 is £126k (5%) underspent.,This is mainly due to MTL costs budgeted but used within period, P&G Consultant costs delayed,recruitment delays and payment of start-up costs for new recruits less than anticipated.	
10	Economic Development	Recurrent Expenditure	100% of spend against budget for the month of July YTD is 97.07% of spend against budget	



SHG RISK REPORT PERIOD 4 (JULY 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £771,369 capital spend at the end of July 2016.	
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH has appointed a UK Commercial Advisor whose remit is to promote the island as an attractive investment destination, to assist parties interested in investing, and to develop relationships with financial institutions aimed at supporting business development. A prospectus of properties and sites for potential development was launched in 2015 and has attracted some offshore interest. ESH is working with these parties.	
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	

SHG RISK REPORT PERIOD 4 (JULY 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	
	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Strategies to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres.	Pay and Grading review currently in progress with a completion date scheduled for October 2016. Cadre Reviews completed for Nurses, Teachers and Police. Cadre review currently in progress for care staff in Safeguarding ODI and CHR are working together on developing strategies for Talent Management and Succession Planning – proposals are currently being consulted on.	
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A whole team meeting took place in July and included the launch of the Report It Sort It initiative. 17 fault reports were made during July, with the majority being resolved within a few days. Communication across SHG has been identified as an issue and a small working group is being established to tackle the issue. A Change Advisory Committee, which includes members of the public has met and further public representation is being sought.	
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	
	9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is in place and takes account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: - Government Garage - Pest Control - Sanitary Services	

SHG RISK REPORT PERIOD 4 (JULY 2016)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Targets are being monitored on a monthly basis. Nothing has been identified at this stage that would suggest any significant variance to budgeted revenue for this year.	

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



St Helena Government

PERIOD 4 (JULY 2016)

CLOSING BALANCE

	31 July 2016	31 March 2016
	£	£
Buildings	22,065,921	22,065,921
Infrastructure	1,398,541	1,398,541
Plant, Machinery & Equipment	3,971,366	3,260,022
IT Networks & Equipment	522,191	522,191
Assets Under Construction	227,066,069	225,559,168
NET FIXED ASSETS	255,024,088	252,805,843
OTHER ASSETS		
Housing Loans	262,454	275,390
TOTAL OTHER ASSETS	262,454	275,390
CURRENT ASSETS		
Cash	1,029,910	954,386
Bank Accounts	974,524	(75,382)
Short-term Investments	6,169,374	5,782,065
Prepayments	19,848,605	19,648,128
Debtors	1,082,429	1,521,501
Accrued Income	651,921	4,452,716
Stock	1,004,199	983,216
Advance Accounts	118,998	76,386
TOTAL CURRENT ASSETS	30,879,960	33,343,016
CURRENT LIABILITIES		
Creditors	392,197	638,605
Accruals	863,133	2,216,326
Income received in advance	3,238,040	1,480,203
Income Tax received in advance	892,156	623,925
Suspense Accounts	776	0
TOTAL CURRENT LIABILITIES	5,386,302	4,959,059
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	33,456,579	33,456,579
Defined Contribution Pension Liability	76,334	63,056
Staff Benefits	733,700	734,241
Other funds owing to third parties	1,595,838	1,419,282
TOTAL LONG TERM LIABILITIES	35,862,451	35,673,158
NET ASSETS	244,917,749	245,792,032
RESERVES		
Reserves and Funds	43,259,870	43,254,495
Unposted Profit/(Loss)	201,657,879	202,537,537
TOTAL RESERVES	244,917,749	245,792,032



St Helena Government

FUNDS REPORT PERIOD 4 (JULY 2016)

CORPORATE SUPPORT, POLICY & PLANNING
 HUMAN RESOURCES SERVICES
 TECHNICAL CO-OPERATION
 POLICE
 CORPORATE FINANCE
 PAYMENTS ON BEHALF OF THE CROWN
 ECONOMIC DEVELOPMENT
 PENSIONS & BENEFITS
 SHIPPING
 EDUCATION
 HEALTH
 ENVIRONMENT & NATURAL RESOURCES
 SAFEGUARDING
Total Recurrent

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
73,406	70,184	3,222	222,000	222,000
0	0	0	0	0
0	0	0	0	0
84,796	108,371	(23,575)	343,000	343,000
3,341,315	3,484,742	(143,427)	11,187,000	11,187,000
7,528,290	7,516,000	12,290	22,531,000	23,012,000
0	0	0	0	0
0	0	0	0	0
0	0	0	481,000	0
91,521	89,446	2,075	270,000	270,000
234,519	231,329	3,190	694,000	694,000
153,734	160,845	(7,111)	509,000	509,000
24,246	24,668	(422)	74,000	74,000
11,531,827	11,685,585	(153,758)	36,311,000	36,311,000

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
406,464	479,602	73,138	1,267,000	1,267,000
70,696	194,640	123,944	635,000	635,000
2,342,582	2,468,505	125,923	7,860,000	7,860,000
441,775	438,150	(3,625)	1,246,000	1,246,000
285,748	319,159	33,411	986,000	986,000
931,718	873,598	(58,120)	3,415,000	3,430,000
366,667	366,667	0	1,100,000	1,100,000
1,150,599	1,155,150	4,551	3,677,000	3,677,000
17,766	481,000	463,234	681,000	681,000
849,353	887,500	38,147	3,021,000	3,021,000
1,469,060	1,807,367	338,307	5,570,000	5,570,000
923,436	1,000,171	76,735	3,099,000	3,099,000
1,089,919	1,184,420	94,501	3,754,000	3,754,000
10,345,783	11,655,929	1,310,146	36,311,000	36,326,000

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(333,058)	(409,418)	76,360
(70,696)	(194,640)	123,944
(2,342,582)	(2,468,505)	125,923
(356,979)	(329,779)	(27,200)
3,055,567	3,165,583	(110,016)
6,596,572	6,642,402	(45,830)
(366,667)	(366,667)	0
(1,150,599)	(1,155,150)	4,551
(17,766)	(481,000)	463,234
(757,832)	(798,054)	40,222
(1,234,541)	(1,576,038)	341,497
(769,702)	(839,326)	69,624
(1,065,673)	(1,159,752)	94,079
1,186,044	29,656	1,156,388

Capital

CORPORATE SUPPORT, POLICY & PLANNING
Total Capital

0	0	0	0	0
0	0	0	0	0

30,000	0	(30,000)	0	0
30,000	0	(30,000)	0	0

(30,000)	0	(30,000)
(30,000)	0	(30,000)

Movement on Consolidated Fund

11,531,827	11,685,585	(153,758)	36,311,000	36,311,000
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10,375,783	11,655,929	1,280,146	36,311,000	36,326,000
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1,156,044	29,656	1,126,388
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St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 4 (JULY 2016)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Taxes - PAYE	1,191,583	1,159,665	31,918	3,488,000	3,488,000
Taxes - Self Employed	717	0	717	188,000	188,000
Corporation Tax	0	0	0	962,000	962,000
Goods & Services Tax	168,671	142,000	26,671	411,000	411,000
Taxes - Withholding Tax	76	0	76	73,000	73,000
Customs - Other	890,485	872,181	18,304	2,718,000	2,718,000
Customs - Alcohol	363,028	329,092	33,936	1,100,000	1,100,000
Customs - Tobacco	208,828	287,273	(78,445)	1,000,000	1,000,000
Customs - Petrol	139,332	191,000	(51,668)	382,000	382,000
Customs - Diesel	270,396	389,000	(118,604)	490,000	490,000
Customs - Liquor Duty	2,742	10,664	(7,922)	32,000	32,000
Customs - Excise Duty	41,816	70,000	(28,184)	230,000	230,000
Taxes	3,277,674	3,450,875	(173,201)	11,074,000	11,074,000
Stamp Duty	18,779	14,060	4,719	42,000	42,000
Dog License	2,081	2,212	(131)	7,000	7,000
Firearm License	1,632	2,300	(668)	7,000	7,000
Liquor License	410	0	410	8,000	8,000
Road Traffic License	59,211	52,320	6,891	157,000	157,000
Gaming Machines License	0	0	0	3,000	3,000
Other Licenses & Duty	23	300	(277)	4,000	4,000
Duty & Licenses Received	82,136	71,192	10,944	228,000	228,000
Court Fees & Fines	7,128	6,600	528	20,000	20,000
Light Dues	2,915	2,332	583	7,000	7,000
Cranage	45	0	45	0	0
Dental Fees	9,393	4,588	4,805	14,000	14,000
Fees of Office	7,330	6,000	1,330	18,000	18,000
Medical & Hospital	63,229	58,260	4,969	175,000	175,000
Trade Marks	3,301	2,320	981	7,000	7,000
Post Office Charges	676	570	106	5,000	5,000
Meat Inspection Fees	2,500	5,504	(3,004)	17,000	17,000
Vet Services	7,057	2,900	4,157	15,000	15,000
Birth, Marriage & Death Fees	883	890	(7)	4,000	4,000
Land Registration Fees	3,067	3,717	(650)	11,000	11,000
Spraying Fees	858	400	458	2,000	2,000
Immigration Fees	18,174	49,039	(30,865)	166,000	166,000
Fish & Food Testing	0	11,000	(11,000)	21,000	21,000
Planning Fees	7,355	7,000	355	33,000	33,000
GIS Fees	3,585	5,668	(2,083)	17,000	17,000
Company Registration Fees	979	1,150	(171)	4,000	4,000
Other Fees	242	500	(258)	6,000	6,000
Fines & Fees Received	138,717	168,438	(29,721)	542,000	542,000
Agricultural Gardens	3,579	8,000	(4,421)	8,000	8,000
Leased House Plots	7,849	6,331	1,518	16,000	16,000
Home to Duty Transport	3,329	80	3,249	1,000	1,000
Commercial Property Rents	10,282	13,448	(3,166)	52,000	52,000
Miscellaneous Receipts	75,980	32,886	43,094	98,000	98,000
Agricultural Buildings	707	3,160	(2,453)	4,000	4,000
Government Rents	101,726	63,905	37,821	179,000	179,000
Stamp Sales(Postal)	8,812	7,800	1,012	34,000	34,000
Stamp Sales(Philatelic)	16,061	13,025	3,036	26,000	26,000
Sale of Firewood	5,012	3,556	1,456	11,000	11,000

Sale of Timber Logs	1,264	571	693	2,000	2,000
Other Earnings Received	74	0	74	1,000	1,000
Earnings Government Departments	31,223	24,952	6,271	74,000	74,000
Other Income Received	973	0	973	1,000	1,000
Plantation House Tours	402	0	402	0	0
Income Received	1,375	0	1,375	1,000	1,000
Commission	889	0	889	0	0
Interest	36,994	16,000	20,994	50,000	50,000
Currency Fund Surplus	0	0	0	350,000	350,000
Dividends	0	0	0	112,000	112,000
Argos	0	0	0	29,000	29,000
Grant-in-Aid	7,500,000	7,500,000	0	22,019,000	22,500,000
Shipping Subsidy	0	0	0	481,000	0
Treasury Receipts	7,537,883	7,516,000	21,883	23,041,000	23,041,000
Recharges - Other	361,096	390,223	(29,127)	1,172,000	1,172,000
Recharges Received	361,096	390,223	(29,127)	1,172,000	1,172,000
TOTAL REVENUE	11,531,830	11,685,585	(153,755)	36,311,000	36,311,000